



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### Key West Bight Management District Board

---

Wednesday, July 12, 2023

4:00 PM

City Hall

---

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

#### Call Meeting To Order

#### Roll Call

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Approval of Minutes

1 May 10, 2023

Attachments: [Minutes](#)

#### Presentations

2 City of Key West Business Recycling Program - Elisa Levy

3 Key West Bight Preservation Association

#### Action Items

4 Approving an addendum to the month to month Commercial & Commercial Term Charter Dockage agreements requiring tenants to be actively involved in commercial operations in an ongoing manner.

Sponsors: City Manager Childress

Attachments: [KWB Resolution](#)

[Cover Memorandum](#)

[KWB Com Dock Agmt 2023](#)

[KWB Term Com Dock Agmt 2023](#)

- 5 Approving contract award for Invitation to Bid (ITB) #23-011 Exterior Signage System - Key West Historic Seaport to Kenco Sign & Awning, LLC in the amount of \$299,860.00, authorizing the City Manager to execute the contract and authorize the necessary budget transfer.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Bid Memo](#)

[Kenco Proposal](#)

[i2 Visual Proposal](#)

[Excla Proposal](#)

[City - Kenco Clarification email](#)

[City - i2 Visual Clarification email](#)

[Contract Documents](#)

[Drawings](#)

[Addendum #1](#)

[Addendum #2](#)

- 6 Approving Gulfstream Construction & Development, LLC and Sea Tech of the Florida Keys, Inc. for ITB #23-013 Construction Services Contract - Key West Historic Seaport and authorizing the City Manager to execute a three (3) year contract, subject to City Attorney review.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Bid Memo](#)

[Bid Documents](#)

[Gulfstream Proposal](#)

[Sea Tech Proposal](#)

[Gulf-Atlantic Proposal](#)

[Gulfstream Contract](#)

[Sea Tech Contract](#)

- 7 Captains Corner Scuba School - Lease Renewal

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Draft Lease](#)

[Personal Guaranty](#)

[Current Lease](#)

8 Florida Straits Conch Company, Inc.- Trap Storage Area

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Lease](#)

**Discussion Items**

9 Recent Commercial Lease Terminations

**Reports**

10 Director's Report

**Attachments:** [Port and Marine Project Status 6-7-23](#)

[FT Passenger Counts \(2020 to 2023\)-May](#)

[May 2022-2023 Sales Comparison Report](#)

[KWB Rent & Gross Sales Comparison Report](#)

[KWB Rent Roll June 2023](#)

[KWB Marine Tenant Charges June 2023](#)

[SUMMARY DR15 update](#)

[KWB & FT Fuel Sales \(Gallons\) 2020-2023 May](#)

11 Adept Marketing Report

**Attachments:** [June Update](#)

12 Quarterly Schooner Western Union Report

**Attachments:** [2023-06 SWUPS KWBB Update](#)

**Public Comment**

**Board Member Comment**

**Adjournment**