



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### Key West Bight Management District Board

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Wednesday, February 9, 2022

4:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 301-715-8592 Meeting ID: 854 9837 6403 Passcode: 094836 or online at: <https://cityofkeywest-fl-gov.zoom.us/j/85498376403> Passcode: 094836

#### Call Meeting To Order

#### Roll Call

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Approval of Minutes

1 December 15, 2021

Attachments: [Minutes](#)

#### Presentations

2 Key West Bight Preservation Society

#### Action Items

- 3 Approve a lease renewal for Vacation Key West, Inc. located in Suite 207 at the Ferry Terminal on 100 Grinnell Street, Key West.

**Attachments:** [Executive Summary](#)  
[LEASE 12-8-21 reduction and term changes](#)  
[Exhibit B - Rent Reduction](#)  
[Tenant Requested terms](#)  
[Corporate Documents](#)

- 4 Approving the attached Historic Seaport Operation Expense Reconciliation for 2020-21, the collection of the \$4,031.93, and adjusting the estimated payments for the remaining FY 21 at \$4.89 per square foot to consider any fluctuation in actual expenses for the current year.

**Attachments:** [CAM Resolution](#)  
[Executive Summary 20-21 Final](#)  
[CAM Summary 2020-21](#)  
[Rev Detail](#)  
[Rev and Expense Date](#)  
[Insurance](#)  
[Property Taxes](#)  
[Survey Net Usable](#)  
[Cam Billable](#)  
[CAM Rates Per SF \(History - FY 12 to FY 21\)](#)

## Discussion Items

- 5 631 Greene Street Redevelopment

**Attachments:** [2021.08.25 - DD Set for Rendering 1](#)  
[2021.10.20 - Final Renderings](#)

## Reports

6 Director's Report

- Attachments:** [Port and Marine Project Status 2-1-22](#)  
[FT Passenger Counts \(2020 to 2022\)-JAN 2022](#)  
[JAN.2021-2022 Sales Comparison Report](#)  
[KWB & FT Fuel Sales \(Gallons\) 2019-2022](#)  
[KWB Rent Gross Sales Comparison Report \(002\)](#)  
[KWB Rent Roll February 2022](#)  
[KWB Marine Tenant Charges February 2022](#)  
[KWB Summary DR15 update Jan 2022](#)

7 Schooner Western Union Report

- Attachments:** [2021-12 SWUPS KWBB Update](#)  
[2022-01 SWUPS KWBB Update](#)

8 Adept Marketing report

- Attachments:** [2021-12 AdeptPR-Bight Board Update](#)  
[2022-01 AdeptPR-Bight Board Update](#)

**Public Comment**

**Board Member Comment**

**Adjournment**