

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4030000	3242200	Impact Fees-Commercial		\$0	\$0	\$0	\$162,904	\$0	\$0	\$0
Permits Fees & Special Assessments				\$0	\$0	\$0	\$162,904	\$0	\$0	\$0
4030000	3349000	Other State Grants		\$16,000	\$15,000	\$0	\$0	\$15,000	\$0	\$0
InterGovernmental Revenue				\$16,000	\$15,000	\$0	\$0	\$15,000	\$0	\$0
4030000	3434100	Solid Waste-Navy		\$192,592	\$184,689	\$242,810	\$242,810	\$96,009	\$230,000	\$224,832
4030000	3434200	Solid Waste-Residential		\$289,973	\$310,404	\$234,681	\$234,681	\$241,198	\$400,000	\$242,774
4030000	3434201	SW on Tax Bill		\$4,019,637	\$3,963,691	\$4,016,344	\$4,016,344	\$3,744,095	\$0	\$5,380,766
4030000	3434300	Solid Waste-Penalties		(\$251)	(\$4,846)	\$0	\$0	(\$751)	\$0	\$0
4030000	3434500	Solid Waste-Dumping		\$154,512	\$203,831	\$104,418	\$104,418	\$138,598	\$130,000	\$325,843
4030000	3434600	Solid Waste-Commercial		\$4,156,976	\$4,672,665	\$4,483,376	\$4,483,376	\$2,999,857	\$4,700,000	\$4,221,482
Charges For Services				\$8,813,438	\$9,330,435	\$9,081,629	\$9,081,629	\$7,219,006	\$5,460,000	\$10,395,697
4030000	3610000	Interest Earnings		\$135,648	\$13,522	\$87,776	\$87,776	\$1,008	\$300,000	\$125,997
4030000	3690000	Other Misc Revenues		\$0	\$214	\$0	\$0	\$0	\$0	\$0
4030000	3699100	Sales Tax Commission		\$0	\$0	\$500	\$500	\$0	\$0	\$0
Misc Revenue				\$135,648	\$13,737	\$88,276	\$88,276	\$1,008	\$300,000	\$125,997
4030000	3815020	Insurance Programs		\$0	\$96,316	\$0	\$0	\$0	\$0	\$0
4030000	3899006	Retained Earnings		\$0	\$0	\$8,777,553	\$8,798,481	\$0	\$0	\$8,533,775
Other Sources				\$0	\$96,316	\$8,777,553	\$8,798,481	\$0	\$0	\$8,533,775
Solid Waste Revenue - Total				\$8,965,086	\$9,455,488	\$17,947,458	\$18,131,290	\$7,235,013	\$5,760,000	\$19,055,469

403 3401 SOLID WASTE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Administrative Assistant II	0.40	0.40			
Civil Engineer	0.40	0.40			
Code Compliance Inspector	1.00	1.00			
Contract & Permit Engineer	0.40	0.40			
Director - Utilities	0.40	0.40			
Project Manager	0.40	0.40			
Solid Waste Coordinator	1.00	1.00			
Utilities Administrator/GIS	0.40	0.40			
TOTAL FULL TIME:	4.40	4.40	TOTAL PART TIME:	-	-

403 3402 SOLID WASTE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Scale/Tipping Floor Attendant	2.00	2.00			
TOTAL FULL TIME:			TOTAL PART TIME:		
	2.00	2.00		-	-

SALARY BUDGET

FY 22/23 POSITION CONTROL

SS Cap (does not incl Med)
147,000 FY2022

7.65%

\$16,014 PY \$14,798

COST CENTER/ POSITION TITLE		GRD/ STEP	FY 21/22 Apprvd FTEs	FY 22/23 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	Annual Salary	12 FY 22/23 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL		
403 SOLID WASTE FUND																					
GENERAL ADMINISTRATION 3401																					
ADMINISTRATIVE ASSISTANT II		G 109	0.40	0.40	0.40						16,126	16,932					1,355				
CIVIL ENGINEER		N 135	0.40	0.40	0.40						34,776	36,515					2,921				
CODE COMPLIANCE INSPECTOR		G 116	1.00	1.00	1.00						49,587	52,066			360		4,165				
CONTRACT & PERMIT ENGINEER		N 133	0.40	0.40	0.40						38,004	39,904					3,192				
SOLID WASTE COORDINATOR		N 122	1.00	1.00	1.00						59,197	62,157			360		4,973				
DIRECTOR-UTILITIES		U 140	0.40	0.40	0.40						48,000	50,400			360		4,032				
PROJECT MANAGER		N 126	0.40	0.40	0.40						26,649	27,981					2,238				
UTILITY ADMINISTRATOR/GIS		N 122	0.40	0.40	0.40						30,757	32,295					2,584				
			4.40	4.40	4.40	0.00	-	-			303,095	318,250	0	0	1,080	24,429	25,460	70,460	439,678		
TRANSFER STATION OPS 3402																					
SCALE/TIPPING FLOOR ATNDT		G 109	1.00	1.00	1.00						49,903	52,399					4,192				
SCALE/TIPPING FLOOR ATNDT		G 109	1.00	1.00	1.00						50,690	53,224					4,258				
			2.00	2.00	2.00	0.00	-	-			100,593	105,623		15,000	0	9,228	9,650	32,027	171,528		
			6.40	6.40	6.40	0.00	0.00	0.00		0.00	403,689	423,873	0	15,000	1,080	33,656	35,110	102,487	611,206		
												Base	Taxes	Pension							
												2% Merit Inc	8,477	649	678	9,804	Merit Contingency				

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033401	5341200	Salaries		\$156,119	\$168,113	\$196,068	\$196,068	\$80,334	\$318,250	\$318,250
4033401	5341400	Overtime		\$0	\$381	\$0	\$0	\$0	\$0	\$0
4033401	5341500	Special Pay		\$720	\$720	\$720	\$720	\$270	\$1,080	\$1,080
4033401	5342100	FICA		\$10,827	\$11,684	\$15,054	\$15,054	\$5,928	\$24,429	\$24,429
4033401	5342200	Retirement		\$66,841	\$15,413	\$15,685	\$15,685	\$4,759	\$25,460	\$25,460
4033401	5342300	Life & Health Insurance		\$34,005	\$41,981	\$38,474	\$38,474	\$10,043	\$70,460	\$70,460
4033401	5342400	Workers Compensation		\$228,288	\$228,288	\$228,288	\$228,288	\$114,144	\$0	\$233,995
Personnel Services				\$496,800	\$466,579	\$494,289	\$494,289	\$215,477	\$439,679	\$673,674
4033401	5343100	Professional Services		\$28,766	\$49,451	\$66,500	\$77,288	\$0	\$36,500	\$40,000
		GSG - PREPARATION OF TAX ROLL								\$7,000
		RATE STUDY								\$23,500
		TAX COLLECTOR'S OFFICE - TAX ROLL FEES								\$9,500
4033401	5343200	Accounting & Auditing		\$13,183	\$12,500	\$13,437	\$13,437	\$1,881	\$15,000	\$11,503
		SHARE OF ANNUAL CITY AUDIT								\$11,503
4033401	5344000	Travel & Per Diem		\$0	\$0	\$1,500	\$1,500	\$0	\$3,500	\$3,500
4033401	5344100	Communications/Postage		\$67	\$47	\$0	\$0	\$0	\$500	\$500
4033401	5344500	Insurance		\$39,180	\$39,180	\$41,000	\$41,000	\$20,500	\$42,500	\$42,500
		PROPERTY, PUBLIC OFF., GENERAL LIABILITY								\$42,500
4033401	5344600	Repairs and Maintenance		\$0	\$0	\$0	\$11,200	\$11,000	\$0	\$11,000
		ESRI LICENSE								\$11,000
4033401	5344700	Printing & Binding		\$15	\$0	\$5,100	\$5,100	\$0	\$1,300	\$1,300
		BUSINESS CARDS								\$100
		MAILERS WASTE MANAGEMENT								\$1,200
4033401	5344900	Other Current Charges		\$224	\$194	\$500	\$500	\$89	\$500	\$500
		QUARTERLY ADVERTISING (1/4 PAGE ADS)								\$500

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033401	5345100	Office Supplies		\$121	\$89	\$200	\$200	\$0	\$200	\$200
4033401	5345200	Operating Supplies		\$21,460	\$0	\$16,000	\$16,000	\$0	\$7,000	\$12,000
		KKWB ADOPT A SPOT SIGNS 20 SIGNS @100								\$2,000
		KKWB ADOPT A SPOT MATERIALS - PICKERS AND/OR BUCKETS								\$5,000
		SANDBLASTING AND PAINT								\$5,000
4033401	5345400	Books-Subscrip-Membership		\$393	\$373	\$500	\$500	\$0	\$500	\$500
		RECYCLE FLORIDA TODAY								\$250
		SWANA MEMBERSHIP								\$250
4033401	5345500	Training		\$0	\$0	\$5,000	\$0	\$0	\$1,500	\$1,500
4033401	5345701	Bad Debt		\$1,519	\$18,051	\$0	\$0	\$72,924	\$0	\$0
Operating Expenditures				\$104,928	\$119,885	\$149,737	\$166,725	\$106,394	\$109,000	\$125,003
4033401	5346400	Machinery & Equipment		\$0	\$0	\$25,000	\$30,000	\$0	\$30,000	\$30,000
		REPLACE FORD EXPLORER								\$30,000
Capital Outlay				\$0	\$0	\$25,000	\$30,000	\$0	\$30,000	\$30,000
4033401	5349100	Transfers		\$1,843,742	\$1,831,955	\$1,753,600	\$1,753,600	\$889,431	\$1,840,000	\$1,748,376
		TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY23								\$1,748,376
Transfers				\$1,843,742	\$1,831,955	\$1,753,600	\$1,753,600	\$889,431	\$1,840,000	\$1,748,376
4033401	5349803	Operating		\$0	\$0	\$2,390,759	\$2,390,759	\$0	\$0	\$2,402,156
4033401	5349804	Salary Contingency		\$0	\$0	\$151,354	\$151,354	\$0	\$0	\$9,804
		RESERVE FOR MERIT INCREASES								\$9,804
4033401	5349900	Other Uses		\$0	\$0	\$5,968,403	\$5,957,203	\$0	\$0	\$5,989,691

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
UNRESTRICTED RESERVE										\$5,989,691
Reserves				\$0	\$0	\$8,510,516	\$8,499,316	\$0	\$0	\$8,401,651
General Administration - Total				\$2,445,470	\$2,418,419	\$10,933,142	\$10,943,930	\$1,211,302	\$2,418,679	\$10,978,704

Fund: 403 Solid Waste Fund
Department: 3402 Transfer Station Ops

[illegible]

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund

Department: 3402 Transfer Station Ops

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033402	5345500	Training		\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Operating Expenditures				\$764,101	\$976,842	\$869,300	\$879,440	\$387,217	\$901,794	\$905,794
4033402	5346300	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4033402	5346400	Machinery & Equipment		\$0	\$0	\$125,000	\$125,000	\$0	\$12,500	\$1,025,000
		CAMERAS AT TRANSFER STATION								\$125,000
		SCALE PLATE REPLACEMENT								\$125,000
		TRANSFER STATION AUTOMATION SYSTEM								\$500,000
		TRANSFER STATION SCALE HOUSE LIGHTING PROTECTION								\$275,000
Capital Outlay				\$0	\$0	\$125,000	\$125,000	\$0	\$12,500	\$1,025,000
Transfer Station Operations - Total				\$916,553	\$1,126,344	\$1,156,421	\$1,166,561	\$464,292	\$1,402,915	\$2,102,322

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3404 Collections

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033404	5343400	Other Contractual Service		\$2,293,162	\$2,304,383	\$2,164,382	\$2,164,382	\$876,924	\$2,218,492	\$2,218,492
		CURBSIDE PICKUP FOR RESIDENTIAL KEY WEST AND NAVY								\$2,218,492
Operating Expenditures				\$2,293,162	\$2,304,383	\$2,164,382	\$2,164,382	\$876,924	\$2,218,492	\$2,218,492
Collections - Total				\$2,293,162	\$2,304,383	\$2,164,382	\$2,164,382	\$876,924	\$2,218,492	\$2,218,492

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3405 Hauling & Disposal

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033405	5343400	Other Contractual Service		\$3,222,160	\$3,319,551	\$3,091,153	\$3,091,153	\$1,444,956	\$3,168,432	\$3,168,432
		HAULING & DISPOSAL 40,000 TONS								\$2,927,183
		YARD WASTE HAULING 4,800 TONS								\$241,249
Operating Expenditures				\$3,222,160	\$3,319,551	\$3,091,153	\$3,091,153	\$1,444,956	\$3,168,432	\$3,168,432
Hauling & Disposal - Total				\$3,222,160	\$3,319,551	\$3,091,153	\$3,091,153	\$1,444,956	\$3,168,432	\$3,168,432

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3406 Recycling Operations

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033406	5343400	Other Contractual Service		\$461,628	\$452,587	\$482,360	\$482,360	\$193,966	\$499,419	\$499,419
		RESIDENTIAL CURBSIDE RECYCLING KEY WEST AND NAVY SENIOR CITIZEN PLAZA (YEARLY)								\$494,419 \$5,000
4033406	5344600	Repairs and Maintenance		\$732	\$0	\$0	\$0	\$0	\$12,000	\$0
4033406	5344800	Promotional Expenses		\$44,119	\$28,116	\$30,000	\$30,000	\$1,400	\$30,000	\$15,000
		RECYCLE ADVERTISING								\$15,000
Operating Expenditures				\$506,480	\$480,703	\$512,360	\$512,360	\$195,366	\$541,419	\$514,419
4033406	5346500	Construction In Progress		\$0	\$0	\$0	\$162,904	\$11,451	\$0	\$0
		SW34061801 - OIL AND GAS WASTE FACILTIES PROJECT (CARRY FORWARD \$651,202)								\$0
Capital Outlay				\$0	\$0	\$0	\$162,904	\$11,451	\$0	\$0
Recycling Operations - Total				\$506,480	\$480,703	\$512,360	\$675,264	\$206,817	\$541,419	\$514,419

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
Department: 3407 Post Closure O&M

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033407	5343100	Professional Services		\$5,456	\$5,935	\$0	\$0	\$0	\$5,000	\$5,000
		REPORTING								\$5,000
4033407	5343400	Other Contractual Service		\$13,200	\$13,700	\$15,000	\$15,000	\$4,400	\$18,100	\$18,100
		IGUANA CONTROL \$550 PER VISIT								\$15,000
		MONITOR WELLS/STORMWATER PONDS								\$3,100
4033407	5344600	Repairs and Maintenance		\$96,359	\$49,521	\$75,000	\$75,000	\$0	\$50,000	\$50,000
		LANDFILL REPAIRS								\$50,000
Operating Expenditures				\$115,015	\$69,155	\$90,000	\$90,000	\$4,400	\$73,100	\$73,100
Post Closure O & M - Total				\$115,015	\$69,155	\$90,000	\$90,000	\$4,400	\$73,100	\$73,100
Solid Waste Fund Expenditures - Total				\$9,498,848	\$9,718,698	\$17,947,458	\$18,131,290	\$4,208,691	\$9,823,037	\$19,055,469

FY 2022-23 Carry Forward
Fund 403

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date		Project Balance	Grant Funding	PTD BALANCE
				PTD TOTAL				
403	SW34061801	Oil & Gas Waste	\$ 736,654	\$ 85,452	\$ 651,202			\$ 651,202
								\$ 651,202
								\$ 11,137,705 Claim on Cash - 05/27/2022
								\$ 239,456 Impact Fees - 05/27/2023
								\$ 10,725,959 Cash - After CIP
								\$ 1,318,884 Remaining Revenue FY22
								\$ (1,044,085) 3401
								\$ (330,418) 3402
								\$ (924,282) 3404
								\$ (997,771) 3405
								\$ (209,012) 3406
								\$ (5,500) 3407
								\$ 8,533,775 FY 22-23 Carry Forward