



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### Key West Bight Management District Board

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Wednesday, September 11, 2024

4:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

#### Call Meeting To Order

#### Roll Call

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Approval of Minutes

1 August 14, 2024

Attachments: [Minutes](#)

#### Presentations

2 Key West Bight Preservation Association

#### Action Items

3 Approve Emergency Procurement ratification and any necessary budget transfer for the contract awarded, to D.L. Porter Constructors, Inc., for ITB #24-013 Ferry Terminal Renovation, Base Bid and Alternate Bids #1, #2, #3, and #5 in the amount of \$2,391,954 pursuant to Sec. 2-797 of the City of Key West Code of Ordinances executed by the City Manager on August 29, 2024.

Attachments: [Resolution](#)

[Cover Memo](#)

[City Manager Emergency Procurement](#)

[Contract](#)

- [Bid Memo](#)
- [D.L. Porter Proposal](#)
- [DL Porter Clarification](#)
- [Marino Proposal](#)
- [Marino Clarification](#)
- [Pedro Falcon Proposal](#)
- [Sea Tech Proposal](#)
- [Res #22-069](#)
- [ITB #24-013 Contract Documents](#)
- [ITB #24-013 Drawings 8.9.24](#)
- [Addendum #1](#)
- [Addendum #2](#)
- [Addendum #3](#)

- 4 Approve a Design, Permitting, Bid Support and Construction Services Task Order, for A-Dock Replacement at the Key West Bight Marina, to Tetra Tech, Inc. in the amount of \$123,490.

- Attachments:** [Resolution](#)
- [Cover Memo](#)
  - [Proposal](#)
  - [Tetra Contract](#)
  - [Res #20-039 Env Eng Svcs](#)
  - [Res #23-058 Contract Extension](#)

- 5 Approve an assignment of lease between Alicia E. Renner, dba AER Photography and Anthony Chatman for the space located at 205 Elizabeth Street, Unit F, at the Historic Seaport.

- Attachments:** [Resolution](#)
- [Cover Memo](#)
  - [Lease Assignment](#)
  - [Guaranty](#)
  - [Lease 2023](#)

- 6 Approve a five year lease term extension with Anderson Outdoor Advertising, Inc., for space located at the Key West Bight Ferry Terminal.

- Attachments:** [Resolution](#)
- [Cover Memo](#)
  - [First Amendment to Lease](#)
  - [Res #19-369 Lease](#)
  - [Sun Biz](#)

## Reports

- 7                   Quarterly Schooner Western Union Report  
*Attachments:* [2024-08 SWUPS KWBB Update](#)
- 8                   Adept Marketing Report  
*Attachments:* [2024-08 Adept PR Bight Board Update](#)
- 9                   Director's Report  
*Attachments:* [Port Marine Services Monthly Report](#)  
[Port and Marine Project Status 9-01-24](#)  
[Summary DR15 forms](#)  
[KWB Rent & Gross Sales Comparison Report](#)  
[KWB Rent Roll September 2024](#)  
[Combined Report - August 2024](#)  
[KWB Marine Tenant Charges September 2024](#)

## Public Comments

## Board Member Comments

## Adjournment