

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 108 Adaptation and Sustainability

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
1080000	3313602	FEMA Grant		\$0	\$0	\$523,360	\$523,360	\$0	\$0	\$0
1080000	3319000	Other Federal Grants		\$0	\$0	\$1,355,000	\$1,355,000	\$0	\$0	\$0
InterGovernmental Revenue				\$0	\$0	\$1,878,360	\$1,878,360	\$0	\$0	\$0
1080000	3610000	Interest Earnings		\$0	\$0	\$0	\$0	\$20	\$0	\$0
Misc Revenue				\$0	\$0	\$0	\$0	\$20	\$0	\$0
1080000	3810100	General		\$0	\$0	\$445,530	\$445,530	\$222,765	\$0	\$533,089
		TRANSFER FROM GENERAL FUND FOR OPERATIONAL SUPPORT								\$253,089
		TRANSFER FROM GENERAL FUND FOR CORAL REEF RESTORATION AND MAINTENANCE								\$100,000
		TRANSFER FROM GENERAL FUND FOR WATER QUALITY TESTING								\$180,000
1080000	3811010	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0	\$1,566,100
		TRANSFER FROM INFRASTRUCTURE FOR PUBLIC SERVICE BUILDINGS WIND RETROFIT								\$941,100
		TRANSFER FROM INFRASTRUCTURE FOR FIRE STATION ONE WIND RETROFIT								\$625,000
1080000	3814010	Sewer		\$0	\$0	\$58,146	\$58,146	\$58,146	\$0	\$0
1080000	3814030	Solid Waste		\$0	\$0	\$25,261	\$25,261	\$25,261	\$0	\$0
1080000	3899001	Fund Balance		\$0	\$0	\$0	\$0	\$0	\$0	\$141,845
Other Sources				\$0	\$0	\$528,937	\$528,937	\$306,172	\$0	\$2,241,034
Adaptation and Sustainability Revenue - Total				\$0	\$0	\$2,407,297	\$2,407,297	\$306,192	\$0	\$2,241,034

City of Key West
FY 22/23 BUDGET
Personnel Allocation

AUTHORIZED BUDGET	
FY21/22	FY22/23
2.00	2.00

108 3801 ADAPTATION AND SUSTAINABILITY

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Sustainability Coordinator	1.00	1.00			
Adaptation and Energy Coordinator	1.00	1.00			
TOTAL FULL TIME:			TOTAL PART TIME:		
	2.00	2.00		-	-

**SALARY BUDGET
FY 22/23 POSITION CONTROL**

SS Cap (does not incl Med)
147,000 FY2022

7.65%

\$16,014 PY \$14,798

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY 21/22 Apprvd FTEs</u>	<u>FY 22/23 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>PART TIME</u>	<u>CTRCT COUNT</u>	<u>TEMP COUNT</u>	<u>Notes</u>	<u>Change in FTEs</u>	<u>Annual Salary</u>	<u>12 FY 22/23 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
108 ADAPTATION AND SUSTAINABILITY																		
ADAPTATION/ENERGY COORDINATOR	N 120	1.00	1.00	1.00						55,806	58,596					4,688		
SUSTAINABILITY COORDINATOR	N 127	1.00	1.00	1.00						79,073	83,027					6,642		
										134,879	141,623	0	0	0	10,834	11,330	32,027	195,814
										2% Merit Inc	Base 2,832	Taxes 217	Pension 227	3,276	Merit Contingency			

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 108 Adaptation and Sustainability
 Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
TRANSFER TO GENERAL FUND FOR INDIRECT COST ALLOCATION FY23										\$65,644
Transfers				\$0	\$0	\$0	\$0	\$0	\$0	\$65,644
1083801	5389803	Operating		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1083801	5389804	Salary Contingency		\$0	\$0	\$77,103	\$77,103	\$0	\$0	\$3,276
RESERVE FOR MERIT INCREASES										\$3,276
Reserves				\$0	\$0	\$77,103	\$77,103	\$0	\$0	\$3,276
General Administration - Total				\$0	\$0	\$183,349	\$183,349	\$69,485	\$202,239	\$292,704

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 108 Adaptation and Sustainability
 Department: 3806 Adaptation

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
1083806	5383100	Professional Services		\$0	\$0	\$1,355,000	\$1,355,000	\$0	\$1,405,000	\$0
		COMPREHENSIVE ADAPTATION & RESILIENCE IMPLEMENTATION PLAN (CARRY FORWARD - \$1,405,000)								\$0
1083806	5384000	Travel & Per Diem		\$0	\$0	\$4,000	\$4,000	\$0	\$35,000	\$0
1083806	5384100	Communications/Postage		\$0	\$0	\$300	\$300	\$0	\$0	\$0
1083806	5384600	Repairs and Maintenance		\$0	\$0	\$712,298	\$712,298	\$0	\$641,310	\$0
1083806	5384800	Promotional Expenses		\$0	\$0	\$4,500	\$4,500	\$0	\$0	\$0
1083806	5385400	Books-Subscrp-Membership		\$0	\$0	\$0	\$0	\$0	\$250	\$550
		AMERICAN SOCIETY OF ADAPTATION PROFESSIONALS								\$150
		SE & CARIBBEAN DISASTER RESILIENCE MEMBERSHIPS								\$100
		SOUTHEAST SUSTAINABILITY DIRECTOR'S NETWORK								\$300
1083806	5385500	Training		\$0	\$0	\$0	\$0	\$0	\$7,500	\$0
Operating Expenditures				\$0	\$0	\$2,076,098	\$2,076,098	\$0	\$2,089,060	\$550
1083806	5386300	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0	\$1,566,100
		AS38062201 - PUBLIC SERVICE BUILDINGS WIND RETROFIT (CARRY FORWARD - \$609,398)								\$941,100
		AS38062202 - FIRE STATION ONE WIND RETROFIT (CARRY FORWARD \$84,525)								\$625,000
1083806	5386400	Machinery & Equipment		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay				\$0	\$0	\$0	\$0	\$0	\$0	\$1,566,100
Adaptation - Total				\$0	\$0	\$2,076,098	\$2,076,098	\$0	\$2,089,060	\$1,566,650

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 108 Adaptation and Sustainability
 Department: 3807 Energy

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
1083807	5384000	Travel & Per Diem		\$0	\$0	\$2,000	\$2,000	\$0	\$1,100	\$1,100
		ENERGY MANAGER TRAINING - FSEC COMMERCIAL AUDITOR								\$1,100
1083807	5384600	Repairs and Maintenance		\$0	\$0	\$112,000	\$112,000	\$0	\$480,000	\$80,000
		CITY BLDG ENERGY UPGRADES (5 @ \$5K)(ENERGY PLAN YEAR 1)								\$80,000
1083807	5385100	Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1083807	5385200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1083807	5385400	Books-Subscrip-Membership		\$0	\$0	\$0	\$0	\$0	\$80	\$80
		FLORIDA ENERGY RENEWABLE ASSOCIATION								\$30
		FLORIDA SOLAR ENERGY CENTER								\$50
1083807	5385500	Training		\$0	\$0	\$1,800	\$1,800	\$0	\$500	\$500
		FLORIDA COMMERCIAL ENERGY AUDITOR								\$500
Operating Expenditures				\$0	\$0	\$115,800	\$115,800	\$0	\$481,680	\$81,680
Energy - Total				\$0	\$0	\$115,800	\$115,800	\$0	\$481,680	\$81,680

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 108 Adaptation and Sustainability

Department: 3808 Sustainability

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
1083808	5384000	Travel & Per Diem		\$0	\$0	\$16,900	\$16,900	\$103	\$0	\$0
1083808	5384600	Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
		CITY BLDG WATER EFFICIENCIES (4*\$5K)								\$20,000
1083808	5384800	Promotional Expenses		\$0	\$0	\$900	\$900	\$0	\$0	\$0
1083808	5385400	Books-Subscrip-Membership		\$0	\$0	\$13,800	\$13,800	\$600	\$0	\$0
1083808	5385500	Training		\$0	\$0	\$450	\$450	\$325	\$0	\$0
Operating Expenditures				\$0	\$0	\$32,050	\$32,050	\$1,028	\$20,000	\$20,000
Sustainability - Total				\$0	\$0	\$32,050	\$32,050	\$1,028	\$20,000	\$20,000
Adaptation and Sustainability Fund Expenditures - Total				\$0	\$0	\$2,407,297	\$2,407,297	\$70,513	\$2,792,979	\$2,241,034

FY 2022-2023 Carry Forward

Fund 108 Adaptation & Sustainability

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date PTD TOTAL	ENCUMBRANCES	Grant Revenue	Committed Project Amt	
108	AS38062201	Public Service Wind Retrofit	\$ 609,398	\$ -	\$ 134,854	\$ 456,948	\$ 152,450	
108	TBD	FS1 Wind Retrofit	\$ 84,525	\$ -	\$ -	\$ 63,394	\$ 21,131	
108	TBD	Adaptation/Resiliency Plan	\$ 1,405,000	\$ -	\$ -	\$ 1,405,000	\$ -	
							\$ 173,581	
							\$ 284,049	Available Fund Balance A/O July 10, 2022
							<u>\$ 110,468</u>	Available Fund Balance A/O July 10 - After CIP
							\$ -	Interest Income for Balance of FY22
							\$ 111,383	Remainder Transfers in From General Fund FY22
							\$ (45,113)	Outstanding Salaries FY22
							\$ (34,893)	Outstanding Encumbrances FY22
							\$ 141,845	FY 22-23 Carry Forward