

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4030000	3242200	Impact Fees-Commercial		\$0	\$0	\$0	\$162,904	\$0	\$0	\$0
Permits Fees & Special Assessments				\$0	\$0	\$0	\$162,904	\$0	\$0	\$0
4030000	3349000	Other State Grants		\$16,000	\$15,000	\$0	\$0	\$15,000	\$0	\$0
InterGovernmental Revenue				\$16,000	\$15,000	\$0	\$0	\$15,000	\$0	\$0
4030000	3434100	Solid Waste-Navy		\$192,592	\$184,689	\$242,810	\$242,810	\$96,009	\$230,000	\$224,832
4030000	3434200	Solid Waste-Residential		\$289,973	\$310,404	\$234,681	\$234,681	\$241,198	\$400,000	\$242,774
4030000	3434201	SW on Tax Bill		\$4,019,637	\$3,963,691	\$4,016,344	\$4,016,344	\$3,744,095	\$0	\$5,380,766
4030000	3434300	Solid Waste-Penalties		(\$251)	(\$4,846)	\$0	\$0	(\$751)	\$0	\$0
4030000	3434500	Solid Waste-Dumping		\$154,512	\$203,831	\$104,418	\$104,418	\$138,598	\$130,000	\$325,843
4030000	3434600	Solid Waste-Commercial		\$4,156,976	\$4,672,665	\$4,483,376	\$4,483,376	\$2,999,857	\$4,700,000	\$4,221,482
Charges For Services				\$8,813,438	\$9,330,435	\$9,081,629	\$9,081,629	\$7,219,006	\$5,460,000	\$10,395,697
4030000	3610000	Interest Earnings		\$135,648	\$13,522	\$87,776	\$87,776	\$1,008	\$300,000	\$125,997
4030000	3690000	Other Misc Revenues		\$0	\$214	\$0	\$0	\$0	\$0	\$0
4030000	3699100	Sales Tax Commission		\$0	\$0	\$500	\$500	\$0	\$0	\$0
Misc Revenue				\$135,648	\$13,737	\$88,276	\$88,276	\$1,008	\$300,000	\$125,997
4030000	3815020	Insurance Programs		\$0	\$96,316	\$0	\$0	\$0	\$0	\$0
4030000	3899006	Retained Earnings		\$0	\$0	\$8,777,553	\$8,798,481	\$0	\$0	\$8,533,775
Other Sources				\$0	\$96,316	\$8,777,553	\$8,798,481	\$0	\$0	\$8,533,775
Solid Waste Revenue - Total				\$8,965,086	\$9,455,488	\$17,947,458	\$18,131,290	\$7,235,013	\$5,760,000	\$19,055,469

City of Key West
 FY 22/23 BUDGET
 Personnel Allocation

AUTHORIZED BUDGET	
FY21/22	FY22/23
4.40	4.40

403 3401 SOLID WASTE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Administrative Assistant II	0.40	0.40			
Civil Engineer	0.40	0.40			
Code Compliance Inspector	1.00	1.00			
Contract & Permit Engineer	0.40	0.40			
Director - Utilities	0.40	0.40			
Project Manager	0.40	0.40			
Solid Waste Coordinator	1.00	1.00			
Utilities Administrator/GIS	0.40	0.40			
TOTAL FULL TIME:	4.40	4.40	TOTAL PART TIME:	-	-

City of Key West
 FY 22/23 BUDGET
 Personnel Allocation

403 3402 SOLID WASTE FUND

TOTAL:

AUTHORIZED BUDGET	
FY21/22	FY22/23
2.00	2.00

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Scale/Tipping Floor Attendant	2.00	2.00			
TOTAL FULL TIME:	2.00	2.00	TOTAL PART TIME:	-	-

**SALARY BUDGET
FY 22/23 POSITION CONTROL**

SS Cap (does not incl Med)
147,000 FY2022

7.65%

\$16,014 PY \$14,798

COST CENTER/ POSITION TITLE	GRD/ STEP	FY 21/22	FY 22/23	Health	PART	CTRCT	TEMP	Change in	Annual	12	12	14	15	21	22	23	TOTAL
		Apprvd FTEs	Proposed FTEs	Insurance FTEs						TIME	COUNT	COUNT	Notes	FTEs	Salary	Longevity	
403 SOLID WASTE FUND																	
GENERAL ADMINISTRATION 3401																	
ADMINISTRATIVE ASSISTANT II	G 109	0.40	0.40	0.40					16,126	16,932						1,355	
CIVIL ENGINEER	N 135	0.40	0.40	0.40					34,776	36,515						2,921	
CODE COMPLIANCE INSPECTOR	G 116	1.00	1.00	1.00					49,587	52,066			360			4,165	
CONTRACT & PERMIT ENGINEER	N 133	0.40	0.40	0.40					38,004	39,904						3,192	
SOLID WASTE COORDINATOR	N 122	1.00	1.00	1.00					59,197	62,157			360			4,973	
DIRECTOR-UTILITIES	U 140	0.40	0.40	0.40					48,000	50,400			360			4,032	
PROJECT MANAGER	N 126	0.40	0.40	0.40					26,649	27,981						2,238	
UTILITY ADMINISTRATOR/GIS	N 122	0.40	0.40	0.40					30,757	32,295						2,584	
		4.40	4.40	4.40	0.00	-	-		303,095	318,250	0	0	1,080	24,429	25,460	70,460	439,678
TRANSFER STATION OPS 3402																	
SCALE/TIPPING FLOOR ATNDT	G 109	1.00	1.00	1.00					49,903	52,399						4,192	
SCALE/TIPPING FLOOR ATNDT	G 109	1.00	1.00	1.00					50,690	53,224						4,258	
		2.00	2.00	2.00	0.00	-	-		100,593	105,623		15,000	0	9,228	9,650	32,027	171,528
		6.40	6.40	6.40	0.00	0.00	0.00	0.00	403,689	423,873	0	15,000	1,080	33,656	35,110	102,487	611,206
										Base	Taxes	Pension					
								2% Merit Inc		8,477	649	678	9,804	Merit Contingency			

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033401	5345100	Office Supplies		\$121	\$89	\$200	\$200	\$0	\$200	\$200
4033401	5345200	Operating Supplies		\$21,460	\$0	\$16,000	\$16,000	\$0	\$7,000	\$12,000
		KKWB ADOPT A SPOT SIGNS 20 SIGNS @100								\$2,000
		KKWB ADOPT A SPOT MATERIALS - PICKERS AND/OR BUCKETS								\$5,000
		SANDBLASTING AND PAINT								\$5,000
4033401	5345400	Books-Subscrip-Membership		\$393	\$373	\$500	\$500	\$0	\$500	\$500
		RECYCLE FLORIDA TODAY								\$250
		SWANA MEMBERSHIP								\$250
4033401	5345500	Training		\$0	\$0	\$5,000	\$0	\$0	\$1,500	\$1,500
4033401	5345701	Bad Debt		\$1,519	\$18,051	\$0	\$0	\$72,924	\$0	\$0
Operating Expenditures				\$104,928	\$119,885	\$149,737	\$166,725	\$106,394	\$109,000	\$125,003
4033401	5346400	Machinery & Equipment		\$0	\$0	\$25,000	\$30,000	\$0	\$30,000	\$30,000
		REPLACE FORD EXPLORER								\$30,000
Capital Outlay				\$0	\$0	\$25,000	\$30,000	\$0	\$30,000	\$30,000
4033401	5349100	Transfers		\$1,843,742	\$1,831,955	\$1,753,600	\$1,753,600	\$889,431	\$1,840,000	\$1,748,376
		TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY23								\$1,748,376
Transfers				\$1,843,742	\$1,831,955	\$1,753,600	\$1,753,600	\$889,431	\$1,840,000	\$1,748,376
4033401	5349803	Operating		\$0	\$0	\$2,390,759	\$2,390,759	\$0	\$0	\$2,402,156
4033401	5349804	Salary Contingency		\$0	\$0	\$151,354	\$151,354	\$0	\$0	\$9,804
		RESERVE FOR MERIT INCREASES								\$9,804
4033401	5349900	Other Uses		\$0	\$0	\$5,968,403	\$5,957,203	\$0	\$0	\$5,989,691

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
		UNRESTRICTED RESERVE								\$5,989,691
		Reserves		\$0	\$0	\$8,510,516	\$8,499,316	\$0	\$0	\$8,401,651
		General Administration - Total		\$2,445,470	\$2,418,419	\$10,933,142	\$10,943,930	\$1,211,302	\$2,418,679	\$10,978,704

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3402 Transfer Station Opers

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033402	5341200	Salaries		\$91,904	\$91,680	\$100,593	\$100,593	\$46,943	\$423,873	\$105,623
4033402	5341400	Overtime		\$15,107	\$11,533	\$14,000	\$14,000	\$8,064	\$14,000	\$15,000
4033402	5342100	FICA		\$8,101	\$7,816	\$8,766	\$8,766	\$4,168	\$9,151	\$9,228
4033402	5342200	Retirement		\$9,294	\$9,751	\$9,167	\$9,167	\$4,401	\$9,570	\$9,650
4033402	5342300	Life & Health Insurance		\$28,046	\$28,722	\$29,595	\$29,595	\$13,498	\$32,027	\$32,027
Personnel Services				\$152,452	\$149,502	\$162,121	\$162,121	\$77,074	\$488,621	\$171,528
4033402	5343100	Professional Services		\$721,314	\$934,102	\$820,000	\$830,140	\$372,104	\$850,894	\$850,894
WASTE MANAGEMENT CONTRACT TRANSFER STATION OPERATIONS										
4033402	5343400	Other Contractual Service		\$22,133	\$28,022	\$32,000	\$32,000	\$10,782	\$32,000	\$32,000
ANNUAL EASEMENT FEE										
UNIFORMS										
4033402	5344304	Water		\$1,541	\$1,556	\$0	\$0	\$812	\$2,000	\$2,000
4033402	5344600	Repairs and Maintenance		\$14,766	\$6,916	\$10,000	\$10,000	\$176	\$7,500	\$10,000
MISCELLANEOUS REPAIRS										
4033402	5344700	Printing & Binding		\$0	\$1,622	\$2,200	\$2,200	\$0	\$500	\$500
SCALE TICKETS										
4033402	5344900	Other Current Charges		\$3,222	\$4,017	\$3,500	\$3,500	\$2,869	\$6,000	\$6,000
CREDIT CARD FEES										
4033402	5345100	Office Supplies		\$402	\$211	\$300	\$300	\$236	\$400	\$400
4033402	5345200	Operating Supplies		\$225	\$235	\$300	\$300	\$238	\$500	\$1,000
SAFETY GEAR AND SHOES										
4033402	5345201	Fuel		\$498	\$161	\$1,000	\$1,000	\$0	\$2,000	\$2,000
FUEL FOR STAFF VEHICLES										

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3402 Transfer Station Opers

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033402	5345500	Training		\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Operating Expenditures				\$764,101	\$976,842	\$869,300	\$879,440	\$387,217	\$901,794	\$905,794
4033402	5346300	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4033402	5346400	Machinery & Equipment		\$0	\$0	\$125,000	\$125,000	\$0	\$12,500	\$1,025,000
		CAMERAS AT TRANSFER STATION								\$125,000
		SCALE PLATE REPLACEMENT								\$125,000
		TRANSFER STATION AUTOMATION SYSTEM								\$500,000
		TRANSFER STATION SCALE HOUSE LIGHTING PROTECTION								\$275,000
Capital Outlay				\$0	\$0	\$125,000	\$125,000	\$0	\$12,500	\$1,025,000
Transfer Station Operations - Total				\$916,553	\$1,126,344	\$1,156,421	\$1,166,561	\$464,292	\$1,402,915	\$2,102,322

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3404 Collections

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033404	5343400	Other Contractual Service		\$2,293,162	\$2,304,383	\$2,164,382	\$2,164,382	\$876,924	\$2,218,492	\$2,218,492
		CURBSIDE PICKUP FOR RESIDENTIAL KEY WEST AND NAVY								\$2,218,492
Operating Expenditures				\$2,293,162	\$2,304,383	\$2,164,382	\$2,164,382	\$876,924	\$2,218,492	\$2,218,492
Collections - Total				\$2,293,162	\$2,304,383	\$2,164,382	\$2,164,382	\$876,924	\$2,218,492	\$2,218,492

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3405 Hauling & Disposal

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033405	5343400	Other Contractual Service		\$3,222,160	\$3,319,551	\$3,091,153	\$3,091,153	\$1,444,956	\$3,168,432	\$3,168,432
		HAULING & DISPOSAL 40,000 TONS								\$2,927,183
		YARD WASTE HAULING 4,800 TONS								\$241,249
Operating Expenditures				\$3,222,160	\$3,319,551	\$3,091,153	\$3,091,153	\$1,444,956	\$3,168,432	\$3,168,432
Hauling & Disposal - Total				\$3,222,160	\$3,319,551	\$3,091,153	\$3,091,153	\$1,444,956	\$3,168,432	\$3,168,432

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3406 Recycling Operations

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033406	5343400	Other Contractual Service		\$461,628	\$452,587	\$482,360	\$482,360	\$193,966	\$499,419	\$499,419
		RESIDENTIAL CURBSIDE RECYCLING KEY WEST AND NAVY SENIOR CITIZEN PLAZA (YEARLY)								\$494,419 \$5,000
4033406	5344600	Repairs and Maintenance		\$732	\$0	\$0	\$0	\$0	\$12,000	\$0
4033406	5344800	Promotional Expenses		\$44,119	\$28,116	\$30,000	\$30,000	\$1,400	\$30,000	\$15,000
		RECYCLE ADVERTISING								\$15,000
Operating Expenditures				\$506,480	\$480,703	\$512,360	\$512,360	\$195,366	\$541,419	\$514,419
4033406	5346500	Construction In Progress		\$0	\$0	\$0	\$162,904	\$11,451	\$0	\$0
		SW34061801 - OIL AND GAS WASTE FACILITIES PROJECT (CARRY FORWARD \$651,202)								\$0
Capital Outlay				\$0	\$0	\$0	\$162,904	\$11,451	\$0	\$0
Recycling Operations - Total				\$506,480	\$480,703	\$512,360	\$675,264	\$206,817	\$541,419	\$514,419

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 403 Solid Waste Fund
 Department: 3407 Post Closure O&M

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4033407	5343100	Professional Services		\$5,456	\$5,935	\$0	\$0	\$0	\$5,000	\$5,000
		REPORTING								\$5,000
4033407	5343400	Other Contractual Service		\$13,200	\$13,700	\$15,000	\$15,000	\$4,400	\$18,100	\$18,100
		IGUANA CONTROL \$550 PER VISIT								\$15,000
		MONITOR WELLS/STORMWATER PONDS								\$3,100
4033407	5344600	Repairs and Maintenance		\$96,359	\$49,521	\$75,000	\$75,000	\$0	\$50,000	\$50,000
		LANDFILL REPAIRS								\$50,000
Operating Expenditures				\$115,015	\$69,155	\$90,000	\$90,000	\$4,400	\$73,100	\$73,100
Post Closure O & M - Total				\$115,015	\$69,155	\$90,000	\$90,000	\$4,400	\$73,100	\$73,100
Solid Waste Fund Expenditures - Total				\$9,498,848	\$9,718,698	\$17,947,458	\$18,131,290	\$4,208,691	\$9,823,037	\$19,055,469

FY 2022-23 Carry Forward
Fund 403

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date PTD TOTAL	Project Balance	Grant Funding	PTD BALANCE
403	SW34061801	Oil & Gas Waste	\$ 736,654	\$ 85,452	\$ 651,202		\$ 651,202
							\$ 651,202
							\$ 11,137,705 Claim on Cash - 05/27/2022
							\$ 239,456 Impact Fees - 05/27/2023
							\$ 10,725,959 Cash - After CIP
							\$ 1,318,884 Remaining Revenue FY22
							\$ (1,044,085) 3401
							\$ (330,418) 3402
							\$ (924,282) 3404
							\$ (997,771) 3405
							\$ (209,012) 3406
							\$ (5,500) 3407
							\$ 8,533,775 FY 22-23 Carry Forward