



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, June 23, 2022

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend virtually via Zoom by telephoning 301-715-8592, Webinar ID: 840 3625 8354, Passcode: 679574, or online: <https://cityofkeywest-fl-gov.zoom.us/j/84036258354?pwd=TVhwYTJWbkN0bFd0MkhLTmY5U1dhdz09>  
Passcode: 679574

#### Call Meeting To Order

Meeting called to order at 10:03 AM.

#### Roll Call

**Absent** 11 - Brady, Crowe, Mr. Delostrinos, Ms. DeMaria, Mr. Hernandez, Ms. Higgins, Ms. Ignoffo, Mr. Ramsingh, Mr. Stachurski, Ms. Torregrosa, and Mr. Wilkins  
**Present** 3 - Ms. Halloran, Ms. McDonald, and Willman

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

Matt Willman motioned to approve the agenda. Kathleen McDonald seconded.  
Agenda was approved.

#### Approval of Minutes

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#### Minutes 4.28.22

Matt Willman moved to approve the minutes. Kathleen McDonald seconded.  
Minutes were approved.

**2 Minutes 5.26.22**

Kathleen McDonald moved to approve the minutes. Matt Willman seconded. Minutes were approved.

**Action Items****Resolutions****Discussion Items****3 Lot Split - 1235 Washington St. (RE#00041420-000000)**

- A request for a lot split to allow a boundary line adjustment between two parcels for property located in the Historic Medium Density Residential (HMDR) zoning district pursuant to Section 118-169 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

HARC: The structure on the existing lot is a historic, contributing structure that's been historically oriented towards Washington St.

GIS: A new address will be assigned to new lot under 1233 Washington St.

Staff report stated that no setbacks were included in application; applicant stated that setbacks were included, and the existing structure meets setback requirements.

**4 Easement - 1500 Vernon Avenue and 1502 Vernon Avenue (RE#00037410-000100 and**

**RE#00037410-000200)** - A request for an easement agreement for an existing encroachment of a concrete block wall that extends the length of the property following Vernon Street (Dog Beach) 218 feet beyond the property line. The second requested easement is for a concrete slab that extends beyond the property line onto Waddell Avenue for 14.8 sq ft. Both easements are within City Right-of-Way in the Historic Commercial Tourist (HCT) zoning district pursuant to Section 2-938(b)(1) and Section 2-938(b) (3) of the Code of Ordinances of the City of Key West, Florida.

Engineering: The mean high water line in the survey that was submitted shows that the fence goes under the mean high water line; questioned whether that would require a submerged land lease from DEP. Applicant responded that

they obtained a formal determination from the DEP that the fence does not go under the mean high water line.

GIS: It also appears that the canopy of part of the structure encroaches over City ROW, and this may want to be added to easement request.

Conditions: If the fence is destroyed, when it's replaced it must be replaced on the property line. Only minor repairs can take place. Major repairs would require the fence to be moved onto the property line.

## **Reports**

## **Adjournment**

Meeting adjourned at 10:40 AM.