City of Key West Annual Budget

Fiscal Year 2022/2023

Fund: 001 General Fund Department: 1301 Finance

Departine				_	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2021/2022	FY 2021/2022	FY 2022/2023	FY 2022/2023	FY 2022/2023	
Key	Object	Account	Description	Category	Actuals	Actuals	Adopted		6 Mth Actuals	Dept Req	CM Review	CC Adopted	
2211221	5 404000				4=00.004	4057.040	4004.540	****	* 400 004	4005 744	4070 444	* 0=0 444	
0011301 0011301	5131200	Regular Salaries & W	ages		\$769,094 \$125	\$657,318 \$31	\$824,518 \$1,000	\$893,389 \$1,000	\$463,024 \$0	\$885,714 \$1,000	\$878,411 \$1,000	\$878,411 \$1,000	
0011301		Special Pay			\$1,035	\$960	\$1,000 \$960	\$1,000 \$960	\$480	\$1,000	\$1,000	\$1,000 \$1,500	
0011301		FICA Taxes			\$54,125	\$46,965	\$63,226	\$68,495	\$33,599	\$67,948	\$67,390	\$67,390	
0011301	5132200	Retirement Contribution	ons		\$38,808	\$41,035	\$45,827	\$51,337	\$21,391	\$61,493	\$60,908	\$60,908	
0011301	5132300	Life & Health Insurance	ce		\$150,901	\$144,029	\$162,775	\$177,573	\$77,422	\$192,163	\$192,163	\$192,163	
				Personnel Services	\$1,014,088	\$890,337	\$1,098,306	\$1,192,754	\$595,916	\$1,209,818	\$1,201,372	\$1,201,372	
				reisonnei Services	\$1,014,000	Ф090,337	\$1,090,300	\$1,192,754	\$393,910	\$1,209,616	\$1,201,372	\$1,201,372	
0011301	5133100	Professional Services	;		\$0	\$29,650	\$5,000	\$5,000	\$180	\$5,000	\$5,000	\$0	
0011301	5133400	Other Contractual Ser	rvice		\$5,774	\$5,739	\$6,000	\$6,000	\$2,508	\$6,000	\$6,000	\$6,000	
			ARMORED CAR PICKUP									\$6,000	
0044004	E404000	TI 0 D Di			# 400	Φ0.	# 500	# 500	# 000	#0.750	#0.750	ΦE 050	
0011301	5134000	Travel & Per Diem			\$400	\$0	\$500	\$500	\$200	\$2,750	\$2,750	\$5,250	
			FGFOA ANNUAL CONFER									\$1,500	
			MISCELLANEOUS TRAVEI INVESTMENT SEMINAR	FOR TRAINING								\$2,500 \$500	
			SUNPASS									\$750	
0011301	5134100	Communications/Pos	tage		\$201	\$37	\$250	\$250	\$9	\$200	\$200	\$200	
0011301		Rentals & Leases			\$3,988	\$2,207	\$4,440	\$4,440	\$0	\$4,440	\$4,440	\$4,440	
			COPIER/PRINTER/SCANN	FR MACHINE - 12 @ 370								\$4,440	
				- 12 @ 070									
0011301	5134600	Repairs and Maintena	ance		\$2,354	\$2,464	\$2,500	\$2,500	\$1,590	\$2,500	\$2,500	\$2,500	
			COIN SORTER MAINTENA									\$1,600	
			FORMAX FOLDER/SEALER	R MAINTENANCE AGREEM	ENT							\$900	
0011301	5134700	Printing & Binding			\$377	\$485	\$800	\$800	\$0	\$800	\$800	\$800	
			CHECK STOCK									\$500	
			FIXED ASSET TAGS									\$300	
0011301	5134900	Other Current Charge	es		(\$589)	(\$967)	\$500	\$500	(\$278)	\$500	\$500	\$500	
		3			(,,,,,	(,,,,	,	,	(, -,	•	,		
			TRIM ADVERTISEMENTS	BUDGET								\$500	
0011301		Office Supplies			\$6,895	\$6,500	\$6,000	\$6,000	\$3,762	\$6,000	\$6,000	\$6,000	
0011301		Operating Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
0011301	5135400	Books-Subscrp-Memb	pership		\$945	\$1,421	\$1,400	\$1,400	\$0	\$1,525	\$1,525	\$16,525	

City of Key West

Annual Budget

Fiscal Year 2022/2023

Fund: 001 General Fund Department: 1301 Finance

Key	Object		Account Description	Category	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2021/2022	FY 2021/2022	FY 2022/2023	FY 2022/2023	FY 2022/2023	
Rey	Object		Account Description	Outegory	Actuals	Actuals	Adopted	6 Mth Amnd	6 Mth Actuals	Dept Req	CM Review	CC Adopted	
0011301 5135500 Training		Training	CAFR APPLICATION DEBTBOOK SUBSCRIPTIC FGFOA MEMBERSHIP - 4 GFOA MEMBERSHIP - 1 @	@ \$50 9 \$225	\$0	\$320	\$750	\$750	\$0	\$1,100	\$1,100	\$1,100 \$15,000 \$200 \$225 \$2,100	
			INVESTMENT SEMINAR R MISCELLANEOUS TRAINII WEBINAR REGISTRATION	NG	\$20,345	\$47,857	\$28,140	\$28,140	\$7,970	\$30,815	\$30,815	\$250 \$1,000 \$500 \$44,315	
			Finance - Total		\$1,034,433	\$938,194	\$1,126,446	\$1,220,894	\$603,886	\$1,240,633	\$1,232,187	\$1,245,687	

City of Key West FY 22/23 BUDGET Personnel Allocation

AUTHORIZED											
BUDGET											
FY21/22 FY22/23											
11.00	11.00										

1301 FINANCE TOTAL:

	AUTHO	RIZED		AUTHORIZED		
POSITION TITLE		GET	POSITION TITLE		GET	
	FY21/22	FY22/23		FY21/22	FY22/23	
FULL TIME:			PART TIME:			
Accounting Coordinator	1.00	1.00				
Assistant Finance Director	1.00	1.00				
Budget Specialist	1.00	1.00				
Central Purchasing Agent	1.00	1.00				
Chief Accountant	1.00	1.00				
Coordinator III	3.00	3.00				
Finance Director	1.00	1.00				
Finance/Payroll Specialist	1.00	1.00				
Revenue Collection Supervisor	1.00	1.00				
TOTAL FULL TIME.	44.00	44.00	TOTAL DADT TIME			
TOTAL FULL TIME:	11.00	11.00	TOTAL PART TIME:	-	-	

SALARY BUDGET FY 22/23 POSITION CONTROL

												147,000 FY2	022		7.65%		\$16,014	PY \$14,798
COST CENTER/ POSITION TITLE 1301 FINANCE	GRD. STEE	App	rvd P	FY 22/23 Proposed <u>FTEs</u>	Health Insurance <u>FTEs</u>		CTRCT TEMP COUNT COUN	•	Change in FTEs	Annual Salary	12 FY 22/23 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL
ACCOUNTING COORDINATOR ASSISTANT FINANCE DIRECTOR BUDGET SPECIALIST CENTRAL PURCHASING AGENT CHIEF ACCOUNTANT COORDINATOR III	U A G	17 36 26 22 30	1.00 1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00 1.00					61,160 112,435 71,694 59,202 74,995 53,336	64,218 118,057 75,279 62,162 78,745 56,003			600		5,137 6,022 4,973 6,300 4,480		
COORDINATOR III COORDINATOR III COORDINATOR III DEPART AUDITOR-CONTRACT ADMIN DIRECTOR OF FINANCE FINANCIAL/PAYROLL SPECIALIST REVENUE COLLECTION SUPERVISOR	G G N N N N	16 16 22 40 26 20	1.00 1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00 1.00					53,336 52,478 49,587 59,197 115,000 71,694 55,804	55,102 52,066 62,157 120,750 75,279 58,594			900		4,408 4,165 4,973 9,660 6,022 4,688		
		1	2.00	12.00	12.00	0.00			0.00	836,582 2% Merit Inc	878,411 Base 17,568	0 Taxes 1344	1,000 Pension 1217	1,500 20,129	67,390 Merit Contin	60,908 gency	192,163	1,201,372

SS Cap (does not incl Med)