



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

TO: Patti McLauchlin, City Manager
Todd Stoughton, Assistant City Manager

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: August 2, 2022

RE: **Tourist Development Council Grant Award Agreement
Key West Coffee Butler Amphitheater Enhancements
Phase II**

ACTION STATEMENT:

Resolution approving the Grant Award Agreement to accept the Tourist Development Council (TDC) grant for the Key West Coffee Butler Amphitheater Enhancements Phase II Project in an amount not to exceed \$200,000.00 to assist with the construction of parking facility improvements. The necessary budget amendments or transfers to accept the funding will be approved.

BACKGROUND:

The City of Key West submitted an application on April 27, 2022 for TDC funding from their 2023 Bricks and Mortar Capital Projects funding cycle to assist with the construction of parking facility improvements at the Key West Coffee Butler Amphitheater.

The District I Advisory Committee (DAC I) approved funds for the project on June 29, 2022. The attached Grant Award Agreement will go before the Board of County Commissioners for approval in October.

PURPOSE AND JUSTIFICATION:

The Amphitheater has been a prominent "destination location" for our City's 2.7 million annual visitors. The state-of-the-art performance facility regularly hosts concerts, festivals, and other major events and activities. As the Amphitheater is now hosting larger events and multi-day festivals, there is an increased need for parking and event layout. The new parking facilities will provide safer access and improve driving conditions during inclement weather. The proposed improvements will add new driveway access to accommodate ADA and patron parking, as well as accommodate tractor-trailer (and powerboat) sized loads and temporary modular facilities for larger acts and events. Specifically, driveway curb cut improvements and reinforced gravel drive lanes will be provided to accommodate vehicle access while still maintaining parking on the grass to minimize surface runoff.

Key to the Caribbean – Average yearly temperature 77° F.

STRATEGIC PLAN:

This project supports the Key West Forward Strategic Plan *Priority 6: Traffic & Pedestrian Friendliness*, Goal 3: Parking Improvements – Make parking easier and more accessible for drivers.

FINANCIAL IMPACT:

Expenses estimated at \$278,000.00 for the Key West Coffee Butler Amphitheater Enhancements Phase II Project will be budgeted in FY 2022-2023 Fund 101, Account 1014303-5436300 (Infrastructure Surtax / Truman Waterfront / Infrastructure) with the one cent sales surtax as the revenue source. Grant revenues of \$200,000.00 will be budgeted in Account 1010000-3377001 (Infrastructure Surtax / Revenue / TDC Grant).

RECOMMENDATION:

Staff recommends approving the attached Grant Award Agreement to accept the Tourist Development Council (TDC) grant for the Key West Coffee Butler Amphitheater Enhancements Phase II Project in an amount not to exceed \$200,000.00 to assist with construction of parking facility improvements.