

COPY

City of Key West

RFQ #22-002
Sunset Celebration/Mallory Square Master Plan

RFQ #22-002
Submitted by S&ME, Inc.
February 2, 2022

Carrie Read, PLA, ASLA, LEED AP
Project Manager
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**KEN SMITH
WORKSHOP**





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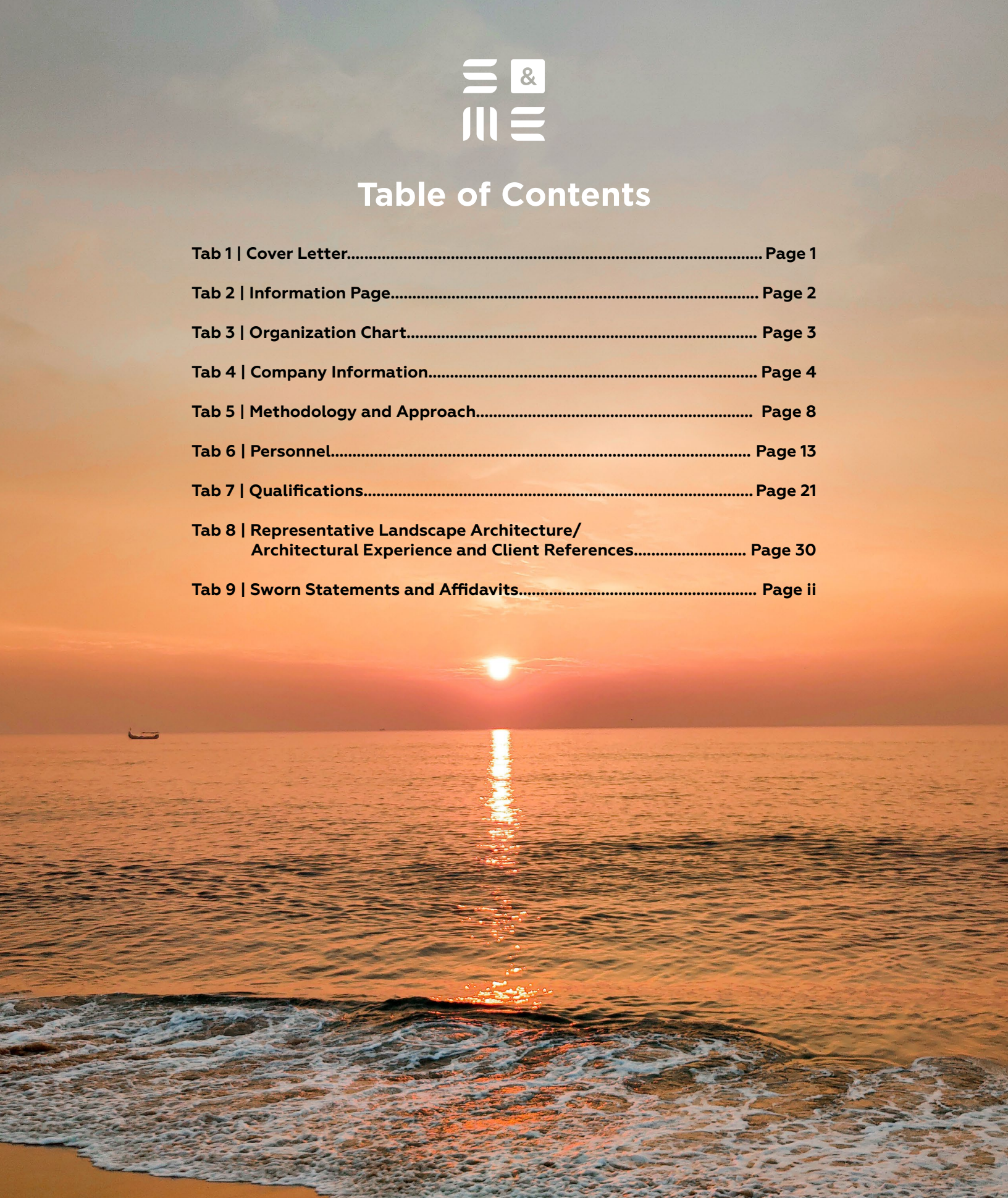
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February 2, 2022
Ms. Donna Phillips, Project Planning Coordinator
City Clerk, City of Key West Planning Department
1300 White Street
Key West, Florida 33040



Reference: Qualifications for Sunset Celebration/Mallory Square Master Plan, RFQ #22-002

Dear Ms. Phillips and Selection Committee Members:

The Keys are synonymous with beautiful sunsets. By leveraging location, and a near perfect vista, Mallory Square has been one of Florida's most memorable public spaces for more than 60 years. The 1999 redesign expanded the footprint, installed decorative pavers and rightfully prioritized pedestrians over cars. This new effort provides the City of Key West with the opportunity to enhance historic preservation, provide shade and enhance the user experience from sun-up to sundown; to create a truly iconic civic plaza in an ideal location.

S&ME, Inc. (S&ME) delivers landscape architecture, engineering, design, planning, transportation planning and engineering, environmental and construction services for the built environment. Incorporated in 1973, we have grown to a 1,100-person corporation operating from 34 offices in the Southeast and Midwest. Over the years, S&ME staff have enjoyed working on many exciting projects throughout Monroe County.

S&ME is proud to team with the award-winning landscape architecture firm of **Ken Smith Workshop**. Having recently completed the landscape design for the **St. Pete Pier** in St. Petersburg, Florida, Ken Smith is the ideal design partner for this important civic waterfront design effort. Additional team members include: **R.J. Heisenbottle Architects**, a Coral Gables-based firm specializes in Historic Preservation; **Weiler Engineering Corp**, a structural and civil engineering firm with extensive waterfront experience in the Keys; and **Fluidity**, an internationally renowned water feature design and engineering firm.

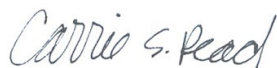
S&ME has assembled a team with both national expertise and local knowledge. Our Team's extensive South Florida and oceanfront project experience includes Rowell's Waterfront Park in Key Largo, Big Pine Key Swimming Hole and Scenic Overlook also in Monroe County, Key West City Hall, Brittany Bay Park in Miami Beach, Miami Circle Park in Miami, the Flamingo Visitor Center and the Marjory Stoneman Douglas Visitor Center in Everglades National Park, Pier 35 in New York City, Vizcaya Museum and Gardens in Miami, The Colony Theatre Renovation Performing Arts Renovation in Miami, and Bahia Honda State Park renovations in Monroe County.

Carrie Read, PLA, ASLA, is our Project Manager and has over 15 years of experience, with emphasis on park and public realm projects. Ken Smith, ASLA of the **Ken Smith Workshop** will serve as the Principal Designer with over 30 years of experience having worked on a variety of public and waterfront spaces.

We are committed to engaging with the City, stakeholders and the public to deliver a dynamic and activated Master Plan for Mallory Square. To meet this goal, our Team is also committed to meeting the requirements for federal, state and/or tourism grant funding that may be used for the design and implementation of this project. **We define success through quality, built projects that foster healthy, vibrant, and livable communities.**

S&ME is committed to providing the City of Key West with the highest level of professional service, quality and value for this contract. We hope to have the opportunity to expand our thoughts and design ideas through the interview process.

Sincerely,



Carrie Read, PLA, ASLA, LEED AP
Project Manager
E: cread@smeinc.com



George Kramer, AICP, LEED AP
Vice President, Area Manager
E: gkramer@smeinc.com



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INFORMATION PAGE



Photo Credit: Tomm Hall



PROJECT NAME

Sunset Celebration/Mallory Square Master Plan
City of Key West RFQ #22-002

NAME OF VENDOR (PRIME)

S&ME, Inc.

PROJECT MANAGER/CONTACT INFORMATION

Carrie Read, PLA, ASLA, LEED AP
Project Manager/Senior Landscape Architect Group Leader
T: 407.975.1273
E: cread@smeinc.com

AUTHORITATIVE REPRESENTATIVE/CONTACT INFORMATION

George Kramer, AICP, LEED AP
Vice President, Area Manager
1615 Edgewater Drive, Suite 200
Orlando, Florida 32804
P: 407.202.8387
F: 407-975-1278
E: gkramer@smeinc.com





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ORGANIZATION CHART



Carrie Read, PLA, ASLA, LEED AP

Project Manager (1)
Orlando, FL



George Kramer, AICP, LEED AP

Authoritative Representative: Vice
President, Area Manager (1)
Orlando, FL

S&ME, Inc. (Prime) (1)

Ken Smith Workshop (Sub-consultant) (2)

R.J. Heisenbottle Architects (Sub-consultant) (3)

The Weiler Engineering Corp (Sub-consultant) (4)

Fluidity Design Consultants (Sub-consultant) (5)

Ken Smith, ASLA

Design Principal (2)
New York, NY



LANDSCAPE ARCHITECTURE & URBAN DESIGN



Jon Templin, PLA, ASLA

Principal Landscape Architect (1)
Orlando, FL



Hardy Stecker

Landscape Architect (2)
New York, NY



Feixiong Yu

Project Designer (2)
New York, NY



James Garland, AIA, NCARB, HON ASLA

Landscape Designer President (5)
Los Angeles, CA

ARCHITECTURE & HISTORIC PRESERVATION



Richard J. Heisenbottle, FAIA

Lead Architect/Architectural Historic
Preservation Architect (3)
Coral Gables, FL



Juan B. Alcalá M.

Project Designer (3)
Coral Gables, FL



Benjamin S. Cross, AIA

Architecture Project Manager (3)
Coral Gables, FL

PUBLIC ENGAGEMENT, WAYFINDING & SIGNAGE DESIGN



Em Schaefer

Senior Graphic Designer (1)
Orlando, FL



Grace Zhang, AICP

Urban Designer (1)
Orlando, FL

SITE DEVELOPMENT & PERMIT SUPPORT

Ken Huntington

Senior Environmental Scientist (1)
Orlando, FL



Kimberly Nagle

Cultural Resources, Principal
Investigator (1)
Columbia, SC



Philip Erbland, PE

Geotechnical Engineer (1)
Tampa, FL



CIVIL & STRUCTURAL ENGINEERING

Joshua J. Jennings, PE

Engineering Project Manager (4)
Punta Gorda, FL



R. Jeff Weiler, PE

Engineering President (4)
Punta Gorda, FL



Charles T. McConaghy, PE

Structural Engineer (4)
Punta Gorda, FL



Michael J. Giardullo, PE

Director of Civil Engineering (4)
Punta Gorda, FL



Ben Ellis, PE, LEED AP

Senior Civil Engineer (1)
Orlando, FL





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COMPANY INFORMATION



Photo Credit:
Fangirlquest.com

S&ME, Inc. (S&ME) delivers landscape architecture, planning, civil engineering, survey, geotechnical, transportation, environmental and construction services for the built environment. S&ME is owned by our employees who remain faithful to our core values of client service, quality, and safety.

Our philosophy is to provide practical solutions to our Clients' infrastructure, development, and environmental challenges. We care about our Clients and devote our resources and technical expertise to helping them safely and efficiently meet their objectives. **Through an interdisciplinary approach, S&ME delivers results by providing innovative and sustainable solutions.** S&ME offers a wide array of expertise through a collaborative approach to projects that are focused on implementation from the outset. Our diverse staff of professionals throughout Florida work together to develop creative designs and unique environments for our Clients. We understand the development process both below and above ground and **we define success through quality-built projects that foster healthy, vibrant, and livable communities.**

Through the years, S&ME has developed expertise in many areas of professional landscape architecture design including active and passive recreation, trails, complete streets, environmental enhancement, urban design and infill planning and transit-oriented design.

Holland Park, Palm Coast, FL



Market Plaza, Lake Wales, FL



DESIGN AND IMPLEMENTATION

HISTORIC PRESERVATION



South Central Park, Winter Haven, FL



South Central Park, Winter Haven, FL

KEN SMITH WORKSHOP

Ken Smith Workshop is an award-winning design firm with experience in a wide variety and scale of projects. The office is structured as a design focused, socially and environmentally-engaged practice with local, national, and international projects.



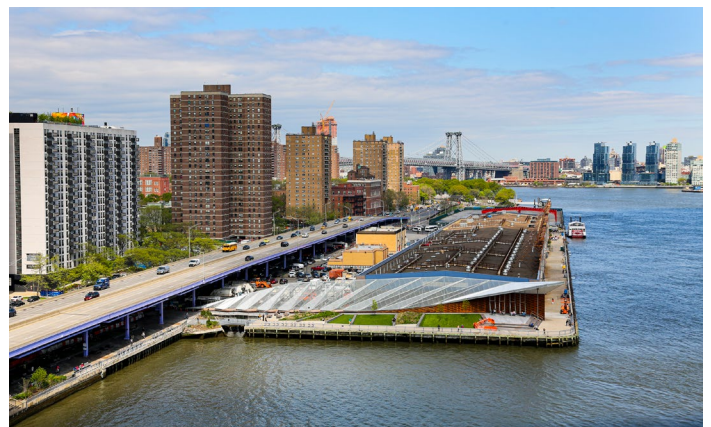
The firm practices landscape design primarily in the realm of public space, with an emphasis on creating landscapes that are original, artful and expressive. Typical design problems involve making landscape space within the context of existing, reworked, or complex urban fabric. This requires a strategic approach in making the strongest conceptual landscapes within the limits and possibilities of the site's infrastructure, context and program. This has led to pushing beyond traditional landscape typologies of plaza, street, and garden to conceptualize landscapes that are hybridized from diverse traditions and influences of the contemporary culture.

Experience and experimentation are combined with the goal of producing landscapes of the highest conceptual and artistic quality. Emphasis is placed on providing personal service and addressing landscape problems, which require special effort. Each site, program and client are dealt with individually, giving attention to developing solutions specific to the project. Ken Smith Workshop was founded in 1992 and is based in New York City.

St. Pete Pier, St. Petersburg, FL



Pier 35, New York City



Pier 35, New York City



R.J. Heisenbottle Architects Founded in 1987 as a Florida corporation, R.J. Heisenbottle Architects, P.A., is an architecture, planning, interior design, and historic preservation firm located in Coral Gables, Florida. Through the years they have built their reputation on superior service, client satisfaction and design excellence. Today, the firm is a leader in quality, high profile projects with an emphasis on corporate, governmental and institutional Clients. Projects range from large scale educational facilities to historic preservation, office buildings, theaters, multi-family residences, historic estate homes and commercial interiors.

RJHA has designed, rehabilitated, and renovated theaters, auditoriums, churches, commercial buildings, hospitality spaces, elementary, middle and high schools, college/university buildings, public meeting venues, administration buildings, theaters, schools, parks, outdoor spaces, municipal buildings, multi-family buildings, hotels, and public facilities. Over the past three decades, the firm has continued to strive to provide their Clients with superior service, client satisfaction and design excellence. Today, the firm is a design leader in high quality, high profile projects, with an emphasis on award-winning design, historic preservation, theatre arts and educational facilities. RJHA has extensive experience with performing and coordinating investigations, studies, structural design repairs, electrical design, mechanical design, architectural historic preservation, construction documents, construction permits, bidding, and construction administration services for specialty design work under historical preservation and restoration guidelines.

RJHA specializes in historic preservation design services including experience with submitting all forms and reports to the Compliance and Review Section of the Bureau of Historic Preservation to obtain final approvals. RJHA also prepares grant applications for historic preservation funding, as well as, submitting the Historic Preservation Certification Application for certifications required for Federal historic preservation tax incentives.

At RJHA they strongly believe in seeking a timeless architecture that results in well-crafted buildings which maintain sensitivity to their context. Our unique approach has garnered numerous design awards for Excellence in Architecture from the Florida Association of the American Institute of Architects and the Miami Chapter of the American Institute of Architects as well as Outstanding Preservation Project Awards from the Florida Trust for Historic Preservation and a National Preservation Award from the National Trust for Historic Preservation.



Miami Edison Middle School Auditorium



Athens Theatre, DeLand, FL



The Weiler Engineering Corp The Weiler Engineering Corporation (WEC) headquarters is located in Punta Gorda, Florida and has been serving Southwest Florida since 1993. WEC has provided water dependent structural inspections, assessments, surveyor coordination, design development, drafting, engineering, permitting assistance, grant application assistance, and construction oversight for numerous Clients from Key West to Tampa. WEC is routinely selected for these services because of their reputation, unique experience and capabilities as they have a full staff in both their structural and civil engineering departments. They also have a great deal of experience with structural related projects in coastal and marine environments, and their ability to work successfully to help their Clients address those challenges. The Weiler Engineering Corporation is already extremely familiar with many of the County parks, preserves, and facilities. WEC is very comfortable with completing the full scope of services for this project. Recently, WEC completed a similar contract with the County that included inspection, assessment, design coordination, drafting, engineering, permitting assistance, and full construction of the John Pennekamp restroom spalling repair and restroom replacement.

The following is a list of tasks typically performed by the WEC structural and civil engineering teams on restrooms, shade structures, and other marine structure projects:

- » Inspect and fully document overall existing conditions in the form of a comprehensive inspection report;
- » Assess overall integrity of each structure and component;
- » Identify potential issues, outstanding vulnerabilities and/or risks in terms of safety for access and usability, and in terms of structural condition, as well as regarding protected species or permitting concerns;
- » Propose and assess methods to increase resiliency of structural components, for example additional materials, coatings, and/or operations and maintenance procedures to maximize useful life post-construction;
- » Develop a specific design strategy with County staff based upon funding and budget constraints;
- » Design, draft, and engineer permit documents and coordinate reviews with County staff during the process;
- » Assist owner with grant funding applications, bidding assistance, addendum, RFI, or other consulting services;
- » Create permit documentations, apply for permits, and assist owner with permit applications and forms where owner must be the applicant;
- » Provide oversight of construction repairs including providing submittal review, response to RFIs, visual field inspections of each phase, and writing engineer's letters to permitting agencies where required for compliance.



The Fluidity Design Consultants Founded in 2002, Fluidity Design Consultants is a leading Los Angeles-based water feature design and engineering firm with an international practice. Fluidity's work has been recognized for its creativity and design excellence through numerous awards, competition successes, publications and speaking engagements. The firm collaborates with many of the world's most respected architects, landscape architects, institutions and developers in the realization of water features for many kinds of significant and delightful places.

The company is staffed by a balanced team of architects, landscape architects, designers and engineers, led by founding principal, James Garland, AIA, who participates in the development of all of Fluidity's projects. Comprised of a highly experienced team of roughly twenty people, Fluidity's expertise includes imaginative water solutions, urban space design, architectural detailing, plumbing engineering, and advanced computer controls.

Over the past twenty years, Fluidity has completed the designs and overseen the construction of more than 150 large format water features. Fluidity's completed projects are mostly located in North America, the Middle East, and Asia, although the firm has worked in Europe and South America, as well.

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METHODOLOGY / APPROACH

Mallory Square is a unique public space and we understand that the City of Key West wishes to improve upon the design, aesthetics and functionality of the space to provide a **truly world-class destination** for locals and tourists alike. The ‘bones’ of the space and its historic architecture grounds Mallory Square in the past, and gives it a sense of permanence and longevity which is unique. The Master Plan design for this space has the opportunity to elevate the existing design by embracing the historic character of the site while setting the stage for a dynamic and activated public open space that weaves together both form and function into a cohesive and timeless design.



STEP ONE: DESIRE

What Does Success Look Like?

As part of this initial step, our Team will hold a kickoff meeting to review the project scope and schedule and to confirm the project’s goals and objectives. We recommend holding bi-weekly conference calls throughout the duration of the project to review progress and to coordinate next steps.

The first steps in our Team’s design process will be to understand the desires of the City and key stakeholders. The ‘Sunset Celebration at Mallory Square: A Community Vision Plan’ gives us a wealth of insight into the strengths and weaknesses of the existing site design and the desired program elements that should be considered to enhance the revitalization of Mallory Square.

City Vision Statement: *‘The City is interested in improving the physical environment and uses of this waterfront public space as it is underutilized aside from several hours a day during sunset celebration’*



KEY PROJECT GOALS:

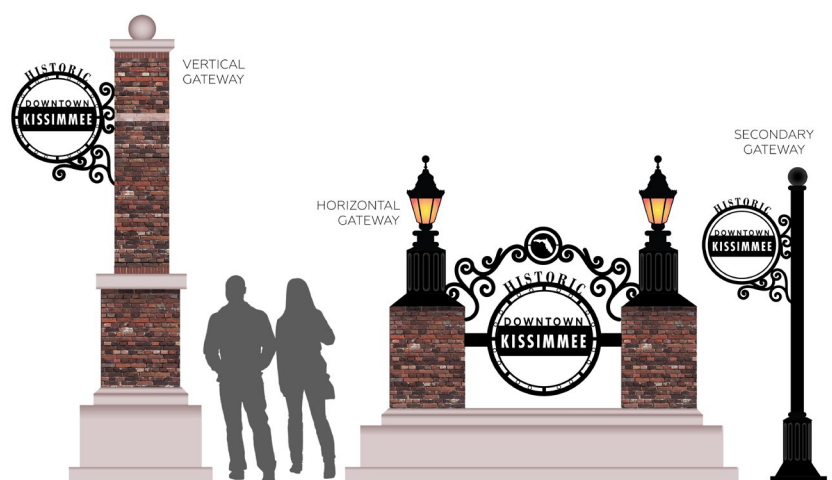
- » Create a variety of spaces to activate the park throughout the day.
- » Explore designs to open the western portion of the Waterfront Playhouse and to extend into the Square and provide opportunities for indoor/outdoor theatre performances.
- » Develop programming and explore opportunities to activate the square while maintaining flexibility.
- » Improve connectivity and wayfinding to and from nearby destinations.
- » Provide adequate lighting for safety as well as accent lighting to highlight design elements and to make the space more dynamic .
- » Incorporate a variety of seating elements such as benches, seat walls, movable site furnishings, lawn panels, and swing trellises for maximum flexibility and accessibility.
- » Create a comfortable pedestrian experience by incorporating adequate shade either with shade trees or other features such as shade sails, canopies, or pergolas.
- » Incorporate signage and wayfinding elements such as overhead or ground-level gateway features, directional signage and directory maps.
- » Soften the harsh hardscape environment with landscape materials such as an event lawn/open space, lush landscape plantings, planter pots, or hanging baskets.
- » Create a cohesive space that accommodates a variety of activities with a focus on pedestrian comfort and accessibility.
- » Continue to engage the public as the design and master planning process moves forward.

STEP TWO: DISCOVERY

Research and Analysis of the Site and Comparable Projects

Our Team will coordinate with the City to collect base data and conduct a comprehensive review of available existing planning and design documents that pertain to Mallory Square. Our Team will research and compile comparable project examples to establish precedent imagery that will be used to facilitate architectural and urban design preference discussions with the City and the community during the design phase.

This step of the process will include an extensive SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis of the Mallory Square site which will include a 2-to-3-day site visit to thoroughly document and evaluate the site and surrounding context. Deliverables for this phase will include site and architectural analysis diagrams and associated narratives that summarize our findings as well as comparable projects and precedent imagery boards.



STEP THREE: DESIGN

Creation and Synthesis of Ideas

As part of our Team's design process, we recommend holding a five day intensive design charrette to solidify the design direction and to generate design concepts.

A detailed schedule for the charrette will be finalized with City staff. The preliminary schedule includes:

- Monday:** Walking Site Tour and Evening Public Open House
- Tuesday:** Stakeholder Interviews and Design
- Wednesday:** Design and Evening Public Meeting to share concepts
- Thursday:** Design Refinement
- Friday:** Final Charrette Presentation

This design charrette will incorporate the following elements:

- » A review of comparable projects.
- » Precedent imagery boards to conduct visual preference surveys including hardscape materials, site furnishings, vertical/architectural features, plant palette, wayfinding and gateway signage, environmental graphics, etc.
- » Framework plans showing pedestrian connectivity and destination points.



Based on the charrette outcomes, the design team will work on refining the preferred Master Plan concept with alternate concepts as desired by the City. Deliverables for the Design Phase will include:

- » A preferred Master Plan Site Concept rendering with associated alternates as desired.
- » Associated architecture concepts including, but not limited to, the Waterfront Playhouse.
- » A Wayfinding/Signage and Connectivity Strategy including design concepts for signage elements, wayfinding typology styles and options, and alternate alignments and connectivity options.

STEP FOUR: DISCUSS



Interaction with Client, Public Engagement and Evaluation

As part of the robust public engagement process that the City has begun, our Team will develop and maintain a Mallory Square Master Plan website that will provide a landing page for anyone seeking information about the project and wishing to provide valuable public input for the design. We will be utilizing Social Pinpoint as the web-based platform to house the website. The following items will be included on the landing page:

- 1. Online Forum Space** – this will include a public engagement space. Several options exist for the forum, including idea walls, general discussion forums, crowd sourced engagement, or community preference. Our team will work with City staff to select visioning exercises that reinforce the goals of the Master Plan.
- 2. Interactive Mapping** – this will include the Master Plan Study Area and surrounding destinations and will allow participants to provide specific comments on the map in specific geographic locations.
- 3. Online Survey** – developed in collaboration with City staff to generate feedback at specific points during the design process.
- 4. Additional Content** – will include the project schedule, goals of the study, key dates, opportunities for public input, draft documents, upcoming events/meetings, meeting summaries and other relevant project related information as it becomes available.
- 5. A Summary of Public Input** – will be included and summarized in the Master Plan report.

Additionally, our Team can assist the City by developing a Social Media Campaign to provide City Staff with tools, guidance and expertise needed to develop and maintain a social media campaign for the project across each of the City's preferred social media platforms.

Our Team will work with City Staff to develop a flyer to promote upcoming project-related public input opportunities and business cards highlighting the project website address and QR code.

Our Team is committed to continued coordination, collaboration, and communication with existing tenants of Mallory Square – Cultural Preservation Society, Waterfront Playhouse, Historic Tours of America, Key West Art Center, Meson de Pepe – as well as other key stakeholders including City staff, Art in Public Places, Ocean Key Resort and others. Draft Master Plan concepts will be prepared and presented as part of a public workshop and will be available virtually via the project web site for review and comment.

STEP FIVE: DOCUMENT

Presentation, Summary and Final Deliverables

Master Plan

This element will be completed within nine months of contract execution and notice to proceed.

- » Final Master Plan designs will be developed and presented to the City Commission and other Boards and Commissions as desired.
- » Site plans, site data, renderings, landscape plans and elevations sufficient for Major Development Plan Review and approval by the City's Tree Commission, Historic Architectural Review Commission, Planning Board and City Commission.
- » Final Master Plan Report.

Pinellas Park City Center
Master Plan



Wayfinding/Signage and Connectivity Strategy

This element will be completed within seven months of contract execution and notice to proceed.

- » The strategy will include recommended improvements for access and circulation within and beyond the Square to Zero Duval and Truman Waterfront Park and other key destinations such as the Southernmost Point.
- » The Connectivity Strategy will include alternate alignments and associated conceptual designs for the proposed features.
- » Wayfinding typology and signage concepts.
- » All elements of this task will be included in the Final Master Plan Report.

Construction Documents

This element will be completed within 24 months of contract execution and notice to proceed.

- » Deliverables for this phase will include: preliminary drawings, including elevations, for the initial phase(s) of the full master plan buildout, construction plans sufficient for permitting for the shade feature(s), public restroom facility(ies) and expansion of the rear portion of the historic Waterfront Playhouse Theater, and initial cost estimates.

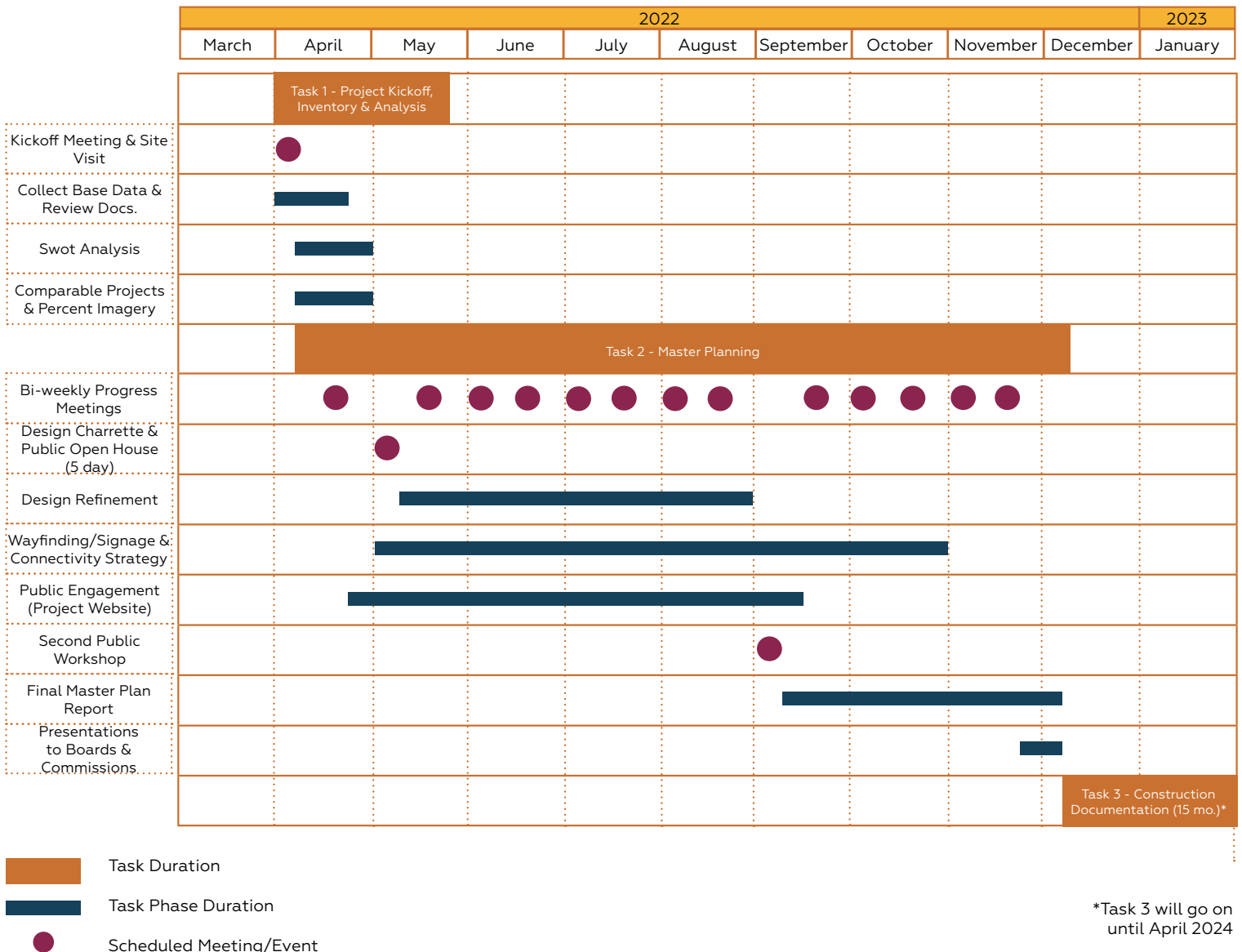
TAB 5: METHODOLOGY AND APPROACH



South Central Park, Winter Haven, FL



South Central Park, Winter Haven, FL





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PERSONNEL





Carrie Read, PLA, ASLA, LEED AP

Project Manager/Senior Landscape Architect



Carrie has over 15 years of experience in site design and landscape architecture throughout the Southeast. Areas of specialty and interest include streetscape design, green infrastructure and sustainable sites utilizing LEED principles, educational and institutional facilities, and multi-modal transportation and bicycle facilities.

PROJECT ROLE/ EXPERIENCE

Project Manager | 16 years of experience

EDUCATION

- » MS Landscape Architecture, University of Wisconsin, 2008
- » BS Landscape Architecture, University of Kentucky, 2004

REGISTRATIONS/ CERTIFICATIONS

- » FL, LA #LA6667316, 2017
- » LEED Accredited

- » **Rowell's Waterfront Park** | Key Largo, Florida
- » **Big Pine Key Swimming Hole Scenic Overlook** | Monroe County, Florida
- » **Brittany Bay Park** | Miami Beach, Florida
- » **Miami Circle Park Renovations** | Miami, Florida
- » **Flamingo Visitor Center** | Everglades National Park, Homestead, Florida
- » **Duval Street Park Concept** | Key West, Florida
- » **Hampton Inn** | Key West, Florida
- » **Ocoee Lakefront Park Master Plan** | Ocoee, Florida
- » **Holiday Inn Express and Suites** | Marathon, Florida
- » **Hyatt Sunset Harbor** | Key West, Florida
- » **Port St. Joe Outdoor Interpretive and Wayfinding Venue** | Port St. Joe, Florida



Ken Smith, ASLA

Principal Designer/Landscape Architect

KEN SMITH WORKSHOP

Ken Smith is a landscape architect whose practice explores the relationship between art, contemporary culture, and the environment. He is committed to creating landscapes and public spaces that improve the quality of urban life. His office, Ken Smith Workshop, was founded in 1992, and is based in New York City. He holds

professional degrees from Iowa State University and Harvard's Graduate School of Design and has served as an adjunct professor, principally at City College of New York and Harvard's Graduate School of Design. He has been widely published in both the popular and academic press. He is a board member of the Architectural League of New York and is a Fellow of the American Society of Landscape Architects. His work has received many awards including eight national ASLA awards, two Municipal Arts Society MASTERworks Awards, and awards from the American Institute of Architects, American Planning Association, and the National Parks Service.

PROJECT ROLE/ EXPERIENCE

Principal Designer | Over 30 years of experience

EDUCATION

- » BA, Iowa State University
- » MA, Harvard University Graduate School of Design

PROFESSIONAL MEMBERSHIPS

- » American Society of Landscape Architects

- » **"A Ditch With a View" - International Garden Festival** | Jardins de Métis, Quebec
- » **Orange County Great Park: Palm Court** | Irvine, California
- » **Pier 35, FDR Drive** | New York, New York
- » **9th Avenue/Gansevoort Area** | New York, New York
- » **St. Pete Pier** | St. Petersburg, Florida



PROJECT ROLE/ EXPERIENCE

Landscape Architect
| Over 18 years of
experience

EDUCATION

- » MA Landscape Architecture, Harvard Graduate School of Design, 2004
- » BA, Trinity College, 1997
- » School for International Training, Bali, Indonesia (semester), 1996
- » University College London, England, 1995

Hardy Stecker

Senior Associate/Landscape Architect

KEN SMITH WORKSHOP

Hardy Stecker is a Senior Associate at Ken Smith Workshop where she has been practicing Landscape Architecture since 2004 after graduating with a Masters in Landscape Architecture and receiving the ASLA Certificate of Honor from the Harvard Graduate School of Design. She has been the project manager for numerous

public and private spaces in Manhattan including 1271 Avenue of the Americas, 200 West Street and the Conrad Hotel, 270 Park Avenue, the 'Wallflowers' installation for the National Design Triennial at the Cooper-Hewitt National Design Museum, furnishings and plantings systems for Rockefeller Center, and the courtyard garden at 40 Central Park South. She project managed Cowles Commons in downtown Des Moines, Iowa from Concept Design through Construction Documents. International work includes a residential podium, linear park, and streetscape for a development in Mumbai, India as well as two recent projects in Bangalore, India.

- » **Open Streets Planters, Meatpacking District** | New York, New York
- » **125 Barclay Street Amenity Terrace** | New York, New York
- » **14th Street between 9th and 10th Ave** | New York, new York
- » **Croton Water Filtration Plant, Package 4** | Bronx, New York
- » **Gaylord National Resort and Convention Center Roof Garden** | National Harbor, Maryland



PROJECT ROLE/ EXPERIENCE

Authoritative
Representative:
Vice President, Area
Manager | Over 20
years of experience

EDUCATION

- » MA Urban and Regional Planning, University of Florida, 2007
- » BA Political Science, University of Florida, 1999

REGISTRATIONS/ CERTIFICATIONS

- » Certified Planner
#020533

George Kramer, AICP, LEED AP

Authoritative Representative: Vice President, Area Manager



George has over 20 years of experience specializing in strategic planning and entitlement efforts for private and public sector Clients. He provides a keen understanding of the full range of issues: technical, administrative and political inherent in all complex projects. His experience includes

Strategic Master Planning, Comprehensive Planning, Public Involvement and Facilitation, Land Use Entitlements, Redevelopment Planning and Complete Streets/Multi-Modal Transportation. Implementation is at the forefront of George's approach to planning. He has helped affect positive change by leading successful entitlement efforts for large-scale master planned communities as well as representing local governments through the negotiation of urban-infill development agreements.

- » **St. Augustine Mobility Planning and King Street Master Plan** | St. Augustine, Florida
- » **Pinellas Park Community Redevelopment Plan** | Pinellas Park, Florida
- » **Pinellas Park City Center Master Plan** | Pinellas Park, Florida
- » **Sanford Waterfront Redevelopment & Riverfront Master Plan** | Sanford, Florida
- » **Channel District Community Redevelopment Plan & Strategic Action Plan** | Tampa, Florida
- » **St. Andrews CRA Plan Update and CRA Timeframe Extension** | Panama City, Florida



PROJECT ROLE/ EXPERIENCE

Principal Landscape
Architect | 18 years of
experience

EDUCATION

» BLA Landscape
Architecture,
Polytechnic Institute
& State University,
Virginia, 1999

REGISTRATIONS/ CERTIFICATIONS

» FL, LA #6667227

Jon Templin, PLA, ASLA

Principal Landscape Architect

Jon Templin has proven experience in project planning, quality assurance, multimedia communications, and client services. Jon is exceptional at implementing new skills and thrives both independently and within a team environment. He has experience working with all facets of landscape architecture and is able to convey the design intension through conceptual perspective sketches. His project experience includes award winning landscape architecture and planning for Clients including Polk County Parks, City of Sanford, and Lake Nona.

- » **Niceville Waterfront Master Plan** | Niceville, Florida
- » **Brittany Bay Park** | Miami Beach, Florida
- » **Daytona Museum of Arts and Sciences** | Daytona Beach, Florida
- » **Market Plaza** | Lake Wales, Florida
- » ***Sanford Riverwalk** | Sanford, Florida
- » **1st Street Complete Street and Streetscape Design** | Lake Wales, Florida
- » **Park Avenue Streetscape** | Lake Wales, Florida
- » **Golden Gate Trail** | Martin County, Florida

*Work done at another firm



PROJECT ROLE/ EXPERIENCE

Senior Graphic
Designer | 10 years of
experience

EDUCATION

» MS in Digital
Marketing,
University College
Dublin Michael
Smurfit Business
School, 2019,
Dublin, Ireland

» BFA Visual
Communications,
Ball State University,
2007

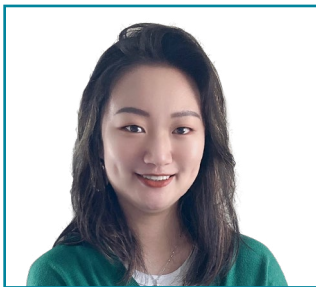
Em Schaefer

Senior Graphic Designer

Em has eight years of experience providing creative solutions through print and digital graphic design, illustration, brand development, packaging and production design, environmental graphics, photography, and creative content development. She is proficient with the Adobe Creative Suite and has experience with video editing and motion graphics.



- » **City Center Branding, Wayfinding and Signage** | Pinellas Park, Florida
- » **Melbourne Historic Preservation Story Map** | Melbourne, Florida
- » **SODO Green Development Brochure** | Orlando, Florida
- » **Gateway Signage Concepts** | Kissimmee, Florida
- » **Seminole County Parks Wayfinding & Signage** | Kissimmee, Florida
- » **Gateway Feature** | Lake Wales, Florida
- » **Osceola Gateway** | Osceola, Florida



Grace Zhang, AICP

Urban Designer



Grace has over 10 years of experience in urban planning/design and landscape architecture. Areas of specialty include master planning and site design, corridor study and long-range planning, parks and recreation master planning and mixed-use development. She has worked with public and private Clients across Florida and become very familiar with Florida land development and entitlement.

PROJECT ROLE/ EXPERIENCE

Urban Designer | Over 10 years of experience

EDUCATION

- » Master Community & Regional Planning, University of Texas at Austin, TX, 2012
- » Bachelor Landscape Architecture, Tongji University, China, 2010

REGISTRATIONS/ CERTIFICATIONS

- » Certified Planner #32416

- » **Rowell's Waterfront Park Phase Two** | Key Largo, Florida
- » **Brittany Bay Park** | Miami Beach, Florida
- » **Niceville Waterfront Master Plan** | Niceville, Florida
- » **Seminole County Parks Wayfinding & Signage** | Kissimmee, Florida
- » **Gateway Feature** | Lake Wales, Florida
- » **Market Plaza** | Lake Wales, Florida
- » **1st Street Complete Street and Streetscape Design** | Lake Wales, Florida
- » ***Downtown Orlando Creative Village Central Park** | Orlando, Florida

*Work done at another firm



Benjamin Ellis, PE, PMP, LEED AP

Senior Civil Engineer



Ben has over 16 years of experience in the management, design and construction of infrastructure and site development projects. Areas of expertise include stormwater management, water and wastewater utility transmission design, geometric roadway and site design and pavement design.

PROJECT ROLE/ EXPERIENCE

Senior Civil Engineer | 16 years of experience

EDUCATION

- » BS Civil Engineering, University of Florida, 2005

REGISTRATIONS/ CERTIFICATIONS

- » PE, FL #72469, 2011
- » LEED Accredited Professional
- » Certified Project Management Professional (PMP) #2282512
- » Florida Water StarSM, 2012

- » **Big Pine Key Scenic Byway Marina** | Monroe County, Florida
- » **Rowell's Marina** | Monroe County, Florida
- » **Miami Circle** | Miami, Florida
- » **Long Pine Key Campground Water Main Replacement** | Everglades National Park, Florida
- » **Flamingo Visitor's Center** | Everglades National Park, Florida
- » **Marjory Stoneman Douglas Visitor Contact Center** | Everglades National Park, Florida
- » **Port Canaveral Master Planning** | Port Canaveral, Florida
- » **Raulerson Medical Office Building** | Okeechobee, FLorida
- » **Morgan Levy Soccer Field Replacement** | City of Doral, Florida
- » **Woodspring Suites Hotel** | Destin Beach, Florida



Kimberly Nagle

Cultural Resources/Principal Investigator



Ms. Nagle has over 20 years of experience and is responsible for managing all aspects of the cultural resources department in Columbia, SC. She has led numerous archaeological investigations serving a number of industrial, commercial, and residential developers, public utilities, and a variety of local, state, and federal agencies. Ms. Nagle specializes in prehistoric archaeology, cultural resource management, GIS, and artifact curation, and possesses a variety of analytical skills including lithic and ceramic analysis, and human osteology.

PROJECT ROLE/ EXPERIENCE

Cultural Resources/
Principal Investigator
| over 20 years of
experience

EDUCATION

- » M.S., Archaeological Resource Management, Ball State University, Muncie, Indiana, 2002
- » B.A., Anthropology, California State University, Sacramento, 1997

- » **Rowell's Waterfront Park LAP Project** | Key Largo, Florida
- » **14698 NW 8th Street Cultural Resource Assessment Survey** | Broward County, Florida
- » **323 N. Ft. Myers Tower Cultural Resource Assessment Survey** | Lee County, Florida
- » **Cultural Resource Assessment Survey, Northpointe Logistics** | Orange County, Florida
- » **Cultural Resource Assessment Survey, Dutchman Key Mitigation Bank** | Pasco County, Florida
- » **Cultural Resource Assessment Survey, Magnolia Pointe** | Lake County, Florida
- » **Cultural Resource Assessment Survey, Cagan Crossing North** | Lake County, Florida



Philip Erbland, PE

Principal Engineer



Mr. Erbland has over 25 years of professional experience in geotechnical engineering. He has been involved in numerous foundation and soil studies including deep and shallow foundation analysis, foundation settlement, slope stability, pile load testing, wave equation analyses, vibration monitoring, pavement design, and roadway studies. He has chaired the ASCE Port Pavement Committee and is the technical program chair for the Ports '22 Committee.

PROJECT ROLE/ EXPERIENCE

Principal Engineer
| Over 25 years of
experience

EDUCATION

- » BS, Ocean Engineering, Florida Institute of Technology, 1991
- » MS, Civil Engineering (Geotechnical Engineering), Florida Institute of Technology, 1993

REGISTRATIONS/ CERTIFICATIONS

- » PE, FL #52621

- » **Tampa Port Authority – Port of Tampa Continuing Services Contract** | Tampa, Florida
- » **Boat Dock Basin, NAS Key West** | Key West, Florida
- » **Fire Station, Hanger, and NGIS, NAS Key West** | Key West, Florida
- » **Hillsborough County Public Works Continuing Services Contract** | Hillsborough County, Florida
- » **Design of Repairs at Poseidon Wharf, Cape Canaveral Air Force Station** | Cape Canaveral, Florida
- » **Waterfront Repairs, US Coast Guard Station Panama City** | Panama City, Florida
- » **Berth 4 Extension, Port Manatee** | Palmetto, Florida



Ken Huntington

Senior Environmental Scientist



Mr. Huntington has over 40 years of experience in the field of environmental permitting. He has worked in the Federal Dredge & Fill permitting program with the U.S. Army Corps of Engineers (in West Palm Beach), the Environmental Resources Permitting Program with the Florida Department of Environmental Protection (FDEP in Tampa), and more recently as an environmental consultant specializing in the field of wetlands permitting.

PROJECT ROLE/ EXPERIENCE

Senior Environmental Scientist | 43 years of experience

EDUCATION

- » Master of Science, Fisheries, Biology, Virginia Tech, 1981
- » Bachelor of Science, Wildlife Biology, SUNY College of Environmental Science and Forestry, 1975

REGISTRATIONS/ CERTIFICATIONS

- » NPDES Inspector

- » **Districtwide Mitigation and Monitoring Contract FDOT District 6** | Miami-Dade and Monroe County, Florida
- » **Seven-Mile Bridge** | Florida Keys
- » **Lower Matecumbe Restoration Site** | Matecumbe Key, Florida
- » **Public Works Environmental Permitting** | City of Miami Beach, Florida
- » **Tamiami Trail/SR 90/US 41, FDOT D6 and the National Parks Service** | Miami, Florida
- » **Port of Miami Tunnel, FDOT D6** | Miami, Florida
- » **Environmental Permitting Consultant, FDOT D6** | Miami-Dade and Monroe County, Florida
- » **Big Pine Key Swimming Hole** | Monroe County, Florida
- » **U.S. 1 Improvements Between Homestead and Key Largo (18-Miles)** | Key Largo, Florida



James Garland, AIA, NCARB, HON, ASLA

Landscape Designer President



James Garland founded Fluidity Design Consultants in 2002 after twenty years of practice in water design, architecture and urbanism. He holds a master's degree in architecture from UCLA, where he also studied urban design. Jim interned at Urban Innovations Group under Charles W. Moore, FAIA, the internationally celebrated architect who was known, among many things, for his use of water. After seven years as a periodic consultant with Wet Design, Jim accepted a full-time position in 1994, where he became the director of the design department. Jim left Wet to work as an urban designer with Jon Jerde, where he stayed for three years before starting Fluidity.

PROJECT ROLE/ EXPERIENCE

Landscape Designer President | Over 40 years of experience

EDUCATION

- » Master of Architecture, University of California, Los Angeles, 1990
- » Bachelor of Architecture, University of Louisiana, 1982

- » **Hearst Tower** | New York City, New York
- » **The Metropolitan Museum of Art** | New York
- » **Longwood Gardens** | Kennett Square, Pennsylvania
- » **Signature Place** | St. Petersburg, Florida
- » **Hilliard Museum** | Lafayette, Louisiana
- » **Segerstrom Center for the Arts** | Costa Mesa, California
- » **American Disabled Veteran's Memorial** | Washington, DC
- » **Myriad Gardens** | Oklahoma City, Oklahoma
- » **Rose Garden Arena** | Portland, Oregon



**PROJECT ROLE/
EXPERIENCE**

Lead Architect/
Architectural
Historic Preservation
Architect | 46 years of
experience

EDUCATION

- » BS, Architectural
Technology, New
York Institute
of Technology, 1974
- » BA, Architecture,
University of Miami,
1984

**REGISTRATIONS/
CERTIFICATIONS**

- » Registered
Architect, FL
AR001513

Richard J. Heisenbottle, FAIA

Lead Architect/Architectural Historic Preservation Architects



Richard J. Heisenbottle, FAIA, is the founder of R.J. Heisenbottle Architects, an architecture, planning, historic preservation and interior design firm located in Coral Gables, Florida. Through the years, the firm has been known as a leader in quality, high profile projects with an emphasis on corporate, governmental and institutional Clients. Projects range from complex historic preservation to educational facilities, office buildings, theaters, multi-family residential buildings and commercial interiors. The firm has over 35 buildings listed on the National Register of Historic Places and numerous locally designated historic sites.

- » **David W. Dyer Federal Courthouse Building and Renovations** | Miami, Florida
- » **City of Miami Citizens Bank Building Restoration** | Miami, Florida
- » **Miami Marine Stadium Restoration** | Miami, Florida
- » **Olympia Theater/Gusman Center for the Performing Arts and Office Buildings (Various historic preservation and restoration projects 1989 - 2018)** | Miami/Miami Beach, Florida
- » **Carl Fisher Clubhouse Restoration** | Miami Beach, Florida
- » **Ocean Terrace Historic District of North Beach Site Plan Development** | Miami Beach, Florida
- » **Four Seasons Surf Club Restoration** | Surfside, Florida



**PROJECT ROLE/
EXPERIENCE**

Project Designer | 36
years of experience

EDUCATION

- » BA in Architecture,
University of
Oklahoma, 1983

Juan B. Alcalá M.

Project Designer



Juan B. Alcalá M. has over three decades of experience in architecture and design. His background in all phases of design, design development, and design production started with his career as a designer with Harwood K. Smith & Partners (HKS) in Dallas, Texas through his move to South Florida where he has worked for several award-winning firms. He has been responsible for complex projects ranging from academic and educational facilities, performing arts, historic preservation, housing and industrial, to retail, office and commercial. As a Principal and Director of Design for R.J. Heisenbottle Architects, he has been involved in numerous award-winning and complex historic preservation and performing arts projects.

- » **Miami Marine Stadium Restoration** | Miami, Florida
- » **David W. Dyer Federal Building and U.S. Courthouse Restoration** | Miami, Florida
- » **Miami Women's Club Historic Restoration** | Miami, Florida
- » **The Surf Club Four Seasons Hotel Restoration** | Surfside, Florida
- » **Sleepy Hollow Country Club Historic Restoration** | Scarborough, New York
- » **Barclays Hotel Redevelopment Design Criteria** | Miami, Florida
- » **University of Miami Historic Administration Building Renovation** | Miami, Florida
- » **Vizcaya Museum and Gardens Café & Gift Shop Restoration** | Miami, Florida



R. Jeff Weiler, PE

Engineering President



Jeff is a Professional Engineer registered in the State of Florida. He is the President of The Weiler Engineering Corporation, specializing in residential, commercial, and municipal engineering projects throughout south

Florida and has more than thirty years' experience working in South Florida. Jeff is responsible for the successful completion of many projects for Charlotte County since 1997.

PROJECT ROLE/ EXPERIENCE

Engineering President |
27 years of experience
with WEC

EDUCATION

» BA of Science,
Civil Engineering,
Colorado State
University

REGISTRATIONS/ CERTIFICATIONS

» PE #46027

- » **Ft. Pierce Inlet State Park** | Ft. Pierce, Florida
- » **Bahia Honda State Park Upgrade** | Big Pine Key, Florida
- » **Oscar Scherer State Park Restroom Replacement** | Osprey, Florida
- » **Harborwalk** | Charlotte County, Florida
- » **All-Florida Rodeo Arena** | Arcadia, Florida
- » **Hawk's Cay Resort** | Marathon, Florida



Charles T. McConaghy, PE

Structural Engineer



Mr. McConaghy has over 40 years of engineering experience in the planning, design, construction, and management of public facilities and projects across the eastern US. Prior to joining Weiler Engineering in 1997, he

was the Managing Director of a 600-Man Facilities Group, which included a Project Management Office, a Design Division, a Contract Division, and a Construction Inspection Division. Prior to that, Tim was the Managing Director for a 100-man Planning and Real Estate Group which included a General Development Group, a Facilities Planning Group, an Environmental Coordination Group, a Real Estate Appraisal Office, and a Real Estate Acquisition/Lease/Disposal Division. Previous responsibilities have included Director of Project Management, Head Value Engineer, Project Engineer, Design Engineer, and Construction Engineering Services and Inspections.

PROJECT ROLE/ EXPERIENCE

Structural Engineer
| Over 40 years of
experience

EDUCATION

» BA of Science,
Structural
Engineering, Drexel
University
» MA, Business
Administration,
University of
Southern California

REGISTRATIONS/ CERTIFICATIONS

» PE #51806
» SECB#010308

- » **Cayo Costa State Park Restroom** | Captive, Florida
- » **Gasparilla Island State Park Boardwalk** | Boca Grande, Florida
- » **Bahia Honda State Park Restroom Replacements and Repair** | Big Pine Key, Florida
- » **Oscar Scherer State Park Restroom Replacements** | Osprey, Florida



QUALIFICATIONS



CLIENT/OWNER

Monroe County, FL
Jordan Salinger, PMP
Project Manager
10600 Aviation Blvd.
Marathon, FL 33050

PROJECT DATES

Phase One: 2017 - 2022
Phase Two: 2021 - Ongoing



ROWELL'S WATERFRONT PARK

Key Largo, Florida

Rowell's Waterfront Park is envisioned to be a flexible open space on the island of Key Largo in the Florida Keys. With stunning views to the west into Blackwater Sound, the site provides many opportunities to locals and visitors year-round. S&ME is working closely with Monroe County to implement this project and has been involved in the project from master planning through construction documents and construction administration. Phase One of the overall Master Plan is currently under construction and includes a parking area, restroom building, walkway and trail connections and landscape

improvements. LAP funding was obtained by the County for Phase One and S&ME performed all permitting related services including a Cultural Resources Survey as part of the funding requirements. Permitting agencies involved included the FDOT, South Florida Water Management District and Monroe County. Phase One is scheduled for completion in Summer 2022.

Phase Two of the park design is now underway with S&ME serving as the prime consultant for Monroe County. Additional park features will include a second restroom and office building, expanded parking, and a large event lawn space for community gatherings. Future phases of the park will include an overlook, picnic areas, a fitness station area. Future elements may also include a playground, splash pad feature and dog park.



BIG PINE KEY SCENIC OVERLOOK & SWIMMING HOLE

Big Pine Key, Florida



S&ME developed the conceptual master plan to transform this man-made borrow pit into a community park with direct access to North Pine Channel as well as the Gulf of Mexico and Atlantic

Ocean. The process involved developing program elements that were presented in a public workshop for response and comments from area residents. Based on public input and Monroe County direction, S&ME developed a plan that includes

boardwalks, kayak launch areas, swimming access, natural trails, connection to the Overseas Heritage Trail, observation towers, shade pavilions, vehicular parking and a future concession building. S&ME served as the prime consultant for Monroe County and the project included environmental permitting, surveying, civil engineering, landscape architecture and coordination with the Florida Department of Transportation. The park is currently under construction and is anticipated to be finished in 2022.

CLIENT/OWNER

Monroe County, FL
Jordan Salinger, PMP
Project Manager
10600 Aviation Blvd.
Marathon, FL 33050

PROJECT DATES

2015 - 2022



CLIENT/OWNER

City of Miami Beach, FL
Kelya Rodriguez, CP
Coordinator | Office of
Capital Improvement
Projects
1700 Convention Center Dr.
Miami Beach, FL 33139

PROJECT DATES

2015 - 2022



BRITTANY BAY PARK

Miami Beach, Florida

S&ME provided the master plan and landscape architectural construction documents for the integration of a waterside promenade and “living shoreline” into the City of Miami Beach’s Brittany Bay Park. The 1000 foot-long and 130 foot-wide urban waterfront park accommodates passive activities and is situated along a Biscayne Bay waterway and has a deteriorating seawall. To meet the City of Miami Beach’s desire to address sea level rise and a failing seawall, S&ME created a “living shoreline” environment between the existing seawall and the new seawall, which is four feet higher in elevation. A comfortable 8’ wide pedestrian promenade parallels the new seawall. The seawall cap has been

designed to serve as a seat wall where users can take in views across the living shoreline and out to the waterway. To increase access to the basin environment and the adjacent waterway, S&ME introduced three overlooks that extend across the living shoreline and to the water’s edge. On the overlooks, the park users find themselves within the preserved Mangroves and Buttonwoods and above the new plantings of red, black and white mangroves and other tidal plants. Inlets at the north and south ends of the basin allow tidal seawater from Biscayne Bay to flush the basin daily. The park is currently under construction.



OCOOE LAKEFRONT PARK MASTER PLAN & PHASE I

Ocoee, Florida

S&ME prepared the Master Plan for the City of Ocoee’s 15-acre Lakefront Park which is part of a \$45M public infrastructure investment by the City as a means of stimulating development in Downtown

Ocoee. The effort included the development of an overall master plan which encompassed multiple existing City and civic facilities to enhance water access and festival spaces; construct a new City Hall, expand the Lakeshore Civic Center, renovate the grounds of the historic Withers-Maguire House, and develop adjacent streetscapes. Key features include a large festival lawn to be utilized for community gatherings; waterfront boardwalks, concession spaces, restrooms and a trailhead, splash pad and small performance yard, group picnic areas overlooking Lake Starke, new boat launching facilities, a wedding garden and a demonstration native landscape exhibit. S&ME prepared the construction documents for Phase One of the project, which included the wedding garden, event lawn, the waterfront plaza with concession and restroom building; expanded parking areas, and the conversion of Oakland Avenue to a festival street.

CLIENT/OWNER

City of Ocoee, FL
Ginger Corless, AICP, CPRP
Deputy Development
Services Director; CRA
Administrator
150 N. Lakeshore Drive
Ocoee, FL 34761

PROJECT DATES

2017 - 2019



KEN SMITH WORKSHOP

ST. PETE PIER

St. Petersburg, Florida

An example of 21st century urban design, the St. Pete Pier is both an investment in equitable open space and a catalyst for economic development. The project replaces an aging structure with a new, dynamic public landscape, and leverages programming for a layered set of users and improved public transportation and resiliency infrastructure to energize the city's downtown revitalization and anchor a larger district development strategy. The Pier is also an investment in the city's ability to recover from rising sea levels and increasingly major storm surges. The new infrastructure includes flood resistant features and drainage capabilities to minimize flooding impacts to ensure that recovery from 100-year storms and Category 4 hurricanes is possible.



CLIENT/OWNER

The Orange County Great Park Corporation
City of Irvine, California
1 Civic Center Plaza
P.O. Box 19575
Irvine, California 92623-9575

PROJECT DATES

2005 - 2011

KEN SMITH WORKSHOP

ORANGE COUNTY GREAT PARK: PALM COURT

Irvine, California

Ken Smith Workshop led a multi-disciplinary team that won a major design competition in 2006 for the reuse of 1,348 acres of the decommissioned El Toro Marine Corps Air Station as a metropolitan park serving the southern California region. The design team prepared a full master plan and comprehensive park design for the project. The project emphasizes sustainability at a large scale, making social spaces that promote community and health, connections to regional identity, and a sense of history.

Early activation park

improvements include the Preview Park with its orange observation balloon and the Western Sector Park Development Plan with its Farm and Food Lab, Community Gardens, Kids Rock play environment, Palm Court Arts Complex and North Lawn Soccer Fields.

The Palm Court is located at the site of the earliest Marine Corps squadron unit, built in 1943 and restored as part of the project for reuse as an arts-oriented and special events site. The Palm Court creates an iconic southern California oasis that establishes a human scaled-place within the larger context of the park, which will be developed over time.



KEN SMITH WORKSHOP

PIER 35, FDR DRIVE

New York, New York

The new eco-park at Pier 35 anchors the northern boundary of the two-mile long East River Waterfront Esplanade and Piers project, providing much-needed outdoor space for the local community along the waterfront and acting as an innovative habitat restoration park. The folded terrain creates a series of dunes and lawns and the folded topiary vine structure masks the adjacent sanitation building. At the west end a pedestrian bridge crosses over a folded tidal "Mussel Beach" eco project, and at the east end a raised platform with "urban porch swings" affords commanding view of the lower Manhattan and Brooklyn waterfronts.

CLIENT/OWNER

New York City Economic Development Corporation
110 William Street
New York, NY 10038

PROJECT DATES

2019



Special Factors

The 60,000 square foot pier features an accordion-like design, creating the sense of a "folded" terrain. A series of landscaped lawns and dunes create a walkway, while an inclined, plant-covered folded screen wall acts as a "green" billboard to the city. Rising to a height of 35 feet and stretching over 300 feet in length, the screen wall also effectively camouflages the adjacent Sanitation Department shed at Pier 36 along FDR Drive in Lower Manhattan. The use of live materials, such as the metal screen and weathered steel wall panels is reminiscent of the East River's history as a working waterfront, Manhattan Bridges, and Brooklyn Bridge Park.

CLIENT/OWNER

City of New York
NYC DDC Department of
Design and Construction
Infrastructure Design
30-30 Thomson Avenue,
3rd Floor #290
Long Island City, NY 11101
T: 718.391.2583
E: AmeenNa@ddc.nyc.gov

PROJECT DATES

2020

KEN SMITH WORKSHOP

RECONSTRUCTION OF 9TH AVENUE/GANSEVOORT AREA

New York, New York

Over the past two decades, the Meatpacking District has undergone a dramatic shift from a historic working district to a destination area and cultural hub. As a result of this growth, there have been related traffic volume issues, pedestrian safety, noise, and community relations. In response to these concerns, the NYCDOT Plaza Program sought to provide plazas as public amenities which mitigate the traffic flow and increase pedestrian safety. Following the success of the temporary plaza and street calming measures, the team worked on the permanent reconstruction of 9th Avenue. The streetscape and plaza design, furnishings, and planter and street tree planting improvements

fit into the historic and iconic context of the district.

Special Factors: The reconstruction of 9th Avenue was managed by the Department of Transportation and executed by the city's Department of Design and Construction. The capital reconstruction of the Meatpacking District spanned from Gansevoort St. and Ninth Avenue up to West 16th St., and includes the new Gansevoort Plaza (Gansevoort St. between Ninth Ave & Hudson St.), the Chelsea Triangle (Ninth Ave. between West 14th and 15th Streets.) and the 14th Street Square (Ninth Ave. and south side of West 14th St.).



KEN SMITH WORKSHOP

COWLES COMMONS

Des Moines, Iowa

A \$12 million redevelopment to revitalize Des Moines' 2.5-acre historic square. The new Cowles Commons is a flexible use space designed to support a range of downtown programs and activities ranging from daily use to outdoor markets, concerts, performing arts productions, special events and downtown civic space celebrations. The design juxtaposed two alignments to organize the space. One alignment is the downtown grid aligned with the river and the other the greater city grid based on the Jefferson national survey. A boldly striped plaza of red brick and stone aligned with the diagonal alignment and a new interactive fountain are the centerpiece of the design. Framing both sides of the plaza are ovoid-shaped gardens planted with native Oak and Hickory and prairie grasses and wildflowers. Low seat walls are inscribed with peace quotes. Artist Jim Campbell was commissioned to create a major new environmental light sculpture.

CLIENT/OWNER

Des Moines Performing
Arts

PROJECT DATES

2008 - 2015



A boldly striped plaza of red brick and stone aligned with the diagonal alignment and a new interactive fountain are the centerpiece of the design. Framing both sides of the plaza are ovoid-shaped gardens planted with native Oak and Hickory and prairie grasses and wildflowers. Low seat walls are inscribed with peace quotes. Artist Jim Campbell was commissioned to create a major new environmental light sculpture.

1998 - 2005



HISTORIC PRESERVATION MASTER PLANNING | VIZCAYA MASTER PLAN

Miami, Florida

Vizcaya Museum and Gardens was built between 1913 and 1916 as the private winter residence of industrialist James Deering, Vice President of International Harvester Company. The Villa and formal gardens are a superb example of Italian Renaissance Revival architecture, intended to

give the illusion of having been built in the sixteenth century. Miami-Dade County bought the property from family heirs in 1952. It is currently managed and operated under the governance of the Vizcaya Museum and Gardens Trust. Between 1998 and 2002, RJHA was part of a multidisciplinary team headed by Lord Cultural Resources that prepared a Master Plan for planning, design and development opportunities within Vizcaya Museum and Gardens. The plans call for progressive restoration of the Main House and Garden, restoration and reuse of the Village buildings as staff and exhibit space, construction of an underground parking garage below a garden park setting and a Visitors Center with exhibit space and auditorium.

MASTER PLAN GOALS

- Advance Vizcaya as a **PRIERE HERITAGE SITE**, fully restored and dynamically interpreted, with outstanding visitor amenities.
 - Strengthen Vizcaya's standing as a **VITAL COMMUNITY RESOURCE** through new cultural programs.
 - Enhance Vizcaya's **COLLECTIONS AND CURATORIAL PROGRAM** (e.g., conservation, storage, research).
- SHORT-TERM PLAN:** Restore and integrate Main House, Gardens, and Village.

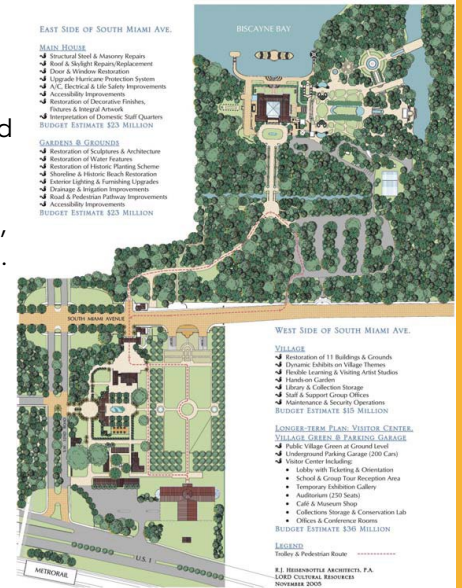
LONGER-TERM PLAN: Re

EAST SIDE OF SOUTH MIAMI AVE.

- MAIN HOUSE**
- Structural Steel & Masonry Repairs
 - Roof & Skylight Repairs/Replacement
 - Door & Window Restoration
 - Upgrade Hurricane Protection System
 - A/C, Electrical & Life Safety Improvements
 - Accessibility Improvements
 - Restoration of Decorative Finishes, Fixtures & Integral Artwork
 - Interpretation of Domestic Staff Quarters
- BUDGET ESTIMATE \$23 MILLION**

GARDENS & GROUNDS

- ✦ Restoration of Sculptures & Architecture
 - ✦ Restoration of Water Features
 - ✦ Restoration of Historic Planting Scheme
 - ✦ Shoreline & Historic Beach Restoration
 - ✦ Exterior Lighting & Furnishing Upgrades
 - ✦ Drainage & Irrigation Improvements
 - ✦ Road & Pedestrian Pathway Improvements
 - ✦ Accessibility Improvements
- BUDGET ESTIMATE \$23 MILLION**



HISTORIC PRESERVATION MUNICIPAL FACILITY | VIZCAYA MUSEUM & GARDENS CAFÉ AND GIFT SHOP

Miami, Florida

Inspired by the Italian villas along the Mediterranean coast, Vizcaya Museum and Gardens was built between 1913 and 1916 by James Deering, as one of the country's finest private residences. Vizcaya, now a museum, recently designated as a National Historic Landmark, converted part of the basement into a cafe and gift shop. In 2005, Hurricane Wilma flooded the basement, as the waters reached up to six feet in depth, the entire Café and Shop area was destroyed. The redesign of the basement space includes waterproofing the area, while restoring historical elements and creating a gift shop and cafe that seamlessly fit within the

historical context of the original mansion overlooking the pool. To prevent the basement from flooding again, while maintaining the aesthetics of the historic windows and doors, outdated metal flood barriers were replaced with glass flood barriers which do not obstruct the view of the restored elements. The original fireplace of the Smoking Room was restored, serving as the centerpiece of the café. The original marble and terrazzo floors have been restored to a gleaming finish and arched windows showcase the whimsical shell-encrusted murals above the swimming pool. A new larger café features custom-designed cabinetry and commercial kitchen. The north stair terrace was restored to provide an outdoor seating area for the café.



CLIENT/OWNER

Miami-Dade County
Dr. Joel Hoffman, PhD
Executive Director
3251 South Miami Ave
Miami, FL 33133
T: 305.860.8422
E: joel.hoffman@vizcaya.org

PROJECT DATES

2005 - 2013

CLIENT/OWNER

Sands Theatre Center, Inc.
Jeffrey Ault
Executive Artistic Director
600 N. Woodland Blvd.
DeLand, FL 32720

PROJECT DATES

1996 - 2009



HISTORIC PRESERVATION THEATRE RESTORATION | ATHENS THEATRE DeLand, Florida

The Athens Theatre is a historic 450 seat motion picture house that has gone through numerous transitions over the years. It was originally designed by the Architect Murray S. King in the style of Athens Italian Renaissance architecture and built in 1921. The name of the theatre also reflects DeLand, Florida founder, Henry DeLand's desire to build a city that would be known as the "Athens of Florida."

The Athens Theatre opened in 1922 as a Vaudeville and silent movie house. RJHA provided full architectural and engineering services. RJHA was commissioned to restore the theatre to its original appearance and adapt the interior to that of a fully functional Performing Arts Venue. The first step was to produce a Historic Structures Report and complete Schematic Designs and cost estimates for the proposed improvements. Once this was completed, restoration contract documents were prepared for the extensive work to be accomplished. All new building and theatrical systems have been added as well as all new interior finishes. The main floor has been altered to make room for an orchestra pit and storage areas. This was a major undertaking because of the complexities involved in operating excavation equipment within the historic structure. The project completed all restoration of the exterior facade of the building, including brick, marble, cast stone, windows, doors, and marquee. Work also included the restoration of the auditoriums interior, structural repairs and retrofit of all new mechanical, electrical, plumbing, theatrical and life safety systems. **National Register of Historic Places (1987)**



PERFORMING ARTS/THEATER RENOVATION HISTORIC PRESERVATION | COLONY THEATRE Miami Beach, Florida

The Colony Theatre was built in 1934 in the Art Deco style and commands a significant presence in the Miami Beach Art Deco District along the Lincoln Road pedestrian mall. RJHA restored the exterior configuration and architectural ornamentation, including reconstruction of the original marquee. The entry lobby

and ticket booth were also restored. Interior improvements included the auditorium space and a completely new stage house with a full complement of support facilities and theatrical systems that transformed this former movie theatre into a full-fledged performing arts center.



CLIENT/OWNER

City of Miami Beach
David Martinez
Director | Capital
Improvements Dept.
1700 Convention Center
Drive, Miami Beach, FL
33139
T: 305.673.7071
E: progress@miamibeachfl.gov

PROJECT DATES

2001 - 2006

CLIENT/OWNER

Florida Department of
Environmental Protection
(Bureau of Design and
Construction)
880 Belcher Road, Boca
Grande, FL 33921
T: 941.964.0375
E: Jon.Iglehart@FloridaDEP.
gov

PROJECT DATES

Commencement July 2019,
Project on-going



GASPARILLA ISLAND BOARDWALK REPLACEMENT AND SHADE STRUCTURE REPLACEMENT

Lee County, Florida

WEC was contracted by the FDEP in 2016 to design a new boardwalk at Gasparilla Island State Park. The park had several boardwalks providing beach access; however, significant beach erosion made the boardwalk closest to the main parking area and historic lighthouse inaccessible. WEC designed a boardwalk facing the south end of the beach where the beach was protected by a jetty. The boardwalk was approximately 280LF and extended from the park pavilion area out to the beach. The boardwalk had to be designed to rise over the sand dune without impacts and be ADA accessible. The site also had gopher tortoises near by so provisions were taken to avoid

the burrows to avoid the need to relocate them. This project required a Florida Department of Environmental Protection Coastal Construction Control Line permit, Lee County Limited Development Order, and Lee County Zoning Approval. WEC also provided Construction Administration services for this project, which was completed in late 2017. In 2019, WEC was also contracted to replace the existing pavilion mentioned above. This included the foundation for the pavilion, sidewalks, grills, ADA access, fans, and lighting. The pavilion project also required a Water Management District Verification of Exemption, Florida Department of Environmental Protection Coastal Construction Control Line Permit, Lee County Limited Development Order, and Lee County Zoning Approval.

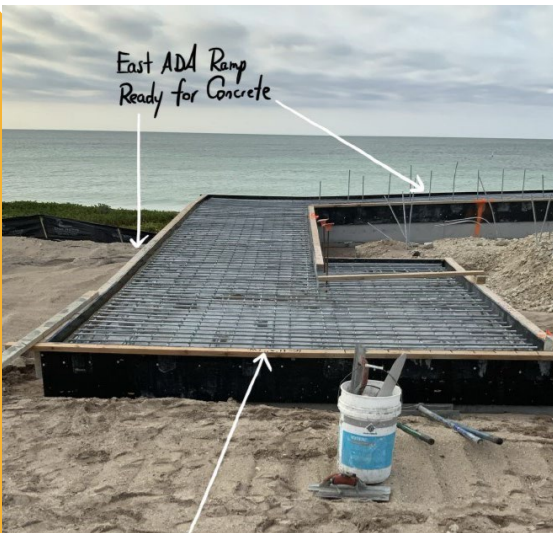


BAHIA HONDA STATE PARK SANDSPUR BEACH DAY USE AREA REPLACEMENT

Monroe County, Florida

The Bahia Honda Sandspur Day Use Area was the second project WEC completed for the FDEP BDC at Bahia Honda State Park. WEC was contracted by the FDEP to design the replacement of the day use area that was destroyed by Hurricane Irma in 2017. The site consisted of two large parking lots, a day use restroom, and

beach access. WEC was responsible for the civil site work including the site plan, parking, paving & grading, and utilities. The structural department designed the foundation for the prefabricated restroom. The concrete foundation was supported on piles per Monroe County code and was designed to meet wind and scour parameters for a building located directly on the Atlantic Ocean. WEC also designed the rip rap barrier that was placed along the project limits to protect against future storm events. The project was located in an environmental sensitive area. Considerations had to be taken to design the site around the Least Tern and nesting sea turtles. Weiler Engineering assisted the FDEP in obtaining an Emergency Order Permit through the Water Management District.



CLIENT/OWNER

Florida Department of
Environmental Protection
(Bureau of Design &
Construction)
36850 Overseas Highway
Big Pine Key, FL 33043

PROJECT DATES

June 2018 - Feb. 2022
(Estimated Completion)

CLIENT/OWNER

Ken Smith Workshop

PROJECT DATES

2015



COWLES COMMONS

Des Moines, Iowa

Fluidity Design Consultants, working with Workshop: Ken Smith Landscape Architect, designed and engineered the new interactive Lauridsen Fountain for Cowles Commons. The Lauridsen Fountain provides a large, immersive wet play experience for children and adults in Downtown Des Moines, Iowa, and it will

be operational day and night. The water feature is comprised of a grouping of arching jets, programmed to mimic oceanic waves. An elegantly shaped pond no more than one-quarter of an inch deep playfully represents oceanic vastness. At night, the Lauridsen Fountain is further dramatized by a random scattering of changing-color internal lighting.



SCOTTSDALE QUARTER

Phoenix, Arizona

Scottsdale Quarter, an urban development in Arizona, is comprised of several blocks of retail, offices, recreation and hotel construction, and pedestrian friendly open spaces connecting a network of plazas streets and walks. Plans for a central, interactive water feature were limited by strict water usage codes disallowing displays higher than six feet. Fluidity's response was to form eight evenly spaced, bundled-jet 'columns' across a membrane-deep pond to form a visually authoritative, signature design. At night, the columns are internally illuminated in changing-color, theatrical light.

CLIENT/OWNER

Nelsen Partners

PROJECT DATES

2020



8



REFERENCES

TAB 8: REFERENCES



PROJECT	OWNER	CLIENT	ADDRESS	PHONE #	EMAIL	CONTRACTING COMPANY
Rowell's Waterfront Park Big Pine Key Scenic Overlook & Swimming Hole	Monroe County, Florida	Jordan Salinger, PMP Project Manager	10600 Aviation Blvd. Marathon, Florida 33050	305.570.9156	salinger-jordan@monroecounty-fl.gov	S&ME, Inc.
Ocoee Lakefront Park Master Plan & Phase 1	City of Ocoee, Florida	Ginger Corless, AICP, CPRP Deputy Development Services Director, CRA Administrator	150 N. Lakeshore Drive, Ocoee, Florida 34761	407.905.3100	vcorless@ocoe.org	S&ME, Inc.
Brittany Bay Park	City of Miami Beach, Florida Office of Capital Improvement Projects	Kelya Rodriguez, CP Coordinator	1700 Convention Center Dr., Miami Beach, Florida 33139	305.673.7071	KelyaRodriguez@miamibeachfl.gov	S&ME, Inc.
St. Pete Pier	The City of St. Petersburg, Florida	The City of St. Petersburg	P.O. Box 2842 St. Petersburg, Florida 33731	727.893.7913	raul.quintana@stpete.org	Ken Smith Workshop
Pier 35-East River Waterfront	New York City Economic Development Corporation	New York City Economic Development Corporation	110 William Street New York, New York 10038	212.312.3577	kprybylski@edc.nyc	Ken Smith Workshop
Orange County Great Park: Palm Court	The Orange County Great Park Corporation City of Irvine California	The Orange County Great Park Corporation City of Irvine California	1 Civic Center Plaza, P.O. Box 19575 Irvine, California 92623-9575	949.724.7410	N/A	Ken Smith Workshop
Historic Preservation Master Planning Vizcaya Master Plan	Miami-Dade County	Dr. Joel Hoffman, PhD Executive Director	3251 South Miami Ave Miami, Florida 33133	305.860.8422	joel.hoffman@vizcaya.org	RJ Heisenbottle Architects
Historic Preservation Theatre Restoration Athens Theatre	Sands Theatre Center, Inc.	Jeffrey Ault Executive Artistic Director	600 N. Woodland Blvd. DeLand, Florida 32720	386.736.1510	jdault@aol.com	RJ Heisenbottle Architects
Bahia Honda State Park Sandspur Beach Day Use Area Replacement	Florida Department of Environmental Protection (Bureau of Design and Construction)	Florida Department of Environmental Protection (Bureau of Design and Construction)	36850 Overseas Highway Big Pine Key, Florida 33043	850.245.2737	Jon.Iglehart@FloridaDEP.gov	The Weiler Engineering Corp

9

**SWORN STATEMENTS
/ AFFIDAVITS**




ANTI-KICKBACK AFFIDAVIT

ANTI-KICKBACK AFFIDAVIT

STATE OF FL

COUNTY OF ORANGE

I the undersigned hereby duly sworn, depose and say that no portion of the sum herein response will be paid to any employee of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

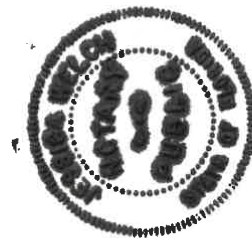
BY: 

sworn and prescribed before me this 20 day of 1, 2021 2022

NOTARY PUBLIC, State of Florida



My commission expires:



NON-COLLUSION AFFIDAVIT

NON-COLLUSION AFFIDAVIT

STATE OF FL

COUNTY OF orange

I, the undersigned hereby declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

By: 

Sworn and subscribed before me this

20 day of 1, ~~2021~~. 2022


NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 6/14/2025



SWORN STATEMENT - PUBLIC ENTITY CRIMES

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

George Kramer, AICP, LEED AP |

1. This sworn statement is submitted for Vice President, Area Manager
(print individual's name and title)

by S&ME, Inc.
(print name of entity submitting sworn statement)

whose business address is 1615 Edgewater Drive, Suite 200, Orlando, Florida 32804

and (if applicable) its Federal Employer Identification Number (FEIN) is
56-0791580

(if the entity has no FEIN, include the Social Security Number of the individual signing
this sworn statement): _____

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 01, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime: or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agent who are active in the management of an

affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment of income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statute means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

 X Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM

REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR THE CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



(SIGNATURE)

1/20/2022
(DATE)

STATE OF Florida

COUNTY OF Orange County

PERSONALLY APPEARED BEFORE ME, the undersigned authority
GEORGE KRAMER who, after first being sworn by me,
(name of individual)
affixed his/her signature in the space provided above on this
20 day of 1, 2021

 NOTARY PUBLIC

My commission expires:



EQUAL BENEFITS FOR DOMESTIC PARTNERS

EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT

STATE OF _____

COUNTY OF _____

N/A

I, the undersigned hereby duly sworn, depose and say that the firm of _____

_____ provides benefits to domestic partners of its employees on the same basis as it provides benefits to employees' spouses, per City of Key West Code of Ordinances Sec. 2-799.

By: _____

Sworn and subscribed before me this _____ day of _____, 21____.

NOTARY PUBLIC, State of _____ at Large

My Commission Expires:

S&ME is committed to employing qualified people and establishing a work environment that is free of discrimination, harassment, intimidation, or coercion related to race, color, religion, sex, identity, age, national origin, disability, veteran status, pregnancy, or sexual orientation. This policy extends to all phases of employment, including hiring, placement, promotion, transfer, compensation, benefits, training, and the use of facilities. S&ME is committed to complying with applicable laws related to equal employment opportunities and ensuring that there is no unlawful discrimination by any officer, director, manager, or employee.

S&ME does not currently provide benefits to domestic partners of its employees, however, S&ME's non-discrimination policy (detailed above) and employee benefits are consistent with the 2015 Obergefell v. Hodges decision that same-sex marriage is protected under the Due Process and Equal Protection Clauses of the Fourteenth Amendment.

If selected, S&ME is committed to working with the City of Key West to address the provisions included in the City of Key West Code of Ordinances Sec. 2-799.

CONE OF SILENCE AFFIDAVIT

CONE OF SILENCE AFFIDAVIT

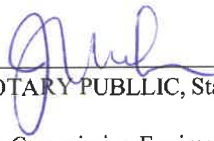
Pursuant to City of Key West Code of Ordinances Section 2-773 (attached below)

STATE OF Florida

COUNTY OF Orange County

I the undersigned hereby duly sworn depose and say that all owner(s), partners, officers, directors, employees and agents representing the firm of S&ME, Inc. have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of Silence (attached). Sworn and subscribed before me this

20 day of 1, 2021. 2022


NOTARY PUBLIC, State of FLORIDA at Large
My Commission Expires: 6/4/2025



Sec. 2-773. Cone of Silence.

- (a) *Definitions.* For purposes of this section, reference to one gender shall include the other, use of the plural shall include the singular, and use of the singular shall include the plural. The following definitions apply unless the context in which the word or phrase is used requires a different definition:
- (1) *Competitive solicitation* means a formal process by the City of Key West relating to the acquisition of goods or services, which process is intended to provide an equal and open opportunity to qualified persons and entities to be selected to provide the goods or services. Competitive solicitation shall include request for proposals ("RFP"), request for qualifications ("RFQ"), request for letters of interest ("RFLI"), invitation to bid ("ITB") or any other advertised solicitation.
 - (2) *Cone of silence* means a period of time during which there is a prohibition on communication regarding a particular competitive solicitation.
 - (3) *Evaluation or selection committee* means a group of persons appointed or designated by the city to evaluate, rank, select, or make a recommendation regarding a vendor or the vendor's response to the competitive solicitation. A member of such a committee shall be deemed a city official for the purposes of subsection (c) below.
 - (4) *Vendor* means a person or entity that has entered into or that desires to enter into a contract with the City of Key West or that seeks an award from the city to provide goods, perform a service, render an opinion or advice, or make a recommendation related to a competitive solicitation for compensation or other consideration.
 - (5) *Vendor's representative* means an owner, individual, employee, partner, officer, or member of the board of directors of a vendor, or a consultant, lobbyist, or actual or potential subcontractor or sub-consultant who acts at the behest of a vendor in communicating regarding a competitive solicitation.
- (b) *Prohibited communications.* A cone of silence shall be in effect during the course of a competitive solicitation and prohibit:
- (1) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the city's administrative staff including, but not limited to, the city manager and his or her staff;
 - (2) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the mayor, city commissioners, or their respective staff;
 - (3) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and any member of a city evaluation and/or selection committee therefore; and
 - (4) Any communication regarding a particular competitive solicitation between the mayor, city commissioners, or their respective staff, and a member of a city evaluation and/or selection committee therefore.

(c) *Permitted communications.* Notwithstanding the foregoing, nothing contained herein shall

prohibit:

- (1) Communication between members of the public who are not vendors or a vendor's representative and any city employee, official or member of the city commission;
- (2) Communications in writing at any time with any city employee, official or member of the city commission, unless specifically prohibited by the applicable competitive solicitation.
 - (A) However, any written communication must be filed with the city clerk. Any city employee, official or member of the city commission receiving or making any written communication must immediately file it with the city clerk.
 - (B) The city clerk shall include all written communication as part of the agenda item when publishing information related to a particular competitive solicitation;
- (3) Oral communications at duly noticed pre-bid conferences;
- (4) Oral presentations before publicly noticed evaluation and/or selection committees;
- (5) Contract discussions during any duly noticed public meeting;
- (6) Public presentations made to the city commission or advisory body thereof during any duly noticed public meeting;
- (7) Contract negotiations with city staff following the award of a competitive solicitation by the city commission; or
- (8) Purchases exempt from the competitive process pursuant to [section 2-797](#) of these Code of Ordinances;

(d) *Procedure.*

- (1) The cone of silence shall be imposed upon each competitive solicitation at the time of public notice of such solicitation as provided by [section 2-826](#) of this Code. Public notice of the cone of silence shall be included in the notice of the competitive solicitation. The city manager shall issue a written notice of the release of each competitive solicitation to the affected departments, with a copy thereof to each commission member, and shall include in any public solicitation for goods and services a statement disclosing the requirements of this ordinance.
- (2) The cone of silence shall terminate at the time the city commission or other authorized body makes final award or gives final approval of a contract, rejects all bids or responses to the competitive solicitation or takes other action which ends the competitive solicitation.
- (3) Any city employee, official or member of the city commission that is approached concerning a competitive solicitation while the cone of silence is in effect shall notify such individual of the prohibitions contained in this section. While the cone of silence is in effect, any city employee, official or member of the city commission who is the recipient of any oral communication by a potential vendor or vendor's representative in violation of this section shall create a written record of the event. The record shall indicate the date of such communication, the persons with whom such communication occurred, and a general summation of the communication.

(e) *Violations/penalties and procedures.*

- (1) A sworn complaint alleging a violation of this ordinance may be filed with the city attorney's office. In each such instance, an initial investigation shall be performed to determine the existence of a violation. If a violation is found to exist, the penalties and process shall be as provided in section 1-15 of this Code.
- (2) In addition to the penalties described herein and otherwise provided by law, a violation of this ordinance shall render the competitive solicitation void at the discretion of the city commission.
- (3) Any person who violates a provision of this section shall be prohibited from serving on a City of Key West advisory board, evaluation and/or selection committee.
- (4) In addition to any other penalty provided by law, violation of any provision of this ordinance by a City of Key West employee shall subject said employee to disciplinary action up to and including dismissal.
- (5) If a vendor is determined to have violated the provisions of this section on two more occasions it shall constitute evidence under City Code section 2-834 that the vendor is not properly qualified to carry out the obligations or to complete the work contemplated by any new competitive solicitation. The city's purchasing agent shall also commence any available debarment from city work proceeding that may be available upon a finding of two or more violations by a vendor of this section. (*Ord. No. 13-11, § 1, 6-18-2013*)

INDEMNIFICATION FORM

NOTARY FOR THE PROPOSER

STATE OF FLORIDA

COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 1 day of 2, ²⁰²²~~2021~~. By GEORGE
~~of KRAMER~~ (Name of officer or agent, title of officer or agent) of
S&ME, Inc. (Name of corporation acknowledging) who is known personally
 or has produced _____ as identification.

 Signature of Notary



Return Completed form with

Print, Type or Stamp Name of Notary

Supporting documents to: City of Key West Purchasing

PROJECT ADMINISTRATOR

Title or Rank

CITY OF KEY WEST INDEMNIFICATION FORM

PROPOSER agrees to protect, defend, indemnify, save and hold harmless The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, City's Consultant, agents, servants and employees, including volunteers, from and against any and all claims, debts, demands, expense and liability arising out of injury or death to any person or the damage, loss of destruction of any property which may occur or in any way grow out of any act or omission of the PROPOSER, its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by the City as a result of any claim, demands, and/or causes of action except of those claims, demands, and/or causes of action arising out of the negligence of The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, agents, servants and employees. The PROPOSER agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. The City of Key West does not waive any of its sovereign immunity rights, including but not limited to, those expressed in Section 768.28, Florida Statutes.

These indemnifications shall survive the term of this agreement. In the event that any action or proceeding is brought against the City of Key West by reason of such claim or demand, PROPOSER shall, upon written notice from the City of Key West, resist and defend such action or proceeding by counsel satisfactory to the City of Key West.

The indemnification provided above shall obligate PROPOSER to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City of Key West's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against the City of Key West whether performed by PROPOSER, or persons employed or utilized by PROPOSER.

The PROPOSER's obligation under this provision shall not be limited in any way by the agreed upon Contract Price as shown in this agreement, or the PROPOSER's limit of or lack of sufficient insurance protection.

PROPOSER: S&ME, Inc.

COMPANY SEAL



1615 Edgewater Drive, Suite 200, Orlando, Florida 32804

Address



Signature

George Kramer, AICP, LEED AP

Print Name

2/7/22

Date

Vice President, Area Manager

Title

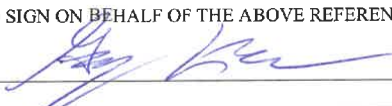
VENDOR CERTIFICATION

VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS

Respondent Vendor Name: <u>S&ME, Inc.</u>	
Vendor FEIN: <u>56-0791580</u>	George Kramer, AICP, LEED AP Vice President, Area Manager
Vendor's Authorized Representative Name and Title: _____	
Address: <u>1615 Edgewater Drive, Suite 200,</u>	
City: <u>Orlando</u>	State: <u>Florida</u> Zip: <u>32804</u>
Phone Number: <u>407.202.8387</u>	
Email Address: <u>gkramer@smeinc.com</u>	

SECTION 287.135(2)(A), FLORIDA STATUTES, PROHIBITS A COMPANY FROM BIDDING ON, SUBMITTING A PROPOSAL FOR, OR ENTERING INTO OR RENEWING A CONTRACT FOR GOODS OR SERVICES OF ANY AMOUNT IF, AT THE TIME OF CONTRACTING OR RENEWAL, THE COMPANY IS ON THE SCRUTINIZED COMPANIES THAT BOYCOTT ISRAEL LIST, CREATED PURSUANT TO SECTION 215.4725, FLORIDA STATUTES, OR IS ENGAGED IN A BOYCOTT OF ISRAEL. SECTION 287.135(2)(B), FLORIDA STATUTES, FURTHER PROHIBITS A COMPANY FROM BIDDING ON, SUBMITTING A PROPOSAL FOR, OR ENTERING INTO OR RENEWING A CONTRACT FOR GOODS OR SERVICES OVER ONE MILLION DOLLARS (\$1,000,000) IF, AT THE TIME OF CONTRACTING OR RENEWAL, THE COMPANY IS ON EITHER THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST, BOTH CREATED PURSUANT TO SECTION 215.473, FLORIDA STATUTES, OR THE COMPANY IS ENGAGED IN BUSINESS OPERATIONS IN CUBA OR SYRIA.

AS THE PERSON AUTHORIZED TO SIGN ON BEHALF OF RESPONDENT, I HEREBY CERTIFY THAT THE COMPANY IDENTIFIED ABOVE IN THE SECTION ENTITLED "RESPONDENT VENDOR NAME" IS NOT LISTED ON EITHER THE SCRUTINIZED COMPANIES THAT BOYCOTT ISRAEL LIST, SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST I UNDERSTAND THAT PURSUANT TO SECTION 287.135, FLORIDA STATUTES, THE SUBMISSION OF A FALSE CERTIFICATION MAY SUBJECT SUCH COMPANY TO CIVIL PENALTIES, ATTORNEY'S FEES, AND/OR COSTS AND TERMINATION OF THE CONTRACT AT THE OPTION OF THE AWARDING GOVERNMENTAL ENTITY.

CERTIFIED BY: <u>George Kramer, AICP, LEED AP</u>	<u>Vice President, Area Manager</u>
<i>PRINT NAME</i>	<i>PRINT TITLE</i>
WHO IS AUTHORIZED TO SIGN ON BEHALF OF THE ABOVE REFERENCED COMPANY.	
Authorized Signature: 	

SUBMITTER RANKING FORM

Exhibit B: Submitter Ranking Form

Project Name: **Sunset Celebration/ Mallory Square Master Plan**

Project Number: **RFQ #22-002**

Firm S&ME, Inc.

Date 1/20/2022

SELECTION CRITERIA	POINTS ALLOWED
Vendor's history and success in performing similar projects (including subconsultant teams) through examples and references.	20
Qualifications and experience of assigned personnel	15
Landscape architecture design experience specific to South Florida and the Florida Keys region	20
Landscape architecture design experience specific to oceanfront sites	20
Depth of architectural design experience associated with historic sites and structures	20
Public participation expertise	5
Total Points	100

ADDENDUM 1



City of Key West
1300 White Street
Key West, FL
33040

ADDENDUM NO. 1

Sunset Celebration/Mallory Square Master Plan RFQ # 22-002

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature.

QUESTIONS/ CLARIFICATIONS:

1. Can an Architectural Firm prime this project? Or can both Landscape Architectural firms and Architectural Firms prime this?

Response - Both architectural firms and landscape architectural firms can serve as prime contractor. An architectural firm with a strong landscape architect on the team would likely score higher than an architectural firm that does not identify a landscape architect on their team.

2. Do we have to submit an application for the City of Key West Business Tax Receipt before submitting a proposal? Or is this something that the selected firm will obtain after being awarded?

Response -The City of Key West Business Tax Receipt may be obtained after a firm is selected.

3. Was there an Architectural firm involved in creating the Community Vision Plan? If so, can you please let us know who was that firm and will they be precluded from pursuing this project?

Response - No, there was not an Architectural firm involved in creating the Community Vision Plan. It was facilitated by City of Key West Planning Department staff and input was made by City of Key West residents.

4. Also, we would like to attend the mandatory pre-bid meeting via Zoom. Could you please send us the invite?

Response - Join Zoom Meeting

<https://cityofkeywest-fl-gov.zoom.us/j/84465958507?pwd=V0Jzd3c3RG9LNndScVB5QnNla1BZZz09>

Meeting ID: 844 6595 8507

Passcode: 326516
 One tap mobile
 +16465588656,,84465958507#,,,,*326516# US (New York)
 +13017158592,,84465958507#,,,,*326516# US (Washington DC)

Dial by your location
 +1 646 558 8656 US (New York)
 +1 301 715 8592 US (Washington DC)
 +1 312 626 6799 US (Chicago)
 +1 669 900 6833 US (San Jose)
 +1 253 215 8782 US (Tacoma)
 +1 346 248 7799 US (Houston)
 Meeting ID: 844 6595 8507
 Passcode: 326516

5. Will tabs and table of content count towards the page limit?
 Response - Tabs and table of contents will not count towards the total.
6. Can the proposal be in 11 x 17 landscape format?
 Response - Proposed site plans can be presented in 11 x 17 landscape format.

All Bidders shall acknowledge receipt and acceptance of this **Addendum No. 1** by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.



Signature

S&ME, Inc.

Name of Business

ADDENDUM 2



City of Key West
1300 White Street
Key West, FL
33040

ADDENDUM NO. 2

**Sunset Celebration/Mallory Square
Master Plan
RFQ # 22-002**

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature.

QUESTIONS/ CLARIFICATIONS:

1. How Many firms will be selected?

Response - The final selection will be for a single consultant team.

2. Can you please provide the overall budget for this project?

Response - The City does not yet have a budget for this project.

3. In addition to my previous questions and considering addendum #1 item #6, please clarify if we can present our proposal book in 11x17 landscape format or only for the proposed site plans? Please clarify.

Response - Only proposed site plans should be submitted in 11x17.

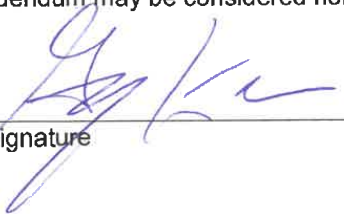
4. We are confused by Answer #6, as it states that "*Proposed site plans can be presented in 11 x 17 landscape format*". However, the RFQ does not require for proposals to submit proposed site plans. Please confirm if the City will like the Qualifications Proposal to include a site plan.

Response - Proposals do NOT require a site plan; responses will be evaluated per Exhibit B: Submitter Ranking Form.

5. RK&K is researching RFQ #22-002 Sunset Celebration/Mallory Square Master Plan. Page 5 (Section B.2) references the Duval Revitalization and Resiliency Plan. Can you provide a link to this plan?

Response - The Duval Revitalization and Resiliency Plan has not yet been drafted; the City will release an RFQ to identify a consultant to assist the City to initiate this project in early 2022.

All Bidders shall acknowledge receipt and acceptance of this **Addendum No. 2** by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

 _____ Signature	S&ME, Inc. _____ Name of Business
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ADDENDUM 3



City of Key West
1300 White Street
Key West, FL
33040

ADDENDUM NO. 3

**Sunset Celebration/Mallory Square
Master Plan
RFQ # 22-002**

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature.

QUESTIONS/ CLARIFICATIONS:

1. Would you mind confirming if the cover, back covers, table of contents, and dividers pages between sections are outside the proposal page limitation (15 double-sided pages (30 single)?)

Response - The cover, back covers, table of contents, and dividers pages between sections are not counted against the proposal page limitation; pages that include substantive copy only would count toward the limitation.

2. Answer 1 from Addendum No. 1 says "Both architectural firms and landscape architectural firms can serve as prime contractor. An architectural firm with a strong landscape architect on the team would likely score higher than an architectural firm that does not identify a landscape architect on their team."

However, the Selection Criteria from Exhibit B says that teams will be evaluated based on "Landscape architecture design experience specific to South Florida and the Florida Keys region" and "Landscape architecture design experience specific to oceanfront sites". As an Architectural firm, we do not provide Landscape services in-house, so we will have to get a subconsultant to cover the landscape scope. So for the previous mentioned criteria, will we be evaluated based on the Landscape Sub's experience? OR based on the Prime experience even though we are not a Landscape Architectural firm? Does these two criteria have to be met by the Prime?

Response - Yes, you will be ranked based on the landscape architect subconsultant's experience for those criteria that deal directly with landscape architecture. It is advisable to also include your architectural experience associated with the scoring criteria as both of these types of professional services are needed, as outlined in the RFQ.



All Bidders shall acknowledge receipt and acceptance of this **Addendum No. 3** by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

 Signature	S&ME, Inc. Name of Business
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ADDENDUM 4



City of Key West
1300 White Street
Key West, FL
33040

ADDENDUM NO. 4

**Sunset Celebration/Mallory Square
Master Plan
RFQ # 22-002**

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature.

QUESTIONS/ CLARIFICATIONS:

1. Page 11 of the RFQ, Section C.13 "Response Content" – are resumes included in the 15 double (30 single) sided page count?

Response - Yes

2. Please provide a list of the 11 city owned properties as mentioned in the RFQ

Response - There are eleven city owned parcels within the Mallory Square and surrounding area. Mallory Square is surrounded by eleven (11) historic buildings owned by the City as stated on page one (1) of Addendum A "Sunset Celebration at Mallory Square: A Community Vision Plan".

Sponge Market (ca. 1850)
Old KW Chamber of Commerce (ca. 1850)
Waterfront Playhouse (ca. 1850)
Two stone cisterns (ca. 1870)
Meson de Pepe (ca. 1879)
Hospitality House (ca. 1886)
Key West Art Center (ca. 1906)
Two Cable Huts (ca. 1921 & 1932)
Key West Aquarium (ca. 1933)

3. Please provide details of the TDC grant and any specific requirements of eligible elements e.g. must shade structures be sails?

Response - Please see the attached TDC Grant Award Agreement, and the TDC capital funding application for the sunshades. The sunshades pictured in Exhibit J are sample shade structures and placement of the shades shown in Exhibits C & J is what was

originally submitted to TDC. Both may be modified upon consent and approval from TDC to reflect the overall design concepts for this public square, in accordance with the selected firm's approved vision and public input as captured in Addendum A, and through future public meetings.

The shade structures do not have to be sails; for specific requirements of eligible grant elements, please refer to Exhibit A, Segment #2, of the Grant Award Agreement. These are the elements the City must provide to comply with the grant.

4. Is there any information that can be forwarded regarding the Duval Street Renovation project?

Response - The Duval Street project is indirectly related to this project but is more complex. An RFP will be released for the Duval project in winter/spring 2022. The City expects the Sunset Celebration/Mallory Square project to progress more quickly than the Duval corridor work.

5. What is the maximum size of cruise ships that can dock at Mallory Square and max. passenger count?

Response – The maximum length of a cruise ship docking at Mallory Square is 664 feet. City of Key West Charter Section 1.09, "Limit on number of persons disembarking from cruise ships" states, "The number of persons disembarking from cruise ships shall be limited to a total of not more than 1,500 persons per day at any and all public and privately owned or leased property located within the municipal boundary of the City of Key West." However, subsequent state legislation (Section 311.25, Florida Statutes) caused this charter language to have no legal effect. The City of Key West is studying enactment of local ordinances to reflect environmental concerns of voters.

6. What is the status of the citywide Climate Change Plan? Can the City forward any information about what is or will be adopted?

Response - The City's Climate Action Plan was passed in 2009 and will be uploaded separately.

Climate Related projects we are working on today that may or may not be adopted include:

Fertilizer Reduction Ordinance
Water Supply Plan: Mandating Water Efficiency fixtures and Irrigation Schedules
Post Disaster Recovery and Reconstruction Plan:
Tree Canopy Plan along the Crosstown Greenway
Water Quality Protection Plan
Home Elevation Workshops
Transit on Demand
Ten Year Energy Plan
Ten Year Transportation Plan
Pilot Composting Program

The City's Adaptation Plan will begin this calendar year and will involve a 10 year budget of intended projects. Nothing is known at this time about what will or will not be adopted.

7. What was the FEMA designation change in the flood zone for Mallory Square?

Response – Please see the attached FEMA Letter(s) of Map Revision; these only affect a small portion of the square. Please also see the attached map of FEMA special flood areas.

8. Pursuant to the pre-proposal meeting, please forward existing survey information

Response – The successful proposer will be responsible for obtaining a current survey.

9. Any consideration given to reducing or relocating the parking off of Mallory Square?

Response - The City is willing to consider creative opportunities associated with this property and will be rezoning these properties. Mobility and transportation solutions must be addressed to ensure access to this iconic historic square and surrounding amenities.

10. Please provide a list of attendees and firms at the Pre-proposal Meeting on January 6.

Response – The list of attendees is available on DemandStar.

11. Can a firm prime and be a subconsultant in other teams?

Response - With respect to this particular bid and based on the limited facts provided, this would be fine as long as there is no collusion.

12. All City-owned parcel IDs associated with Mallory Square:

Response: Parcel ID 00000170-000000 402 Wall Street



Parcel ID 00072082-001100 Wall Street (Cable Hut West)



Parcel ID 00072082-001400 Wall Street (Hospitality House)



Parcel ID 00072082-001200 420 Wall Street (Meson de Pepe)



Parcel ID 00072082-001800 301 Front Street (Key West Art Center)



Parcel ID 0072082-003500 410 Wall Street (ramp to common refuse area)



13. All elevation certificates and surveys associated with these properties:

Response – The selected firm(s) should seek surveys and elevation certificates for these properties.

14. If we anticipate federal funding would it require Section 106 or NEPA input?

Response – The City has not submitted for federal grants for this specific project. If federal grants are involved and there is a requirement for Section 106 or NEPA review, this needs to be fulfilled. The City has a good standing as a CLG and staff will assist in any Section 106 and NEPA review, if needed.

15. Publish the TDC grant award letters:

Response - Please see the attached TDC Grant Award Agreement, and the TDC capital funding application for the sunshades. The sunshades pictured in Exhibit J are sample shade structures and placement of the shades shown in Exhibits C & J is what was originally submitted to TDC. Both may be modified upon consent and approval from TDC to reflect the overall design concepts for this public square, in accordance with the selected firm's approved vision and public input as captured in Addendum A, and through future public meetings.

The shade structures do not have to be sails; for specific requirements of eligible grant elements, please refer to Exhibit A, Segment #2, of the Grant Award Agreement. These are the elements the City must provide to comply with the grant.

16. By when will the questions that were asked in the mandatory meeting be released?

Response – January 21, 2022

17. Can you please release the list of attendees from the mandatory pre-bid meeting?

Response - Yes please see previously released addendum.

Could you please answer the following question for the Sasaki team?

18. C. 13-9, Exhibit A:

On two of the required affidavits (Anti-kickback Affidavit and Non-collusion Affidavit), there is a line that specifies a notary in the state of Florida. Can these forms be completed with a notary from a different state?

Response – Yes

19. C 13-6

Additionally, could you please confirm if there is an M/W/DBE requirement for the team?

Response - Please reference Exhibit D: Procurement Requirements: 2 CFR 200

20. Please clarify: “respondent is required to obtain and maintain a City of Key West Business Tax Receipt for the duration of the project.” Does this mean we will all need to get a City business tax license? For all sub-consultants or just prime? What does the license cost per year?

Response - Yes, prime and sub firms need to obtain and maintain a City of Key West BTR, however, if you are a state licensed contractor, you would register with the City at no cost. Otherwise you would pay a business tax, for example, architecture licenses with the City cost \$341 per year. These fees increase by 5% in July 2022.

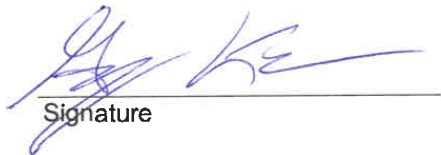
21. Page #23 of the RFQ; Proposer agrees to indemnify City, etc for acts or omissions by proposer for the duration of the agreement, And “shall service the term of this agreement “ Meaning what? For how long after the contract is completed? Is the City willing to pay for additional insured coverage on the policies for the following years after the completion of the job for prime, and/or for subs?

Response –

The selected firm(s) should have insurance that covers them while they are on the job. In general, if the City gets sued for an incident that occurred during that time frame in which the selected firm(s) were completing their work as set out in the RFQ but, for example, the City does not receive a claim for this incident until a year or two after the job/services have been completed, their insurance should still cover the incident since it occurred during the time in which they were completing their work. The selected firm(s) should consult with their insurance carrier if more specific information is needed. Also, the City does not pay for additional insured coverage in this instance.



All Bidders shall acknowledge receipt and acceptance of this **Addendum No. 4** by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.


Signature

S&ME, Inc.
Name of Business

FULL URL'S

Pinellas Park City Center Full Style Guide, Pinellas Park, FL
<https://indd.adobe.com/view/44983675-c646-4af6-8c5f-9b46d6204634>

Pinellas Park City Center Full Report, Pinellas Park, FL
<https://indd.adobe.com/view/b8385ad0-bbf0-47cb-a7fb-c8cc9440a82b>

Pinellas Park City Center Project Overview Video, Pinellas Park, FL
<https://www.youtube.com/watch?v=O-S7NAdxzOM>