



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### Key West Bight Management District Board

---

Wednesday, July 10, 2024

4:00 PM

City Hall

---

Meeting will be held in upstairs conference room

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

#### Call Meeting To Order

#### Roll Call

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Approval of Minutes

1 June 12, 2024

Attachments: [Minutes](#)

#### Presentations

2 Key West Bight Preservation Association

3 Marathon Turtle Hospital

4 Key West Bight Fiscal Year 2024-2025 Proposed Budget

Attachments: [FY25 Draft KW Bight City Manager Review](#)

#### Action Items

- 5 Request to approve and recommend CRA execution of the lease between the CRA and Cuban Coffee Queen, LLC at the Historic Seaport

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[Lease](#)  
[Guaranty](#)  
[19-278 Lease](#)  
[Detail by Entity Name Sun Biz](#)

- 6 Request for approval of lease renewal for Fury Management, Inc., Greene Street Booth, recommending approval and execution by the CRA

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[Lease](#)  
[19-276 Lease Renewal](#)  
[Guaranty](#)  
[Sun Biz - Corporation Status](#)

- 7 Approving the highest ranked respondent, Brandano Displays, Inc., for RFP #24-007 Holiday Lighting - Key West Historic Seaport and authorizing the City Manager to execute a five (5) year contract, subject to City Attorney review. Also authorizing the necessary budget transfer. The first-year award amount is in the negotiated amount of \$137,837.96 with adjustments for CPI starting the second year along with the Bight Boards ability to add and/or deduct from previous years display in accordance with the CRA's final approved budget or approved budget amendment.

**Attachments:** [Resolution KWBB](#)  
[Cover Memorandum](#)  
[Bid Memo](#)  
[Ranking Tabulation](#)  
[Individual Ranking](#)  
[Brandano Proposal](#)  
[Brandano Negotiated Pricing](#)  
[Brite Nites Proposal](#)

[Coastal Christmas Proposal](#)

[Universal Proposal](#)

[RFP #24-007](#)

[Addendum #1](#)

[Addendum #2](#)

## Reports

8 Quarterly Schooner Western Union Report

**Attachments:** [2024-06 SWUPS KWBB Update](#)

9 Adept Marketing Report

**Attachments:** [2024-06 Adept PR Bight Board Update](#)

10 Director's Report

**Attachments:** [Port Marine Services Monthly Report - June 2024](#)

[Port and Marine Project Status 7-01-24](#)

[Summary DR15 update](#)

[KWB Rent & Gross Sales Comparison Report](#)

[KWB Rent Roll July 2024](#)

[Combined Monthly Report - June 2024](#)

[KWB Marina Tenant Charges July 2024](#)

## Public Comments

## Board Member Comments

## Adjournment