



THE CITY OF KEY WEST
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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To: Jim Scholl, City Manager
From: John Wilkins, Parking Manager
Date: December 12, 2010

Reference: Purchase of Fifteen (15) Cale MP104 Compact Multi-Space Meters from Cale Parking Systems USA, Inc. on a Sole-Source Basis

Pursuant to purchasing Code 2-844 relating to Brand Name Specifications, "Use of a brand name specification is restrictive of product competition, it may be used only when the purchasing agent makes a written determination that only the identified brand name item will satisfy the City's needs."

The City currently has in operation twenty seven (27) Cale MP104 Compact Multi-Space Meters – commonly referred to "pay and display" meters. The 27 meters will accept coin and credit card. The fifteen meters requested under the subject purchase are the same model as the 27 in the field. Excellent mechanical reliability combined with proven financial accountability makes the Cale MP104 the preferred Compact Multi-Space Meter. Additionally, City employees responsible for the troubleshooting and repairing of the current inventory have been trained as technicians and have become proficient in the Cale MP104 Compact Multi-Space Meter. Finally, it would be impractical and not very cost effective to maintain two distinct inventories of supplies and parts for two different meter types.

Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

After a good faith review, this confirms that Cale Parking Systems USA, Inc. is the only authorized vendor for the procurement of the Cale MP104 Compact Multi-Space Meter (See attached Cale letter).

Approved by Mark Z. Finigan,
Asst. City Manager – Administration

12.14.10

Date

Approved by Sue Snider,
Purchasing Agent

12/13/10

Date