

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 402 Stormwater Utility

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4020000	3313600	Stormwater Grants		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3313602	FEMA Grant		\$146,727	\$264,514	\$3,657,418	\$3,657,418	\$0	\$0	\$0
InterGovernmental Revenue				\$146,727	\$264,514	\$3,657,418	\$3,657,418	\$0	\$0	\$0
4020000	3436100	Stormwater Charges		\$27,840	\$21,540	\$2,600,188	\$2,600,188	\$6,452	\$0	\$0
4020000	3436101	Storm Water on Tax Bill		\$2,429,217	\$2,515,168	\$0	\$0	\$2,376,750	\$2,240,000	\$3,595,233
Charges For Services				\$2,457,057	\$2,536,708	\$2,600,188	\$2,600,188	\$2,383,202	\$2,240,000	\$3,595,233
4020000	3610000	Interest Earnings		\$201,478	\$236,300	\$74,551	\$74,551	\$2,984	\$75,000	\$75,000
4020000	3690000	Other Misc Revenues		\$337,396	\$0	\$0	\$0	\$115,275	\$0	\$10,000
Misc Revenue				\$538,875	\$236,300	\$74,551	\$74,551	\$118,259	\$75,000	\$85,000
4020000	3899006	Retained Earnings		\$0	\$0	\$2,819,896	\$2,913,420	\$0	\$0	\$1,287,071
Other Sources				\$0	\$0	\$2,819,896	\$2,913,420	\$0	\$0	\$1,287,071
Stormwater Utility Fund Revenue - Total				\$3,142,659	\$3,037,521	\$9,152,053	\$9,245,577	\$2,501,461	\$2,315,000	\$4,967,304

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 402 Stormwater Utility
Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4023801	5381200	Salaries		\$100,474	\$118,323	\$121,471	\$121,471	\$48,720	\$133,113	\$133,113
4023801	5381400	Overtime		\$360	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
4023801	5381500	Special Pay		\$72	\$759	\$312	\$312	\$449	\$312	\$312
4023801	5382100	FICA		\$7,196	\$8,832	\$9,393	\$9,393	\$3,747	\$10,284	\$10,284
4023801	5382200	Retirement		\$4,923	\$7,642	\$12,247	\$12,247	\$4,872	\$13,411	\$13,411
4023801	5382300	Life & Health Insurance		\$13,507	\$20,215	\$21,256	\$21,256	\$7,268	\$22,044	\$22,044
4023801	5382400	Workers Compensation		\$0	\$0	\$8,597	\$8,597	\$4,299	\$9,457	\$9,457
Personnel Services				\$126,532	\$155,770	\$174,276	\$174,276	\$69,355	\$189,621	\$189,621
4023801	5383100	Professional Services		\$31,715	\$51,691	\$116,000	\$116,000	\$8,000	\$72,500	\$72,500
		ANNUAL RATE STUDY (RAFTELIS)								\$27,500
		HARRIS & 10TH MITIGATION FDEP								\$20,000
		MISCELLANEOUS PROFESSIONAL SERVICES								\$25,000
4023801	5383200	Accounting & Auditing		\$4,035	\$2,700	\$10,930	\$10,930	\$5,929	\$5,652	\$5,652
		SHARE OF ANNUAL CITY AUDIT								\$5,652
4023801	5384000	Travel & Per Diem		\$3,307	\$666	\$2,000	\$2,000	\$561	\$2,100	\$2,100
4023801	5384100	Communications/Postage		\$73	\$0	\$200	\$200	\$0	\$210	\$210
4023801	5384500	Insurance		\$91,384	\$119,713	\$145,765	\$145,765	\$72,882	\$160,342	\$160,342
4023801	5384700	Printing & Binding		\$14	\$0	\$50	\$50	\$0	\$55	\$55
4023801	5384800	Promotional Expenses		\$917	\$0	\$1,000	\$1,000	\$0	\$1,050	\$1,050
4023801	5384900	Other Current Charges		\$253	\$253	\$0	\$1,250	\$1,112	\$1,315	\$1,315
4023801	5385100	Office Supplies		\$108	\$70	\$100	\$100	\$0	\$105	\$105
4023801	5385200	Operating Supplies		\$0	\$424	\$800	\$800	\$688	\$840	\$840
		MS4 STENCILS								\$520
		SPRAY PAINT								\$320
4023801	5385400	Books-Subscrip-Membership		\$70	\$6,579	\$6,350	\$6,350	\$6,856	\$7,310	\$7,310
		ESRI MEMBERSHIP								\$6,010
		FLORIDA STORMWATER MEMBERSHIP								\$800
		SOFTWARE CAD								\$500

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 402 Stormwater Utility
Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4023801	5385500	Training		\$2,243	\$3,346	\$2,750	\$2,750	\$1,330	\$2,890	\$2,890
		BMP TRAINING FOR EMPLOYEES								\$1,750
		MISCELLANEOUS TRAINING								\$1,140
Operating Expenditures				\$134,120	\$185,442	\$285,945	\$287,195	\$97,358	\$254,369	\$254,369
4023801	5389100	Transfers		\$250,165	\$441,162	\$753,813	\$753,813	\$297,750	\$731,874	\$731,874
		GENERAL FUND LOAN REPAYMENT FY26								\$142,488
		SEWER FUND LOAN PAYMENT FY26								\$158,312
		TRANSFER TO GENERAL FUND FOR INDIRECT COST AND FRANCHISE/RIGHT OF WAY FY26								\$431,074
Transfers				\$250,165	\$441,162	\$753,813	\$753,813	\$297,750	\$731,874	\$731,874
4023801	5389803	Operating		\$0	\$0	\$718,838	\$718,838	\$0	\$734,730	\$734,730
4023801	5389804	Salary Contingency		\$0	\$0	\$2,858	\$2,858	\$0	\$3,132	\$3,132
4023801	5389900	Other Uses		\$0	\$0	\$263,357	\$262,107	\$0	\$505,280	\$505,280
Reserves				\$0	\$0	\$985,053	\$983,803	\$0	\$1,243,142	\$1,243,142
General Administration - Total				\$510,816	\$782,374	\$2,199,087	\$2,199,087	\$464,463	\$2,419,005	\$2,419,006

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 402 Stormwater Utility
Department: 3802 Construction

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4023802	5383100	Professional Services		\$48,429	\$2,868	\$10,000	\$23,152	\$10,100	\$24,310	\$24,310
4023802	5384600	Repairs and Maintenance		\$0	\$124,579	\$50,000	\$50,000	\$0	\$85,000	\$85,000
		MISCELLANEOUS REPAIRS								\$50,000
		SW1 WELL 1 VALVE & VAULT								\$35,000
Operating Expenditures				\$48,429	\$127,447	\$60,000	\$73,152	\$10,100	\$109,310	\$109,310
4023802	5386500	Construction in Progress		\$0	\$0	\$4,507,418	\$4,507,418	\$114,033	\$1,360,000	\$360,000
		ST38021901 - TIDE VALVES & OUTFALL IMPROVEMENTS (CARRY FORWARD \$3,569,512)								\$0
		ST38022102 - HARRIS AND 10TH OUTFALL (CARRY FORWARD \$102,853)								\$0
		ST38022201 - FOGARTY AND 3RD STREET PUMP STATION (CARRY FORWARD \$7,346,042)								\$0
		ST38022401 - DENNIS STREET PHASE 2 (CARRY FORWARD \$937,390)								\$0
		ST38022402 - ANGELA/SIMONTON DRAINAGE MODIFICATION (CARRY FORWARD \$825,000)								\$0
		NEW CIP - 2ND STORMWATER WELL @ SW 1								\$125,000
		NEW CIP - THOMPSON DRAIN LINE EXTENSION								\$235,000
Capital Outlay				\$0	\$0	\$4,507,418	\$4,507,418	\$114,033	\$1,360,000	\$360,000
Construction - Total				\$48,429	\$127,447	\$4,567,418	\$4,580,570	\$124,133	\$1,469,310	\$469,310

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 402 Stormwater Utility
Department: 3803 Renewal & Replacement

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4023803	5383100	Professional Services		\$13,595	\$11,097	\$20,000	\$20,000	\$0	\$21,000	\$21,000
4023803	5384600	Repairs and Maintenance		\$171,514	\$369,208	\$1,100,000	\$1,180,372	\$161,753	\$837,500	\$987,500
		CANAL CLEANING/MANGROVE TRIMMING								\$150,000
		CATCH BASIN REPAIR								\$150,000
		GRAVITY WELL CLEANING								\$250,000
		INLET POLLUTION FILTERS								\$12,500
		MISC REPAIRS								\$50,000
		PUMP STATION REPAIRS / SW1 IMPROVEMENTS								\$350,000
		STORM GRATES IN ROAD								\$25,000
Operating Expenditures				\$185,108	\$380,305	\$1,120,000	\$1,200,372	\$161,753	\$858,500	\$1,008,500
4023803	5386500	Construction in Progress		\$0	\$0	\$410,000	\$410,000	\$22,000	\$100,002	\$0
		ST38031902 - GOVERNMENT ROAD CULVERT 1 (CARRY FORWARD \$146,780)								\$0
		ST38032201 - CANAL SYSTEM CLEARING (CARRY FORWARD \$214,947)								\$0
		ST38032501 - WHITE STREET PUMP STATION (CARRY FORWARD \$350,000)								\$0
Capital Outlay				\$0	\$0	\$410,000	\$410,000	\$22,000	\$100,002	\$0
Renewal & Replacement - Total				\$185,108	\$380,305	\$1,530,000	\$1,610,372	\$183,753	\$958,502	\$1,008,500

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 402 Stormwater Utility
Department: 3804 System Operations

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4023804	5383400	Other Contractual Service		\$1,010,126	\$645,194	\$762,261	\$762,261	\$467,124	\$800,375	\$821,039
		OMI CONTRACT								\$821,039
4023804	5384302	Electricity		\$85,107	\$82,809	\$93,287	\$93,287	\$27,787	\$97,951	\$97,951
Operating Expenditures				\$1,095,233	\$728,003	\$855,548	\$855,548	\$494,911	\$898,326	\$918,990
4023804	5386400	Machinery & Equipment		\$0	\$0	\$0	\$0	\$0	\$417,951	\$151,500
		PUMP - 6' MOBILE PUMP PACKAGE \$63,000 / 401								\$31,500
		VARIABLE FREQUENCY DRIVES (VFD) ON PS'S (3)								\$120,000
Capital Outlay				\$0	\$0	\$0	\$0	\$0	\$417,951	\$151,500
System Operations - Total				\$1,095,233	\$728,003	\$855,548	\$855,548	\$494,911	\$1,316,277	\$1,070,490
Stormwater Utility Fund Expenditures - Total				\$1,906,216	\$2,068,256	\$9,152,053	\$9,245,577	\$1,267,260	\$6,166,443	\$4,967,304

402 3801 STORMWATER UTILITY FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY24/25	FY25/26		FY24/25	FY25/26
FULL TIME:			PART TIME:		
Administrative Specialist	0.20	0.20			
Contract & Permit Engineer	0.20	0.20			
Director - Utilities	0.20	0.20			
Principal Engineer	0.20	0.20			
Senior Project Manager	0.20	0.20			
Utility Manager / GIS Admin	0.20	0.20			
TOTAL FULL TIME:			TOTAL PART TIME:		
	1.20	1.20		-	-

SALARY BUDGET
FY 25/26 POSITION CONTROL

FY 25/26 POSITION CONTROL											SS Cap (does not incl Med) 174,900 FY25		7.65%		\$18,370		PY \$17,713		
COST CENTER/ POSITION TITLE	GRD/ STEP	FY 24/25 Apprvd FTEs	FY 25/26 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	Annual Salary	12 FY 25/26 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL	
402 STORMWATER UTILITY FUND																			
GENERAL ADMINISTRATION 3801																			
ADMINISTRATIVE SPECIALIST	G	115	0.20	0.20	0.20					13,760	14,448					1,445			
CONTRACT & PERMIT ENGINEER	N	133	0.20	0.20	0.20					23,115	24,271					2,427			
DIRECTOR-UTILITIES	U	140	0.20	0.20	0.20					27,800	29,190			240		2,919			
PRINCIPAL ENGINEER	N	135	0.20	0.20	0.20					25,235	26,497					2,650			
SENIOR PROJECT MANAGER	N	130	0.20	0.20	0.20					19,502	20,477			72		2,048			
UTILITIES MANAGER/GIS ADMIN	N	130	0.20	0.20	0.20					17,363	18,231					1,823			
		1.20	1.20	1.20	0.00	0.00	0.00		0.00	126,775	133,113	0	1,000	312	10,284	13,411	22,044	180,164	
											Base	Taxes	Pension						
											2% Merit Inc	2,662	204	266	3,132	Merit Contingency			

2025/2026 Budget
402 Account-CIP

Projects (In FY 24/25 Budget)	Project Nbr	PTD Budget	PTD To Date	Balance	Grant Funds			Remaining ¹	Notes
					HMGP	CBDG	Other		
Tide Valves	ST38021901	4,044,159.00	474,646.59	3,569,512.41		3,099,159.00		470,353.41	
Harris/10th	ST38022102	771,373.82	668,520.84	102,852.98				102,852.98	
Fogarty and 3rd	ST38022201	7,543,065.00	197,022.68	7,346,042.32		6,336,165.00		1,009,877.32	
Dennis Street Phase 2	ST38022401	1,120,000.00	132,610.00	987,390.00				987,390.00	
Angela Street Modification	ST38022402	825,000.00	0.00	825,000.00				825,000.00	
Government Road Culvert	ST38031902	160,000.00	13,220.00	146,780.00				146,780.00	
Canal Clearing	ST38032201	310,450.00	95,503.00	214,947.00				214,947.00	
White Street Pump Station	ST38032501	350,000.00	0.00	350,000.00				350,000.00	

Totals								4,107,200.71	
								\$ 4,362,758	Claim on Cash - 06/03/2025
								\$ 255,557	Cash - After CIP
								\$ 336,492	HMGP - Tide Valves
								\$ 502,463	HMGP - Harris & 10 Phase I
								\$ 1,120,000	Mayfield - Dennis Street Phase II
								\$ 79,251	Remaining Revenue FY25
								\$ (452,834)	Remaining Expenditures - 3801 (GA)
								\$ (26,000)	Remaining Expenditures - 3802 (R&R)
								\$ (276,219)	Remaining Expenditures - 3803 (TPO)
								\$ (251,639)	Remaining Expenditures - 3804 (TPO)
								\$ 1,287,071	FY 25-26 Carry Forward