



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Patti McLauchlin, City Manager

CC: Todd Stoughton, Assistant City Manager
Mark Finigan, Chief Financial Officer

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: January 19, 2022

RE: **Approving the attached 1st Amendment to Agreement ID #2485 to extend the termination date to April 30, 2023.**

ACTION STATEMENT:

This resolution will approve the attached 1st Amendment to Agreement ID #2485 between the Tourist Development Council (TDC) and the City of Key West for the Mallory Square Sunshades (Public Facilities Category) Project to extend the termination date to April 30, 2023.

BACKGROUND:

Grant funding in the amount of up to \$167,890.00 to assist with a tourism impact study and with the purchase and installation of sunshades is available through an agreement with the TDC (Resolution 21-028, March 2, 2021). The current grant termination date of the agreement is April 30, 2022.

PURPOSE AND JUSTIFICATION:

City Staff requested a 12-month extension to April 30, 2023 to allow ample time for this project to be incorporated into the master plan for Mallory Square, RFQ #22-002 Sunset Celebration/Mallory Square Master Plan.

STRATEGIC PLAN:

This resolution supports the Mallory project identified in the Key West Forward Strategic Plan as the #3 Major Project by the community in the January 2021 survey.

FINANCIAL IMPACT:

This is a no-cost time extension.

RECOMMENDATION:

Staff recommends the City Commission approve the attached 1st Amendment to Agreement ID #2485 between the Tourist Development Council (TDC) and the City of Key West for the Mallory Square Sunshades (Public Facilities Category) Project to extend the agreement termination date to April 30, 2023.

Key to the Caribbean – Average yearly temperature 77° F.