



# Monthly Utilities Department Report

To: Albert P. Childress  
City Manager



Date: December 14, 2023

From: Kelly Crowe, P.E.  
Utilities Director

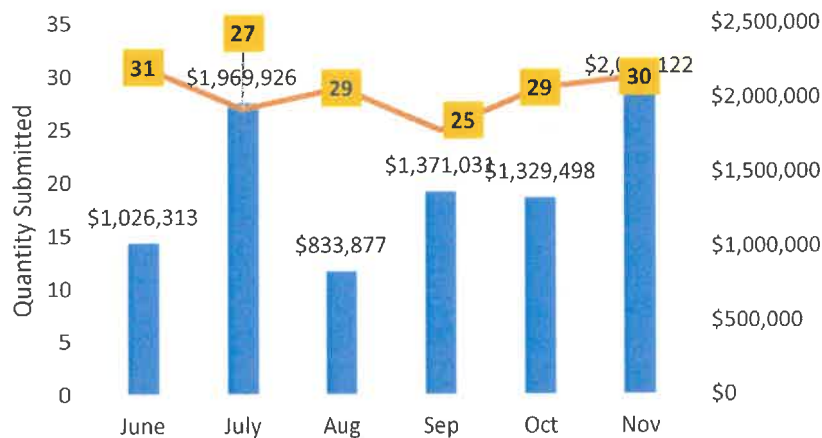
Subject: November Report 2023

## Utilities Department

### Administrative

- 30 Pay Applications @ \$2,040,122

#### Pay Applications



- 9 Purchase Requests Submitted @ \$257,173

#### Purchase Requests



## **Administrative**

- Issues Resolved in Click Fix: 16 of 21
- Back Utility Fees: \$19,801 Assessed/\$20,508 Collected
- Undiscovered Sewer Base Charges recognized: 10 EDU's @ \$25 = \$254/month
- Add or Reassess New Parcels: 3 @ \$349; 2 @ \$118 = \$933/year

## **Solid Waste**

- Waste Hauled
  - Municipal Solid Waste: 3292 tons
  - Recycling: 341 tons
  - Yard Waste: 335 tons
  - Construction and Demolition: 7 tons
  - Metal: 25 tons
- White Goods Pick Ups: 113 Pick Ups
- Bulk Item Pick Ups Waste Management: 389 locations
- Bulk Pick Ups by Public Works: 72 tons
- Extra Pick Ups: 26 locations
- Carts Delivered: 23
- Carts Repaired: 1
- Carts Exchanges: 12
- Commercial Recycling Participation Rate: 50%
- Solid Waste related code cases opened: 12
- Solid Waste code cases closed: 22
- Solid Waste See Click Fix Reports Created: 20
- Solid Waste See Click Fix Reports Closed: 16 (open cases forwarded to Community Services for resolution)

## **Recycling Pilot Program Update**

- Endeavoring expansion of the Commercial Recycling Program (initiated May 2023) to additional businesses using the same consultant.

## **Sewer/Storm/GIS**

- Coordinated authorization from Keys Energy for the temporary use of Frazier Park.
- Chatted with GOVBUILT (new city software proposal) to ensure the City would retain all current functionality.
- Connected via TEAMS with former City Staff to learn how grease traps are monitored in Oklahoma.
- Facilitated a "500 year letter" for Dennis Street Generator from Flip Plane Manager.
- Worked with IT Director to get new licenses installed for mapping software.
- Met with James Lima; Planning & Development and City Staff to discuss Mallory Square Revenue Study.

# City of Key West

Requests filtered by request category that have been created 10/29/2023 - 11/28/2023 compared to 10/29/2022 - 11/29/2022 filtered to 5 categories within all geographies

### Requests Created by Category

