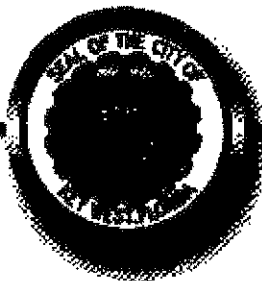


Donald J. Lee, Jr.

Chief of Police



Key West

POLICE DEPARTMENT

TO: Sue Snider, Purchasing Agent, City of Key West

FROM: Frank Sauer, Administrative Captain

DATE: July 01, 2011

RE: Sole Source Procurement Exemption

The Key West Police Department is requesting authorization to purchase 6 Panasonic tough book computers from CDW-Government with an exemption from the requirements of formal competitive procurement pursuant to City Ordinance Article VII, sec. 2-797(3) *Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.*

CDW-Government, is a GSA authorized vendor for Information Technology through cooperative purchasing to state and local governments under contract number GS-35F-0195J, utilizing federal supply schedule 70 pursuant to section 502 of title 40, United States Code H. R. 2458, the "E-Government act of 2002", and utilizing brand name specification as provided for in the City Ordinance Article VII, sec. 2-844 (a) Use and (b) Competition. The Key West Police Department had reviewed several different brands of laptops and found that Panasonic Tough Books are considered an industry standard and provide best reliability with a failure rate of less than three percent (3%). Lower failure rates mean fewer repair expenses and less downtime. All of the current laptop computers in use by our police units are Panasonic Tough Book computers.

After a good faith review, this confirms compliance with Section 2-797(3) – Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.


Frank Sauer, Administrative Captain

7-11
Date


Sue Snider, Purchasing Agent

7-1-11
Date

RESPECT • INTEGRITY • FAIRNESS