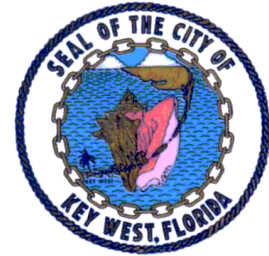


EXECUTIVE SUMMARY



TO: Jim Scholl, City Manager

FROM: John Wilkins, Parking Director

DATE: May 7, 2018

SUBJECT: Purchase of 15 Cale America, Inc. CWT paystations

Action statement:

Purchase initial 15 Cale CWT parking paystations from Cale America, Inc. budgeted in Fiscal Year 2017/2018 under Section 2-797(3) of the City's purchasing exception ordinance for \$106,250.00. Approve operational costs of \$2,700.00 and Meter Technician certification for \$2,100.00

Background:

The City of Key West parking paystations need replacement. In our Coastal Marine environment, they have deteriorated to the point their reliability is being affected. Hurricane Irma has accelerated rusting of the metal cabinets. The majority of them have been in operation over 8 years. The City Commission approved the funds to replace them this fiscal year in the 2017/2018 budget. However, Hurricane Irma led the City Manager to request only necessary purchases to be made at this time.

The Parking Division has identified 15 paystation locations that should be replaced or installed as a necessity. Most of them are new sources of revenue (Greene Street gravel lot, 100 block Simonton, and Truman Waterfront Park) and others allow 4 hours credit to be printed on the receipt for those lots that allow it with a residential permit (Park 'n' Ride, Main Lot at Key West Bight, and Fire Station Lot). Our current enforcement effort for this 4-hour residential credit is very cumbersome, time consuming, and does not allow customer to purchase additional time.

Additional benefits include a light bar over the control panel, a touchless credit card reader offering an additional option to credit card customers if the credit card reader slot is not operating optimally (this is the number one fault code for our paystations because of the high humidity in Key West), and the introduction of "Pay by Phone" at these new locations.

Financial:

The Parking Division is seeking to "piggy back" off another contract that has been competitively bid and awarded for similar quantity of paystations as allowed under Section 2-797(3) of our Code of Ordinances.

The City of Treasure Island competitively bid under RFP#1617-04 for 16 paystations and included language allowing other Governmental Entities to purchase the product or services awarded in accordance with the terms and conditions of their RFP and resulting contract.

Cale America, Inc. was the successful competitor and was awarded City of Treasure Island Contract #CP-1617-04 on January 17th, 2017 for a 3-year term. Additionally, the Parking Division believes it is in the City's best interest to purchase from our current vendor, Cale America, Inc. The main benefit is not having two different brands in operation. This would lead to many duplicate efforts: two stocks of parts, two separate back office support portals, two different financial connections with the City's accounts, two Meter Tech certifications, etc...

The initial paystation quotes from other major companies in the South Florida area, pre-Irma when we sought to replace all 75 paystations at one time, indicate that the pricing in this contract for 15 paystations is fair and reasonable. There are no local Key West vendors of parking paystations.

Budgeted funds for purchase, shipping, and installation are \$26,000.00 from account 41144065446400 (Transit - Park 'N' Ride), \$21,225.00 from account 40575055756400 (Key West Bight – main lot and new Greene St. gravel lot), and \$23,650.00 from 00112065126400 (General Fund - Fire Station Lot, and 100 Blk. Simonton). The 5 paystations to be installed at Truman Waterfront Park will be paid for out of Fund 105, account number 105-7202-472.64 with \$35,375.00 transferred from 0112065126400 (Parking – Equipment).

Budgeted funds for operational costs (CWO and Back Office Support) are \$720.00 from account 41144065444600 (Transit – Park 'N' Ride), \$540.00 from account 40575055753400 (Key West Bight – main lot and new Greene St. gravel lot), and \$1,440.00 from account 00112065123400 (General Fund – Truman Waterfront Park, Fire Station Lot, and 100 Blk. Simonton) totaling \$2,700.00.

Meter Technician Certification is \$2,100.00 transferred from 00112065126400 (Parking – Equipment) to account 00112065125500 (Parking - Training). Equipment comes with 1-year warranty (Parts Smart Program). Cale American Inc. has provided a Cale CWT paystation so that our Meter Technicians could confirm it performs all the required functions we require going forward.

Recommendation:

Purchase 15 Cale CWT paystations from Cale America, Inc for \$104,250.00, with shipping and Installation service of \$2,000.00 for a total of \$106,250.00. Approve operational costs of \$2,700.00 and Meter Technician certification for \$2,100.00