

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 413 Garrison Bight
Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4130000	3291000	CC Admin Fees		\$0	\$30,138	\$49,000	\$49,000	\$21,873	\$45,000	\$49,000
Permits Fees & Special Assessm				\$0	\$30,138	\$49,000	\$49,000	\$21,873	\$45,000	\$49,000
4130000	3315001	FEMA Grant/Reimbursement		\$991,965	\$670,462	\$0	\$0	\$0	\$0	\$0
4130000	3319000	Other Federal Grants		\$29,663	\$49,995	\$0	\$0	\$12,656	\$0	\$0
4130000	3345001	FEMA Grant/Reimb		\$55,109	\$37,248	\$0	\$0	\$0	\$0	\$0
4130000	3349000	Other State Grants		\$0	\$0	\$94,868	\$94,868	\$0	\$33,300	\$33,300
CLEAN VESSEL ACT GRANT										\$33,300
4130000	3376100	Human Services		\$0	\$223	\$0	\$0	\$0	\$0	\$0
4130000	3377001	TDC Grant		\$44,430	\$0	\$0	\$0	\$0	\$0	\$0
4130000	3379000	Other Grants		\$30,000	\$0	\$15,500	\$15,500	\$0	\$22,000	\$22,000
BOATER IMPROVEMENT FUND (BIF)										\$22,000
InterGovernmental Revenue				\$1,151,167	\$757,928	\$110,368	\$110,368	\$12,656	\$55,300	\$55,300
4130000	3419500	Returned Check Charges		\$42	\$50	\$0	\$0	\$81	\$0	\$0
4130000	3445000	Parking		\$52,861	\$52,164	\$50,000	\$50,000	\$16,508	\$45,000	\$45,000
4130000	3475100	Dockage-Transient		\$380,249	\$696,699	\$525,000	\$525,000	\$386,913	\$750,000	\$750,000
4130000	3475211	Marina Tenant Utilities		\$72,805	\$77,153	\$85,000	\$85,000	\$43,310	\$87,000	\$87,000
4130000	3475400	Dockage-Charter		\$245,630	\$342,354	\$356,840	\$356,840	\$186,630	\$392,950	\$392,950
ANGELFISH PIER REVENUE										\$36,700
CHARTERBOAT DOCKAGE - REGULAR ANNUAL RENT										\$352,300
DEFERMENT PAYMENTS - OCTOBER THROUGH DECEMBER										\$3,950
4130000	3475500	Dockage-Recreational		\$154,633	\$155,193	\$160,000	\$160,000	\$94,933	\$203,000	\$203,000
4130000	3475600	Dockage-Liveaboard		\$807,369	\$802,457	\$810,000	\$810,000	\$419,392	\$916,500	\$916,500
4130000	3475700	Dockage-Commercial		\$17,478	\$27,050	\$28,528	\$28,528	\$14,135	\$27,563	\$27,563
COMMERCIAL ANNUAL DOCKAGE										\$27,044
DEFERMENT PAYMENTS - OCTOBER THROUGH DECEMBER										\$519
4130000	3475800	Penalties		\$2,088	\$3,713	\$4,000	\$4,000	\$4,323	\$5,000	\$5,000
4130000	3475900	Ramp Fees		\$43,635	\$41,218	\$40,000	\$40,000	\$16,462	\$40,000	\$40,000

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4130000	3476001	Pumpout		\$0	\$131,123	\$0	\$0	\$63,131	\$0	\$0
4130000	3477002	Mooring		\$446,639	\$516,874	\$465,000	\$465,000	\$284,057	\$465,000	\$465,000
Charges For Services				\$2,223,428	\$2,846,048	\$2,524,368	\$2,524,368	\$1,529,875	\$2,932,013	\$2,932,013
4130000	3510300	Parking Fine		\$283	\$803	\$500	\$500	\$526	\$1,000	\$1,000
Fines & Forfeitures				\$283	\$803	\$500	\$500	\$526	\$1,000	\$1,000
4130000	3610000	Interest Earnings		\$4,551	\$990	\$0	\$0	\$212	\$0	\$0
4130000	3622900	Submerged Land Leases		\$59,914	\$98,493	\$110,565	\$110,565	\$52,204	\$127,330	\$127,330
EISENHOWER PROPERTIES, ANGEL FISH PIER, A1 BOATYARD AND OTHER CITY MARINA SUBMERGED LAND LEASES										\$127,330
4130000	3625600	Deferment Revenue		\$38,438	(\$16,015)	\$0	\$0	(\$22,423)	\$0	\$0
4130000	3690000	Other Misc Revenues		\$103,776	\$115,268	\$65,000	\$70,300	\$42,338	\$75,000	\$75,000
VENDING REVENUE (LAUNDRY) AND TENANT UTILITIES										\$75,000
4130000	3699700	Misc Sales Taxable		\$9,931	\$14,303	\$10,000	\$10,000	\$10,419	\$20,000	\$20,000
REVENUE SOURCE - ICE SALES, SHOWER										\$20,000
4130000	3699800	Non-Taxable		\$4,141	\$885	\$0	\$0	\$291	\$0	\$0
4130000	3699801	Transfer Fees		\$59,980	\$90,060	\$80,000	\$80,000	\$41,240	\$80,000	\$80,000
Misc Revenue				\$280,730	\$303,985	\$265,565	\$270,865	\$124,281	\$302,330	\$302,330
4130000	3815020	Insurance Programs		\$0	\$81,344	\$0	\$0	\$0	\$0	\$0
4130000	3899110	Project Cryfwrđ Reserve		\$0	\$0	\$1,589,117	\$1,597,763	\$0	\$0	\$2,769,102
Other Sources				\$0	\$81,344	\$1,589,117	\$1,597,763	\$0	\$0	\$2,769,102
Garrison Bight Revenue - Total				\$3,655,608	\$4,020,246	\$4,538,918	\$4,552,864	\$1,689,212	\$3,335,643	\$6,108,745

413 7551 MARINA OPERATIONS

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Dockmaster	2.00	2.00			
Maintenance Tech II	2.00	2.00			
Maintenance/Janitor II	1.00	1.00			
Marina Supervisor	1.00	1.00			
Port Janitor II	1.00	1.00			
Tenant Coordinator	0.50	0.50			
Coordinator III	0.50	0.50			
TOTAL FULL TIME:	8.00	8.00	TOTAL PART TIME:	-	-

413 7552 GENERAL ADMINISTRATION

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Security System Tech	0.25	0.25			
Facilities Manager	0.50	0.50			
TOTAL FULL TIME:	0.75	0.75	TOTAL PART TIME:	-	-

413 7554 MOORING FIELD

TOTAL:

AUTHORIZED BUDGET	
FY21/22	FY22/23
5.00	5.00

SALARY BUDGET
FY 22/23 POSITION CONTROL

SS Cap (does not incl Med)
147,000 FY2022

7.65%

\$16,014 PY \$14,798

COST CENTER/ POSITION TITLE		GRD/ STEP	FY 21/22 Apprvd FTEs	FY 22/23 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	Annual Salary	12 FY 22/23 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL
413 GARRISON BIGHT FUND																			
OPERATIONS 7551																			
COORDINATOR III	G	116	0.50	0.50	0.50						27,561	28,939					2,315		
DOCK MASTER	G	109	1.00	1.00	1.00						41,058	43,111					3,449		
DOCK MASTER	G	109	1.00	1.00	1.00						40,314	42,330					3,386		
JANITOR II	G	102	1.00	1.00	1.00						34,105	35,810					2,865		
MAINTENANCE TECH II	G	112	1.00	1.00	1.00						44,308	46,523					3,722		
MAINTENANCE TECH II	G	112	1.00	1.00	1.00						44,197	46,407					3,713		
MAINTENANCE/JANITOR II	G	103	1.00	1.00	1.00						33,758	35,446					2,836		
MARINA SUPERVISOR	G	117	1.00	1.00	1.00						51,064	53,617			480		4,289		
TENANT COORDINATOR	G	117	0.50	0.50	0.50						29,415	30,885					2,471		
			8.00	8.00	8.00	0.00	0.00	0.00			345,779	363,068	0	10,000	480	28,576	29,845	128,109	560,078
GENERAL ADMINISTRATION 7552																			
FACILITIES MANAGER	N	125	0.50	0.50	0.50						32,344	33,961			240		2,717		
SECURITY SYSTEM TECHNICIAN	N	124	0.25	0.25	0.25						15,704	16,489			90		1,319		
			0.75	0.75	0.75	0.00	0.00	0.00			15,704	50,450	0	0	330	3,885	4,036	12,010	70,711
MOORING FIELD PROJECT 7554																			
FACILITIES MAINTENANCE TECH II	G	116	1.00	1.00	1.00						54,132	56,839					4,547		
FOREMAN	G	120	1.00	1.00	1.00						55,806	58,596			360		4,688		
MAINTENANCE TECH II	G	112	1.00	1.00	1.00						44,052	46,255					3,700		
MAINTENANCE TECH II	G	112	1.00	1.00	1.00						44,448	46,670					3,734		
MOORING FIELD DOCK MASTER	G	112	1.00	1.00	1.00						44,939	47,186					3,775		
			5.00	5.00	5.00	0.00	0.00	0.00			243,377	255,546	0	10,000	360	20,342	21,244	80,068	387,559
			13.75	13.75	13.75	0.00	0.00	0.00		0.00	604,860	669,064	0	20,000	1,170	52,803	55,125	220,187	1,018,349

2% Merit Inc

Base
13,381

Taxes
1,024

Pension
1,071

15,475 Merit Contingency

Fund: 413 Garrison Bight
Department: 7551 Marina Operations

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Department: 7551 Marina Operations

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4137551	5754303	Wastewater		\$10,413	\$13,936	\$12,360	\$12,360	\$9,324	\$19,600	\$19,600
		SEWER FOR TRANSIENT AND LIVE-ABOARD BATHROOMS								\$19,600
4137551	5754304	Water		\$26,020	\$30,748	\$30,000	\$30,000	\$24,861	\$52,200	\$72,000
		TRANSIENT/DOCK MASTER/BATH ROOM WATER								\$72,000
4137551	5754600	Repairs and Maintenance		\$127,399	\$141,497	\$97,200	\$108,146	\$47,835	\$127,200	\$127,200
		A/C MAINTENANCE								\$2,000
		CONTINGENCY REPAIRS MAJOR EVENT, EMERGENCY SEWER, WATER, ELECTRIC, CARPENTRY								\$20,000
		ELECTRICAL REPAIRS								\$7,000
		FIRE HOSE REPLACEMENT								\$1,500
		FIRE PUMP INSPECTION / REPAIR								\$3,000
		FIRE VALVE REPLACEMENT								\$500
		FREEZER BOX REPAIRS / REBUILD CHARTERBOAT ROW								\$3,000
		HARDWARE								\$5,000
		I-BEAM REPAIR CHARTERBOAT ROW								\$30,000
		LANDSCAPING								\$10,000
		MISC. MAINTENANCE & REPAIR FOR LAUNDRY EQUIPMENT, ETC.								\$10,000
		PILING REPLACEMENT								\$7,000
		PLUMBING REPAIRS								\$7,000
		ROLLER ASSEMBLY REPLACEMENT								\$1,200
		SECURITY SYSTEM EQUIPMENT REPLACEMENT								\$5,000
		SECURITY SYSTEM MAINTENANCE								\$3,000
		SEWER PUMP REBUILD KITS								\$6,500
		TIRE REPLACEMENT FOR JOHN DEER UTILITY VEHICLES								\$500
		UPGRADE SEWER PUMPS - WIRELESS CONTROLLERS								\$5,000
4137551	5754700	Printing & Binding		\$457	\$810	\$1,600	\$1,600	\$254	\$1,600	\$1,600
		STICKERS, PERMITS, ETC.								\$1,600
4137551	5754900	Other Current Charges		\$348	\$75	\$1,000	\$1,000	\$0	\$1,000	\$1,000
		PERMITTING FEES								\$1,000
4137551	5755100	Office Supplies		\$1,971	\$518	\$2,000	\$2,000	\$103	\$2,250	\$2,250
		OFFICE SUPPLIES (PAPER, ETC.)								\$2,000
		QUICK BOOKS PRO								\$250

Fund: 413 Garrison Bight
Department: 7551 Marina Operations

[illegible]

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Department: 7551 Marina Operations

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		TWO UTILITY VEHICLES								\$26,000
		TWO WASHERS								\$5,000
		VAN (JANITOR)								\$30,000
Capital Outlay				\$0	\$41,792	\$443,050	\$443,370	\$166,947	\$1,919,000	\$1,719,000
Marina Operations - Total				\$936,820	\$888,147	\$1,453,843	\$1,487,889	\$598,732	\$3,073,848	\$2,967,948

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 413 Garrison Bight
Department: 7552 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4137552	5751200	Regular Salaries & Wages		\$39,260	\$39,017	\$45,404	\$45,404	\$14,411	\$50,450	\$50,450
4137552	5751400	Overtime		\$0	\$0	\$0	\$0	\$140	\$0	\$0
4137552	5751500	Special Pay		\$241	\$240	\$240	\$240	\$85	\$330	\$330
4137552	5752100	FICA Taxes		\$2,979	\$2,963	\$3,492	\$3,492	\$1,109	\$3,885	\$3,885
4137552	5752200	Retirement Contributions		\$0	\$0	\$0	\$0	\$0	\$4,036	\$4,036
4137552	5752300	Life & Health Insurance		(\$9,335)	\$27,120	\$7,399	\$7,399	\$1,842	\$12,010	\$12,010
Personnel Services				\$33,145	\$69,340	\$56,535	\$56,535	\$17,588	\$70,711	\$70,711
4137552	5753200	Accounting & Auditing		\$1,476	\$1,250	\$2,176	\$2,176	\$305	\$2,176	\$2,909
		SHARE OF ANNUAL CITY AUDIT								\$2,909
4137552	5753400	Other Contractual Service		\$2,422	\$6,447	\$6,600	\$6,600	\$5,515	\$8,800	\$8,800
		EGOV STRATEGIES - MONTHLY WEB DESIGN								\$1,700
		SCRIBBLE CLOUD								\$4,600
		UNIFORM FOR STAFF (PANTS)								\$2,500
4137552	5754100	Communications/Postage		\$0	\$0	\$500	\$500	\$0	\$860	\$500
		POSTAGE & NOTICES								\$500
4137552	5754400	Rentals & Leases		\$1,595	\$2,282	\$2,700	\$2,700	\$928	\$2,850	\$2,850
		PRINTER LEASE								\$2,850
4137552	5754500	Insurance		\$41,200	\$41,200	\$41,200	\$41,200	\$20,600	\$45,000	\$45,000
		INSURANCE								\$45,000
4137552	5754600	Repairs and Maintenance		\$2,074	\$14,500	\$5,000	\$5,000	\$0	\$5,000	\$5,000
		MISC BUILDING REPAIRS								\$5,000
4137552	5754700	Printing & Binding		\$0	\$0	\$500	\$500	\$0	\$500	\$500
		OUTSIDE PRINTING								\$500

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Fund: 413 Garrison Bight
Department: 7552 General Administration

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4137552	5754900	Other Current Charges		\$49,084	\$58,092	\$53,000	\$53,000	\$24,131	\$53,000	\$53,000
		CREDIT CARD FEES								\$49,000
		LEGAL NOTICES AND EMPLOYMENT ADS								\$4,000
4137552	5755100	Office Supplies		\$144	\$415	\$2,500	\$2,500	\$310	\$2,500	\$2,500
		MISC OFFICE SUPPLIES								\$1,000
		SECURITY KEY CARDS								\$1,500
4137552	5755200	Operating Supplies		\$4,618	\$3,732	\$6,025	\$6,025	\$3,234	\$8,675	\$8,675
		JANITORIAL SUPPLIES								\$3,500
		SAFETY SHOES FOR STAFF								\$875
		UNIFORM FOR STAFF (SHIRTS)								\$3,500
		WATER								\$800
4137552	5755700	Other Expenses		\$0	\$2,135	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				\$102,614	\$130,054	\$120,201	\$120,201	\$55,023	\$129,361	\$129,734
4137552	5759100	Transfers		\$360,407	\$391,695	\$445,204	\$445,204	\$222,602	\$445,204	\$518,172
		TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY23								\$518,172
Transfers				\$360,407	\$391,695	\$445,204	\$445,204	\$222,602	\$445,204	\$518,172
4137552	5759803	Operating		\$0	\$0	\$1,783,103	\$1,763,003	\$0	\$0	\$1,395,545
4137552	5759804	Salary Contingency		\$0	\$0	(\$776)	(\$776)	\$0	\$15,475	\$15,475
		RESERVE FOR MERIT INCREASES								\$15,475
Reserves				\$0	\$0	\$1,782,327	\$1,762,227	\$0	\$15,475	\$1,411,020
General Administration - Total				\$496,166	\$591,089	\$2,404,267	\$2,384,167	\$295,213	\$660,751	\$2,129,637

Fund: 413 Garrison Bight
Department: 7554 Mooring Fields

[illegible]

Fund: 413 Garrison Bight
Department: 7554 Mooring Fields

	Operating Expenditures	\$122,946	\$129,539	\$236,740	\$236,420	\$44,340	\$302,060	\$304,100
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Fund: 413 Garrison Bight
Department: 7554 Mooring Fields

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		GB75542202 - DINGHY DOCK / BATHHOUSE DOOR REPLACEMENT (CARRY FORWARD \$62,500)								\$0
4137554	5756400	Machinery & Equipment		\$0	\$0	\$8,000	\$8,320	\$4,384	\$112,000	\$112,000
		MAINTENANCE BOAT MOORING FIELD (COST SPLIT BETWEEN KWB AND GB)								\$30,000
		OUTBOARD MOTOR (PUMP OUT BOAT)								\$17,000
		PRESSURE WASHER								\$4,000
		TRUCK - FORD F-250								\$50,000
		TWO DRYERS								\$6,000
		TWO WASHERS								\$5,000
Capital Outlay				\$0	\$0	\$85,500	\$85,820	\$4,384	\$319,500	\$319,500
Mooring Fields - Total				\$398,505	\$390,047	\$680,808	\$680,808	\$188,883	\$1,009,120	\$1,011,160
Garrison Bight Expenditures - Total				\$1,831,490	\$1,869,283	\$4,538,918	\$4,552,864	\$1,082,828	\$4,801,212	\$6,108,745

City Marina Cash Carryforward FY 2022-2023

Date Cash Flow Prepared: July 15, 2022

						REVENUE GRANTS	PROJECT BALANCE
FUND	PROJECT	DESCRIPTION	BUDGETED or ACTUAL	EXPENSE TO DATE	REMAINING NEEDED	GRANTS	NEEDED LESS GRANT
413	GB75511701	Seawall Permitting & Design	\$ 170,000	\$ 56,300	\$ 113,700	-	113,700
413	GB75512003	Tarpon Finger Piers	\$ 339,109	\$ 310,963	\$ 28,146		\$ 28,146
413	GB75512201	Angelfish Seawall Assessment	\$ 130,000	-	\$ 130,000	-	130,000
413	GB75512202	Wahoo Pier Pedestals	\$ 31,000	-	\$ 31,000	-	\$ 31,000
413	GB75542201	Dinghy/Angelfish Lot & Trash	\$ 15,000	-	\$ 15,000	-	\$ 15,000
413	GB75542202	Dinghy Dock/ Bathhouse Door	\$ 62,500	-	\$ 62,500	-	\$ 62,500
413							
413							
413							\$ -

		Totals	
		Cash Bal @ July 15	\$ 3,156,616
Revenues	\$ 710,171	Projects \$\$ Committed	\$ (380,346)
		Revenue Bal. of FY 20-21	\$ 710,171
Payroll		Payroll Bal. of FY 20-21	\$ (173,408)
7551	\$ 105,588	Exp. Bal. of FY 20-21	\$ (543,932)
7552	\$ 8,890		\$ 2,769,102
7554	\$ 58,930		
	\$ 173,408		
			Cash Carry Forward FY 2022-2023
Expenses			
7551	\$ 295,912		
7552	\$ 108,712		
7554	\$ 139,308		
	\$ 543,932		