



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

Key West Bight Management District Board

Wednesday, April 12, 2023

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 305-224-1968 Meeting ID: 867 6549 9674 Passcode: 809826 or online at: <https://us02web.zoom.us/j/86765499674> Passcode: 809826

Call Meeting To Order

Roll Call

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 March 8, 2023

Attachments: [Minutes](#)

Presentations

2 Key West Bight Preservation Association

3 Key West Bight Insurance Basics - Christina Bervaldi, Finance Director

Action Items

- 4 Approving the CCTV Equipment Purchase - Key West Historic Seaport from Surveillance Florida in the amount not to exceed \$92,777.75 and authorizing the City Manager to issue a purchase order in the best interest of the City per Sec 2-797(4)(b) of the Code of Ordinances.

Attachments: [Resolution](#)
[Executive Summary](#)
[Florida Surveillance Quote](#)
[GFO Quote](#)
[Protection Plus Quote](#)
[Convergint Quote](#)
[Res KWB #23-03](#)
[Res #23-069](#)

- 5 Lease Renewal - Schooner Appledore Booth

Attachments: [Executive Summary](#)
[Resolution](#)
[Schooner Appledore Letter](#)
[Lease](#)
[Personal Guaranty](#)
[Corporate Filing p1](#)
[Corporate Filing p2](#)
[Res #16-204 Lease](#)
[Res# 17-015 Lease Assigment](#)

- 6 Approve staff ranking of firms submitting responses to RFQ #23-002: Key West Bight Ferry Terminal Revitalization & Shoreline Stabilization/ Harborwalk Extension and authorize City Manager to negotiate and, pursuant to legal review, enter into a contract with the highest ranked firm Tetra Tech.

Attachments: [Resolution](#)
[Executive Summary](#)
[RFQ #23-002](#)
[Addendum #1](#)
[Bid Memo REVISED](#)
[Tetra Tech Submittal](#)
[Bermello Ajamil Submittal](#)
[Ranking Summary](#)
[Individual Ranking Forms](#)
[Res #22-069](#)

Reports

7 Director's Report

Attachments: [Port and Marine Project Status 4-5-23](#)
[FT Passenger Counts \(2020 to 2023\)-March](#)
[March 2022-2023 Sales Comparison Report](#)
[KWB Rent & Gross Sales Comparison Report](#)
[KWB Rent Roll April 2023](#)
[KWB Marine Tenant Charges April 2023](#)
[SUMMARY DR15 update](#)
[KWB & FT Fuel Sales \(Gallons\) 2020-2023 March](#)

8 Quarterly Schooner Western Union Report

Attachments: [2023-03 SWUPS KWBB Update](#)

9 Adept Marketing Report

Attachments: [2023-03 Adept PR Bight Board Update](#)

Public Comment

Board Member Comment

Adjournment