



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

## EMERGENCY DECLARATION

**To:** Patti McLauchlin, City Manager

**Cc:** Todd Stoughton, Assistant City Manager  
Steve McLearney, Port Director  
Christina Bernaldi, Finance Director

**From:** Karen Olson, Deputy Director Port and Marine Services

**Date:** July 27, 2022

**Reference:** Emergency Transfer of Funds from Key West Bight Reserves Fund to PO 95547 Sunshine Gasoline Distributors, Inc

**Ordinance:**

Pursuant to Subpart A, Chapter 2, Article VII, Division 3, Subdivision 2, Sec. 2-797 of the City of Key West Code of Ordinances, the Emergency Procurement procedure the City Manager may make emergency procurement of commodities where the cost exceeds \$50,000 when there exists a present threat to public health, property, and safety or other substantial loss to the City.

Due to the increased in price of fuel the Purchase Order with Sunshine Gasoline has been depleted. We are increasing the PO \$950,000 to make it through the rest of FY22. The fuel is needed to keep the Seaport tenants' vessels in operation. This includes our Commercial, Ferry and transient tenants.

Once emergency funds are approved this will be put in front of the CRA for ratification at the soonest time possible.

Attached is the budget transfer worksheet

Patti McLauchlin  
City Manager

7/27/22  
Date

MEMORANDUM

**Debra Gartenmayer**

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**From:** keywestbightmarina  
**Sent:** Thursday, July 7, 2022 2:38 PM  
**To:** Debra Gartenmayer  
**Subject:** Bight Fuel Money

Debra,

Really thought Doug took care of this but, I am glad he didn't. Here is new numbers. Numbers was based on the last 3 months orders plus 2 extra gas rec 90 orders due to mini season. Price rounded to the nearest highest dollar.

Bight Diesel 70000 Gal @ \$5.00/gal = \$350,000.00  
Bight Gas rec 90 120000Gal @ \$5.00/gal =\$600,000.

v/r  
Prince  
Marina Supervisor  
Key West Bight Marina  
120 Margaret Street  
Key West, FL 33040  
305-809-3983/84

**Tenders will be charged a rafting fee of \$3.75/foot. If the tender can not be rafted, the fee will be the normal dockage rates.**

# **NOTICE:**

## **We Accept Debit & Credit Cards**

As of January 1, 2021 there is a  
**2.25% Administrative Fee**  
added to all credit card charges.