

# City of Key West, FL

City Hall 1300 White Street Key West FL 33040

# **Action Minutes - Final**

# **Planning Board**

Thursday, November 18, 2021

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

Call Meeting To Order - 5:02 P.M.

#### **Roll Call**

Absent 2 - Ms. Brew, and Vice Chair Gilleran

Present 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman Holland

#### Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as amended.

#### **Approval of Minutes**

1 October 21, 2021

<u>Attachments:</u> <u>Minutes</u>

A motion was made by Mr. Browning, seconded by Mr. Lloyd, that the Minutes be Approved. The motion passed by unanimous vote.

Major Development Plan and Landscape Waiver - 322-324 ½ Truman Avenue (RE# 00025530-000000, 00025520-000000, and 00025500-000000) - A request for approval of a major development plan to redevelop eighteen (18) residential units consisting of fourteen (14) affordable units and four (4) market rate units, as well as a landscape waiver, and a request for an exemption to the minimum size of affordable workforce housing units in the Historic Medium Density Residential (HMDR) zoning district pursuant to Sections 108-91, 108-517, 122-596, 122-597, and 122-1467(2)a. of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

<u>Attachments:</u> <u>Staff Report MDP</u>

Planning Package

**Utilities Comments** 

**Parking Comments** 

**Keys Energy Comments** 

Multi Modal Transportation Comments

**Engineering Comments** 

**Urban Forester's Staff Report** 

**Noticing Package** 

Letter of Objection - Marge Holtz

Letter of Objection - Richard Holtz

Objection - Marge & Rick Holtz

**Objection Burke** 

Objection - Moon

Objection - Stephanie Nadeau - Thomas St

Objection - Stephanie Nadeau - Julia St

Objection - Donna Nadeau

Objection - Anderson

Objection - Marsh

Objection - Cox

Objection - Pinka

Objection - Teresa Willis

Objection - Smith

Objection - Terry Willis

Objection - C Myers

Objection - Shanna

Objection - Mingo

Objection - M Myers

Objection - Sierra

Objection - O'Brien

**Signed Petition** 

Objection - Beaver

Objection - Craig

Objection - Mckonly

Objection - Brearley

Objection - David & Debra Davis Speier

Objection - Raymond

Objection - Major-Mingo

Objection - Various

Withdrawn

Variance - 322-324 ½ Truman Avenue (RE# 00025530-000000, 00025520-000000, and 00025500-000000) - A request for a variance to the minimum rear setback, maximum impervious surface, maximum lot coverage, minimum open space, and off-street parking requirements for a major development plan to redevelop eighteen (18) residential units consisting of fourteen (14) affordable units and four (4) market rate units in the Historic Medium Density Residential (HMDR) zoning district pursuant to Sections 90-395, 108-346, 122-600 (4), and 122-600 (6) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

<u>Attachments:</u> <u>Staff Report Variance</u>

Planning Package

Noticing Package

Letter of Objection - Richard Holtz

Letter of Objection - Marge Holtz

Objection - Marge & Rick Holtz

**Objection Burke** 

Objection - Moon

Objection - Stephanie Nadeau - Thomas St

Objection - Stephanie Nadeau - Julia St

Objection - Anderson

Objection - Marsh

Objection - Cox

Objection - Pinka

Objection - Teresa Willis

Objection - Smith

Objection - Terry Willis

Objection - C Myers

Objection - Shanna

Objection - Mingo

Objection - Sierra

Objection - Donna Nadeau

Objection - M Myers

Objection - O'Brien

**Signed Petition** 

Objection - Beaver

Objection - Craig

Objection - Mckonly

Objection - Brearley

Objection - David & Debra Davis Speier

Objection - Raymond

Objection - Major-Mingo

Withdrawn

#### **New Business**

#### Text Amendment of the Land Development

Regulations - A resolution of the City of Key West Planning Board recommending an Ordinance to the City Commission amending Chapter 122 of the Code of Ordinances, titled "Zoning", by amending Sec. 122-1371 titled "Transient Living Accommodations in Residential Dwellings; Regulations" by increasing the inspection and enforcement fee from \$125.00 to \$300.00, establishing a renewal period, delinquent fee, and transfer fee; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date

Attachments: Staff Report

Resolution Transient Fee Schedule

EXHIBIT A
Ordinance

A motion was made by Mr. Browning, seconded by Mr. Varela, that the Planning Resolution be Approved. The motion carried by the following vote:

No: 1 - Mr. Lloyd

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 4 - Mr. Browning, Ms. Henderson, Mr. Varela, and Chairman Holland

Enactment No: PB Resolution 2021-49

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# Request for Postponement by Applicant: Conditional Use - 1327 Duval Street (RE#00036190-000100) - A

request for a conditional use for a food service restaurant (food truck), excluding drive-though, in an existing hotel parking lot located in the Historic Commercial Tourist (HCT) zoning district, pursuant to Section 122-898 of the City of Key West Land Development Regulations.

Attachments: Planning Package

**Utilities Comments** 

Keys Energy Comments
Floodplain Comments
Urban Forestry Comments

**Noticing Package** 

Postponed to December 16, 2021

Conditional Use - 500 Whitehead Street (RE#

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**00010060-000000)** - A request for conditional use approval to allow the change of use from a former public utility / protective service to a cultural and civic activities use

converting the historic jail building to a museum in the Historic Public Services (HPS) zoning district pursuant to Sections 122-62 and 122-958 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

FINAL PLANS MC Historic Jail Door and Window Replacement

Drawings 11.15.2021 and 11.4.2021

Planning Package
Utilities Comments

Keys Energy Comments
Floodplain Comments
Urban Forestry Comments

Noticing Package

A motion was made by Mr. Lloyd, seconded by Mr. Browning, that the Board finds that the Applicant's proposed conditional use demonstrates all of the requirements of code Section 122-62(c) and that the Application be approved subject to the conditions as outlined in the Staff Report. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

#### 7 Conditional Use - 3841 N. Roosevelt Blvd.

(RE#00064881-000300) - A request for a conditional use for a small recreation power-driven equipment rental business, as an accessory to an existing hotel located in the General Commercial (CG) zoning district, pursuant to Section 122-418 of the City of Key West Land Development Regulations.

Attachments: Planning Package

**Utilities Comments** 

Keys Energy Comments
Floodplain Comments
Urban Forestry Comments

**Noticing Package** 

A motion was made by Mr. Browning, seconded by Mr. Varela, that the Planning Resolution be Postponed by Staff to December 16, 2021. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

**Yes:** 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

#### Variance - 1021 Packer Street (RE# 00031160-000000) -

A request for a variance to the minimum allowed open space requirement, building coverage, and impervious surface, for a pool and pool deck at a residence in the Historic Medium Density Residential (HMDR) zoning district pursuant to Section 90-39, Section 122-600(4)a. and Section 122-600(4)b. of the City of Key West Land Development Regulations.

Attachments: Staff Report

**Noticing Package** 

\*Large File\* Planning Package

A motion was made by Mr. Browning, seconded by Mr. Lloyd, that the Planning Resolution be Postponed to December 16, 2021. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

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# Variance - 1426 6th Street (RE# 00045600-000000) - A

request for a variance for exceeding the allowed maximum building coverage as well as front setback and rear setback for an accessory structure at a residence in the Historic Medium Density Residential (HMDR) zoning district pursuant to Sections 90-39 and 122-600(6)a. and b. of the City of Key West Land Development Regulations.

Attachments: Staff Report

Noticing Package
Planning Package

A motion was made by Mr. Lloyd, seconded by Mr. Varela, that that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance (exception) be Granted subject to the conditions as outlined in the Staff Report. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

Enactment No: PB Resolution 2021-51

6:06 P.M. - Meeting went into Recess

6:13 P.M. - Meeting Reconvened

**Old Business** 

## Variance - 408 Greene Street (RE# 00001500-000000) -

A request for a variance to the minimum parking requirements in order to create 1,000 square feet of an outdoor venue for small group retail / therapeutic events on property located within the Historic Residential / Office (HRO) zoning district pursuant to Sections 90-395, 108-573, 108-572 (16), 122-27 and 122-32 (d) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida

Attachments: Staff Report

7.15.21 Cover Letter

**Package** 

Noticing Package

Support Letter - Ellis

Support Letter - Schmidt

A motion was made by Mr. Varela, seconded by Mr. Browning, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance (exception) be Granted subject to the conditions as outlined in the Staff Report. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman Holland

#### Variance - 1325 Simonton Street

(RE#00035950-000000) - A request for approval of a variance to conform with parking deficiencies, variance to off-street required parking and landscaping requirements, variance to required open space, and a variance to the maximum impervious surface to allow an electronic scooter rental service as an accessory to a hotel use in Historic Commercial Tourist (HCT) zoning district pursuant to Sections 90-395, 108-346, 108-412, 108-414, 108-572, 108-575(5), and 122-900(4)b. of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Planning Package

Noticing Package

Objection - Maloney & Maykut

Objection - Donn

Letter of Objection - Smith

<u>Trepanier - Submission - Comp Plan-LDR Consistency Analysis-Lama</u>

**Mobility** 

Presentation - Matter

Good Neighbor Meeting-Emails & Response Summary

Public Comment - Matter

PB Presentation-Spanish Gardens-1325 Simonton

PB Presentation Notes-1325 Simonton

A motion was made by Mr. Varela, seconded by Mr. Browning, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance (exception) be Granted subject to the conditions as outlined in the Staff Report, amended to strike condition Number 3. The motion carried by the following vote:

No: 1 - Ms. Henderson

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 4 - Mr. Browning, Mr. Lloyd, Mr. Varela, and Chairman Holland

Enactment No: PB Resolution 2021-53

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# 12 Conditional Use - 1325 Simonton Street (RE#

**00035950-000000)** - A request for approval of a conditional use to allow an electronic scooter rental service and a food truck as an accessory to a hotel use in the Historic Commercial Tourist (HCT) zoning district pursuant to Sections 18-355, 122-62 and 122-898 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Planning Package

Noticing Package

Floodplain Comments

**Utilities Comments** 

**Multi Modal Coordinator Comments** 

Keys Energy Comments

Engineering Comments

Letter of Objection - Smith

Trepanier - Submission - Comp Plan-LDR Consistency Analysis-Lama

Mobility

Presentation - Matter

Good Neighbor Meeting-Emails & Response Summary

Public Comment - Matter

PB Presentation-Spanish Gardens-1325 Simonton

PB Presentation Notes-1325 Simonton

A motion was made by Mr. Lloyd, seconded by Mr. Varela, that the Board finds that the Applicant's proposed conditional use demonstrates all of the requirements of code Section 122-62(c) and that the application be approved subject to conditions outlined in the Staff Report but limiting condition Number 2 to pertain only to the 1300 Block of Elizabeth Street and striking condition Number 11. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

# 13 Variance - 1220 Simonton Street (RE#

**00028730-000000)** - A request for approval of a variance to conform with parking deficiencies, variance to off-street required parking, and a variance to minimum side setbacks for an accessory structure to allow an electronic scooter rental service as an accessory to a hotel use in the Historic Neighborhood Commercial (HNC-1) zoning district pursuant to Sections 90-395, 108-572, 108-575(5), and 122-810(c) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

<u>Planning Package</u> <u>Noticing Package</u>

Letter of Objection - Smith

<u>Trepanier - Submission - Comp Plan-LDR Consistency Analysis-Lama</u>

Mobility

**Presentation - Matter** 

Good Neighbor Meeting-Emails & Response Summary

PB Presentation-H2O-1220 Simonton

11.17.21 Conditions Modifications Email to Planning

A motion was made by Mr. Lloyd, seconded by Mr. Varela, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance (exception) be Granted subject to the conditions as outlined in the Staff Report, with an amendment to strike Number 4. The motion carried by the following vote:

No: 1 - Ms. Henderson

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 4 - Mr. Browning, Mr. Lloyd, Mr. Varela, and Chairman Holland

# 14 Conditional Use - 1220 Simonton Street (RE#

**00028730-000000)** - A request for approval of a conditional use to allow an electronic scooter rental service as an accessory to a hotel use in the Historic Neighborhood Commercial (HNC-1) zoning district pursuant to Sections 18-355, 122-62 and 122-808 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Planning Package

**Noticing Package** 

Floodplain Comments

**Utilities Comments** 

Multi Modal Coordinator Comments

**Keys Energy Comments** 

**Engineering Comments** 

Letter of Objection - Smith

Trepanier - Submission - Comp Plan-LDR Consistency Analysis-Lama

**Mobility** 

Presentation - Matter

Good Neighbor Meeting-Emails & Response Summary

PB Presentation-H2O-1220 Simonton

11.17.21 Conditions Modifications Email to Planning

A motion was made by Mr. Varela, seconded by Mr. Lloyd, that the Board finds that the Applicant's proposed conditional use demonstrates all of the requirements of code Section 122-62(c) and that the Application be approved with the conditions as outlined in the Staff Report amended to strike condition Number 5. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

# 15 Variance - 1321 Simonton Street (RE#

**00035940-000000)** - A request for approval of a variance to conform with parking deficiencies and a variance to off-street required parking to allow an electronic scooter rental service as an accessory to a hotel use in the Historic Commercial Tourist (HCT) zoning district pursuant to Sections 90-395, 108-572, and 108-575(5) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Traffic Statement
Planning Package
Noticing Package

Letter of Objection - Fisher

Letter to Withdraw Objection & Convey Support - Fisher

Letter of Objection - Smith

Trepanier -Submission - Comp Plan-LDR Consistency Analysis-Lama

Mobility

Presentation - Matter

Good Neighbor Meeting-Emails & Response Summary

PB Presentation-Southwinds-1321 Simonton

A motion was made by Mr. Lloyd, seconded by Mr. Varela, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance (exception) be Granted subject to the conditions as outlined in the Staff Report. The motion carried by the following vote:

No: 1 - Ms. Henderson

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 4 - Mr. Browning, Mr. Lloyd, Mr. Varela, and Chairman Holland

# Conditional Use - 1321 Simonton Street - (RE# 00035940-000000) - A request for approval of a conditional use to allow an electronic scooter rental service as an

accessory to a hotel use in the Historic Commercial Tourist (HCT) zoning district pursuant to Sections 18-355,122-62 and 122-898 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Traffic Statement
Planning Package
Noticing Package
Floodplain Comments
Utilities Comments

Multi Modal Coordinator Comments

Keys Energy Comments

Engineering Comments

Letter of Objection - Smith

<u>Trepanier - Submission - Comp Plan-LDR Consistency Analysis-Lama</u>

**Mobility** 

<u>Presentation - Matter</u>

Good Neighbor Meeting-Emails & Response Summary

PB Presentation-Southwinds-1321 Simonton

A motion was made by Mr. Varela, seconded by Mr. Lloyd, that the Board finds that the Applicant's proposed conditional use demonstrates all of the requirements of code Section 122-62(c) and that the Application be approved. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

#### 17 Variance - 1401 Simonton Street

(RE#00036231-000000) - A request for approval of a variance to conform with parking deficiencies and a variance to off-street required parking to allow an electronic scooter rental service as an accessory to a hotel use in the Historic Commercial Tourist (HCT) zoning district pursuant to Sections 90-395, 108-572, and 108-575(5) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Planning Package

Noticing Package

<u>Trepanier - Submission - Comp Plan-LDR Consistency Analysis-Lama</u>

Mobility

**SMS Directors Lama Approval** 

Presentation - Matter

Good Neighbor Meeting-Emails & Response Summary

PB Presentation-Santa Maria-1401 Simonton

11.17.21 Conditions Modifications Email to Planning

A motion was made by Mr. Lloyd, seconded by Mr. Browning, that that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance (exception) be Granted subject to the conditions as outlined in the Staff Report. The motion carried by the following vote:

No: 1 - Ms. Henderson

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 4 - Mr. Browning, Mr. Lloyd, Mr. Varela, and Chairman Holland

# Conditional Use - 1401 Simonton Street (RE#

**00036231-000000)** - A request for approval of a conditional use to allow an electronic scooter rental service as an accessory to a hotel use in the Historic Commercial Tourist (HCT) zoning district pursuant to Sections 18-355, 122-62 and 122-898 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Staff Report

Planning Package
Noticing Package
Floodplain Comments
Utilities Comments

Multi Modal Coordinator Comments

Keys Energy Comments
Engineering Comments

<u>Trepanier- Submission - Comp Plan-LDR Consistency Analysis-Lama</u>

**Mobility** 

**SMS Directors Lama Approval** 

Presentation - Matter

Good Neighbor Meeting-Emails & Response Summary

PB Presentation-Santa Maria-1401 Simonton

11.17.21 Conditions Modifications Email to Planning

A motion was made by Mr. Varela, seconded by Mr. Lloyd, that the Board finds that the Applicant's proposed conditional use demonstrates all of the requirements of code Section 122-62(c) and that the Application be approved subject to the conditions as outlined in the Staff Report but limiting condition Number 5 to pertain only to the 1300 Block of Elizabeth Street. The motion carried by the following vote:

Absent: 2 - Ms. Brew, and Vice Chair Gilleran

Yes: 5 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Varela, and Chairman

Holland

Enactment No: PB Resolution 2021- 60

#### **Public Comments**

#### **Board Member Comments**

Adjournment - 8:37 P.M.