



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

Key West Bight Management District Board

Wednesday, August 15, 2018

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order

Roll Call

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 July 18, 2018 (Regular)

Attachments: [Minutes](#)

Presentations

2 ADEPT Quarterly Report

Key West Bight Tenant's Association Report

Action Items

3 Review and Approve Time Charter Regulations

Attachments: [Time Charter Status Staff Recommendation](#)

[Revised Time Charters](#)

[TIME CHARTERS Key West 2018-Gibson](#)

Legislative History

4/11/18

Key West Bight
Management District Board

Received and Filed

6/13/18 Key West Bight Received and Filed
Management District Board

- 4 Approving Task Order #2, Fire Main Replacement - Key West Historic Seaport to Sea Tech of the Florida Keys, Inc. in the amount not to exceed \$357,444.00.

Attachments: [Executive Summary](#)
[Scope and Bid Schedule](#)
[Resolution #18-193](#)
[Contract](#)

- 5 Approving Task Order #1, Schooner Wharf ADA Restroom, Key West Historic Seaport to Sea Tech of the Florida Keys, Inc. in the amount not to exceed \$86,430.00.

Attachments: [Executive Summary](#)
[Scope and Bid Schedule](#)
[Resolution #18-193 Contract](#)
[Construction Documents](#)
[Resolution #17-135 Lease](#)

- 6 Approving a Task Order to Charley Toppino & Sons, Inc., under the General Utilities Services Contract, for Seaport Parking Lot Rehabilitation in the amount of \$287,910.46; Approving necessary budget transfer.

Attachments: [Executive Summary](#)
[Task Order Proposal](#)
[Proposed Layout](#)
[Toppino GU Contract](#)
[Resolution #15-292](#)

- 7 Approving Task Order for FY19 ongoing Marketing Services to Adept Strategy & Public Relations for Marketing Services in an amount of \$193,000.00; Approving any necessary budget transfers.

Attachments: [Executive Summary](#)
[FY19 Task Order](#)
[Contract](#)
[Resolution #15-371](#)
[Resolution #16-326](#)
[Resolution #16-375](#)

- 8 Commercial Waiting List

Attachments: [Executive Summary](#)
[Updated Wait List](#)

Reports

9 Manager's Report

Attachments: [July Monthly Report](#)
[Port and Marine Project Status](#)
[Ferry Terminal Passenger Count](#)
[July 2017-2018 Sales Comparison Report](#)
[KWB Rent Gross Sales Comparison Report](#)
[Adept Public Relations Update](#)
[Schooner Western Union Preservation Society Update](#)

10 Accounts Receivables

Attachments: [KWB Tenant Balances August 2018](#)
[KWB Marine Tenant Charges Aug 2018](#)
[KWB Rent Roll Aug 2018](#)

Old Business

Public Comment

Board Comment

Adjournment