## City of Key West, Florida

Compliance Section For The Year Ended September 30, 2021



## City of Key West, Florida

Compliance Section For The Year Ended September 30, 2021

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#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor, City Commissioners and City Manager City of Key West, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Key West, Florida (the "City"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 29, 2022. Our report includes a reference to other auditors who audited the financial statements of The Housing Authority of the City of Key West, Florida, which is the sole discretely presented component unit, as described in our report on the City's financial statements. Also, other auditors audited the financial statements of the Pension Trust Fund for Police Officers and Firefighters, as described in our report on the City's basic financial statements. This report does not include the results of the other auditor's testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



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#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**KEEFE McCULLOUGH** 

Fort Lauderdale, Florida April 29, 2022



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND CHAPTER 10.550, RULES OF THE FLORIDA AUDITOR GENERAL

To the Honorable Mayor, City Commissioners and City Manager City of Key West, Florida

#### Report on Compliance for Each Major Federal Program and State Project

We have audited the City of Key West, Florida's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the compliance requirements described in the *Department of Financial Services' State Projects Compliance Supplement* that could have a direct and material effect on the City's major federal programs and state projects for the year ended September 30, 2021. The City's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal awards and state financial assistance applicable to its federal programs and state projects, respectively.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the City's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, *Rules of the Florida Auditor General*. Those standards, Uniform Guidance, and Chapter 10.550, *Rules of the Florida Auditor General*, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program and/or state project occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the City's compliance.

#### **Opinion on Each Major Federal Program and State Project**

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs and state projects for the year ended September 30, 2021.



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#### **Report on Internal Control over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, *Rules of the Florida Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program and/or state project on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program and/or state project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program and/or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# Report on Schedule of Expenditures of Federal Awards and State Financial Assistance Required by Uniform Guidance and Chapter 10.550, Rules of the Florida Auditor General

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City, as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated April 29, 2022. which contained unmodified opinions on those financial statements. Our report includes a reference to other auditors. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by the Uniform Guidance and Chapter 10.550, Rules of the Florida Auditor General, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

## **Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, *Rules of the Florida Auditor General*. Accordingly, this report is not suitable for any other purpose.

**KEEFE McCULLOUGH** 

Fort Lauderdale, Florida April 29, 2022



#### INDEPENDENT AUDITOR'S REPORT TO CITY MANAGEMENT

To the Honorable Mayor, City Commissioners and City Manager City of Key West, Florida

#### **Report on the Financial Statements**

We have audited the financial statements of the City of Key West, Florida (the "City"), as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated April 29, 2022.

#### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, Rules of the Auditor General.

#### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditor's Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control Over Compliance Required by the Uniform Guidance and Chapter 10.550, *Rules of the Auditor General*; Schedule of Findings and Questioned Costs; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports and schedules, which are dated April 29, 2022, should be considered in conjunction with this management letter.

#### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings or recommendations made in the preceding financial audit report.

#### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name or official title and legal authority of the City, its blended component unit, and its discretely presented component unit are disclosed in the notes to the financial statements. In addition, the Naval Properties Local Redevelopment Authority, which has no activity, was created by City Ordinance 95-32 in 1995 under Chapter 163, Part III, Florida Statutes.



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#### **Financial Condition**

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the City. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

#### **Special District Component Units**

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554 (1)(i)6, Rules of the Auditor General, the City reported the specific information in Exhibit 1 accompanying this report. The information for compliance with Section 218.39(3)(c), Florida Statutes and Section 10.554(1)(i)6, Rules of the Auditor General, has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

#### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

#### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, State and other granting agencies, the City Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

KEEFE McCULLOUGH

Fort Lauderdale, Florida April 29, 2022

Data Element	 Naval Properties Local Redevelopment Authority	_	Caroline Street Corridor and Bahama Village Community Redevelopment Agency
Number of district employees compensated at 9/30/2021	None		1
Number of independent contractors compensated at September 2021	None		None
Employee compensation for FYE 9/30/2021 (paid/accrued) Independent contractor compensation for FYE 9/30/2021	\$ -	\$	27,594
(paid/accrued)	\$ -	\$	-
Each construction project to begin on or after October 1 2020; (>\$65K)			
The Caroline Street Paving Project	\$ -	\$	1,000,000
Budget variance report	N/A		ACFR Pages 96-97



## INDEPENDENT ACCOUNTANT'S EXAMINATION REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Honorable Mayor, City Commissioners and City Manager City of Key West, Florida

We have examined the City of Key West, Florida's (the "City") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, for the year ended September 30, 2021. Management is responsible for the City's compliance with the specified requirements. Our responsibility is to express an opinion on the City's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the City's compliance with the specified requirements.

In our opinion, the City complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2021.

This report is intended solely for the information and use of the City Commissioners, applicable management, and the State of Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

**KEEFE McCULLOUGH** 

Fort Lauderdale, Florida April 29, 2022



BEST PLACES TO WORK

Federal or State Grantor/Pass-Through Grantor/Program Title	CFDA Number	CSFA Number	Grant/ Contract Number	Expenditures	Transfers to Subrecipients
ederal Awards:					
U.S. Department of Commerce					
Pass-through University of Southern Mississippi					
Sea Grant Support	11.417	N/A	NA18OAR4170080	28,500	-
• •		,		-,	
U.S. Department of Housing & Urban Development:					
Direct Program	14 241	NI/A	EL 1110 0020	400.001	400.001
Housing Opportunities for Persons with AIDS Housing Opportunities for Persons with AIDS	14.241 14.241	N/A N/A	FL-H19-0020 FL-H2001W025	499,061 10,594	486,061 10,594
Housing Opportunities for Persons with AIDS	14.241	IN/A	14.241 Total	509,655	496,655
			14.241 10(a)	309,033	490,033
U.S. Department of Interior Fish and Wildlife Service:					
Pass-through State of Florida Department of					
Environmental Protection					
Clean Vessel Act	15.616	N/A	MV368	8,886	-
Clean Vessel Act	15.616	N/A	MV409	6,695	-
Clean Vessel Act	15.616	N/A	MV410	34,414	
			15.616 Total	49,995	-
U.S. Department of Justice:					
Direct Program					
Bulletproof Vest Partnership Program	16.607	N/A	2020BUBX20021729	9,959	_
	20.007	,	1010505/120021/20	3,333	
Pass-through Florida Department of Law					
Enforcement					
Coronavirus Emergency Supplemental Funding	16.034	N/A	2021-CESF-MONR-1-C9-111	41,455	-
U.S. Department of Transportation:  Pass-through State of Florida Department of Transportation					
Bus and Bus Facilities Formula Program	20.526	N/A	1001-2019-14	3,250	-
Highway Planning and Construction Cluster: Pass-through State of Florida Department of Transportation					
Highway Planning and Construction	20.205	N/A	ANT08	405,107	-
Highway Planning and Construction	20.205	N/A	G0O97	68,174	_
, ,	Highway Pl	anning and	Construction Cluster Total	473,281	-
Pass-through State of Florida Department of Transportation					
Formula Grants for Rural Areas	20.509	N/A	ARN97	594,026	-
COVID-19 - Formula Grants for Rural Areas	20.509	N/A	G1M61	77,816	-
Formula Grants for Rural Areas	20.509	N/A	G1268	136,057	-
Formula Grants for Rural Areas	20.509	N/A	G1T47	350,218	-
			20.509 Total	1,158,117	-
U.S. Department of the Treasury:					
Direct Program				a	
Equitable Sharing Program	21.016	N/A	FL0440100	9,572	-
U.S. Department of Health and Human Services:					
Pass-through the Monroe County Coalition, Inc.					
Drug-Free Communities Support Program					
Grants	93.276	N/A	-	1,369	-

See notes to the schedule of expenditures of federal awards and state financial assistance.

Federal or State Grantor/Pass-Through Grantor/Program Title	CFDA Number	CSFA Number	Grant/ Contract Number	Expenditures	Transfers to Subrecipients
Federal Awards (continued):					
Executive Office of the President:					
Pass-through South Florida High Intensity Drug					
Trafficking Area					
High Intensity Drug Trafficking Areas Program	95.001	N/A	FC-FLS-1651	20,853	-
U.S. Department of Homeland Security:					
Pass-through State of Florida Division of					
Emergency Management					
Disaster Grants - Public Assistance					
(Presidentially Declared Disasters)	97.036	N/A	Z0029	725,278	-
Hazard Mitigation Grant	97.039	N/A	H0300	157,554	-
Hazard Mitigation Grant	97.039	N/A	H0461	2,238	-
Hazard Mitigation Grant	97.039	N/A	H0538	388,970	-
Hazard Mitigation Grant	97.039	N/A	H0559	129,961	-
			97.039 Total	678,723	-
Total Expenditures of Federal Awards				\$ 3,710,007	\$ 496,655
State Financial Assistance:					
Department of Environmental Protection:					
Beach Management Funding Assistance Program	N/A	37.003	22MO2	772,140	-
Statewide Water Quality Restoration Projects	N/A	37.039	LP44031	894,000	-
Department of Economic Opportunity					
Growth Management Implementation	N/A	40.024	P0401	44,000	-
Department of Transportation:					
Florida Highway Beautification Grant Program	N/A	55.003	G1R78	15,000	-
Seaport Investment Program	N/A	55.034	G1767	18,362	-
Commuter Assistance Program/Ride					
Share Grants	N/A	55.007	G1346	498,906	-
Public Transit Block Grant Program	N/A	55.010	G1C15	25,318	-
Public Transit Block Grant Program	N/A	55.010	G1Q24	249,688	-
· ·			50.010 To		-
Public Transit Service Development Program	N/A	55.012	GOZ32	276,444	-
	,	•	-		
Total Expenditures of State Financial Assistance				\$ 2,793,858	\$ -
, solice lied				2,733,030	*

See notes to the schedule of expenditures of federal awards and state financial assistance.

City of Key West, Florida Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance September 30, 2021

#### Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance (the "Schedule") includes the federal and state grant activity of the City of Key West, Florida (the "City") for the year ended September 30, 2021. The information in the Schedule of Expenditures of Federal Awards and State Financial Assistance is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and Chapter 10.550, Rules of the Florida Auditor General. Because the Schedule presents only a selected portion of the operations, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

#### Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, and Chapter 10.550, Rules of the Florida Auditor General, as well as other applicable provisions of contracts and grant agreements, wherein certain types of expenditures are not allowable or are limited as to reimbursements, as applicable.

#### Note 3 - Indirect Cost Rate

The City did not elect to use the 10% de minimis indirect cost rate.

#### Note 4 – Contingency

The grant and contract revenue received are subject to audit and adjustment. If any expenditures or expenses are disallowed by the grantor agencies as a result of such an audit, any claim for reimbursement to the grantor/contract agencies would become a liability of the City. In the opinion of management, all grant and contract expenditures are in compliance with the terms of the agreements and applicable Federal and state laws and other applicable regulations.

#### **SECTION I - SUMMARY AUDITOR'S RESULTS**

**Financial Statements** 

Type of auditor's re	port issued:	Unmodified Opinion			
Internal control ove	er financial reporting:				
Material weakr	ness(es) identified?	yes	Xno		
Significant defi	ciency(ies) identified?	yes	Xnone reported		
Noncompliance	e material to financial statements noted?	yes	X no		
Federal Programs a	and State Projects				
Internal control ove	er major federal programs and state projects:				
Material weakr	ness(es) identified?	yes	Xno		
Significant defi	ciency(ies) identified?	yes	Xnone reported		
	port issued on compliance for rams and state projects?	Unmodified Opinion			
reported in accord	disclosed that are required to be ance with 2 CFR 200.516(a) 0, Rules of the Auditor General?	yes	Xno		
Identification of ma	ajor federal program and state project:				
CFDA No.	<u>Federal Program</u>				
20.509	U.S. Department of Transportation Formula Grants for Rural Area				
CSFA No.	State Project				
37.003	Department of Environmental Protection - Beach Management Funding Assistance Program				
37.039	Department of Environmental Protection - Statewide Surface Water Restoration and Wastewater Projects				
Dollar threshold us and Type B progra	ed to distinguish between Type A ms/projects:	\$ 750,000 \$ 750,000	Federal programs State projects		
Auditee qualified as low-risk auditee?		Xyes	no		

City of Key West, Florida Schedule of Findings and Questioned Costs (Continued) For the Year Ended September 30, 2021

#### **SECTION II - FINANCIAL STATEMENT FINDINGS**

None reported.

SECTION III - FEDERAL AWARDS AND STATE PROJECTS FINDINGS AND QUESTIONED COSTS

None reported.

**SECTION IV - PRIOR YEAR AUDIT FINDINGS** 

None reported.