



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

City Commission

Wednesday, September 7, 2022

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

CALL MEETING TO ORDER - 5:00 P.M.

ROLL CALL

Present 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

INVOCATION - Reverend Donna Mote, St. Paul's Episcopal Church

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA - The agenda was unanimously approved as amended

COMMENDATIONS

1 Little Conch Baseball 14U All-Stars 2022

Sponsors: City Commission

Attachments: [Commendation](#)

Received and Filed

PROCLAMATIONS

2 National Cleanup Day

Sponsors: Johnston

Attachments: [Proclamation](#)

Received and Filed

3 Suicide Awareness and Prevention Day and Week

Sponsors: Hoover

Attachments: [Proclamation](#)

Received and Filed

4 Roosevelt Sands Jr.

Sponsors: Lopez

Attachments: [Proclamation](#)

Received and Filed

PRESENTATIONS**5** Transportation Coordination Team (TCT) Update - Alison Higgins, Sustainability Coordinator

Attachments: [TCT Presentation](#)

Received and Filed

6 Grant Updates - Langton Consultants

Postponed to September 20, 2022

City Attorney's Report**City Manager's Report**

- Patrick Mobley - Employee of the Quarter
- William Albury - Maintenance Worker I - 20 Years
- Saintfort Hyppolite - Maintenance Technician I - 20 Years
- Short Term Rental Workshop - Sept 8th 9AM to Noon
- Budget Workshop - Sept 8th @ 5:05 PM
- Consent Order OGC 21-0581 Update
- Be Like Mike & Pay it Forward October 17-21

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

7 *July 25, 2022 (Workshop)

Attachments: [Minutes](#)

Passed

8 *July 27, 2022 (Workshop)

Attachments: [Minutes](#)

Passed

9 *August 16, 2022 (Regular)

Attachments: [Minutes](#)

Passed

RESOLUTIONS

10 *Appointing Kawana Staffney-Ashe to the Key West Civil Service Board.

Sponsors: Johnston

Attachments: [Resolution](#)
 [Resume](#)

Passed

Enactment No: Res 22-186

- 11 *Directing the City Manager or designee to immediately notify the City Commission when the City is notified of any violation from a State or Federal entity; Directing the City Manager or designee to regularly inform the City Commission of negotiations and progress towards achieving compliance.
- Sponsors:** Kaufman
- Attachments:** [Resolution](#)
- Passed**
- Enactment No: Res 22-187
-
- 12 *Granting a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances for a special event at Clarence Higgs Memorial Beach located at 1000 Atlantic Boulevard from 5:00 P.M. to 11:00 P.M. on Saturday, October 1, 2022.
- Sponsors:** McLauchlin
- Attachments:** [Resolution](#)
 [Application](#)
- Passed**
- Enactment No: Res 22-188
-
- 13 *Authorizing On Pointe Restaurant Group, LLC DBA La Trattoria Venezia to conduct their 40th Year Anniversary on Appelrouth Lane on Thursday, November 10, 2022 from 5:00 P.M. to 10:00 P.M; Pursuant to terms and conditions set by the City Manager; Granting a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances for their event; Authorizing the sale and consumption of alcoholic beverages within the enclosed area; Providing for an effective date.
- Sponsors:** McLauchlin
- Attachments:** [Resolution](#)
 [Executive Summary](#)
 [Application](#)
- Passed**

Enactment No: Res 22-189

14

*Sponsoring a Holiday Season Parade on Saturday, December 3, 2022 between the hours of 7:00 P.M. and 10:00 P.M. (setting up around 3:30 P.M. at Bayview Park) authorizing the closure of certain streets for the parade.

Sponsors: McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Application](#)

Passed

Enactment No: Res 22-190

15

*Authorizing an expenditure of Law Enforcement Trust Funds (Forfeiture Funds) in an amount not to exceed \$15,400.93 for tuition, lodging, fuel and per diem expenses for one KWPD officer to attend the Southern Police Institute 91st Command Officers Development course (SPI-CODC) between October 2022 and February 2023.

Sponsors: McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Registration](#)
[Travel Request](#)

Passed

Enactment No: Res 22-191

16

*Approving Task Order 3-22 SWR for CH2M Hill/Jacobs Engineering Group in an amount not to exceed \$160,382.37 for engineering design, permitting and bid phase services for rehabilitation of pump station "G"; Authorizing any necessary budget transfers and adjustments; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

Sponsors: McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[CH2M Hill-Task Order](#)
[Sanitary Sewer Districts](#)
[CH2M Hill ESA](#)
[CH2M Extension-2020](#)
[CH2M Extension-2022](#)
[Resolution 17-207](#)
[Resolution 20-142](#)
[Resolution 22-171](#)

Passed

Enactment No: Res 22-192

- 17 *Authorizing pursuant to Sections 2-797(4)(b) of the Code of Ordinances the purchase of Cisco 9410R Multilayer Switch and related products and service from CDW-Government (CDW-G), pursuant to Government Contract (NASPO Value Point 43220000-NASPO-119-ACS, State of Florida Department of Management Services), pursuant to Section 2-797 (3) and 2-797 (4) of the Code of Ordinances in an amount not to exceed \$78,688.00.

Sponsors: McLauchlin

Attachments: [Resolution](#)
 [Executive Summary](#)
 [CDW-G Quote](#)
 [AR3227 Cisco Master Agreement Executed](#)
 [Data Comm AR3227-FL-Cisco-PA-Executed](#)

Passed

Enactment No: Res 22-193

- 18 *Approving and accepting the attached Grant Award Agreement with the Monroe County Tourist Development Council (TDC) for funding in the amount of up to \$198,000.00 for the Smathers Beach Pavilions Project; Approving any necessary budget adjustments; Authorizing the City Manager to execute the agreement upon consent of the City Attorney.

Sponsors: McLauchlin

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Grant Agreement](#)
 [Grant Application](#)

Passed

Enactment No: Res 22-194

- 19 *Approving and accepting the attached Grant Award Agreement with the Monroe County Tourist Development Council (TDC) for funding in the amount of up to \$200,000.00 for the Key West Coffee Butler Amphitheater Enhancements Phase II Project - Parking Facility Improvements; Approving any necessary budget adjustments; Authorizing the City Manager to execute the agreement upon the consent of the City Attorney.

Sponsors: McLauchlin

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Grant Agreement](#)
 [Grant Application](#)

Passed

Enactment No: Res 22-195

- 20 *Approving the attached "Interlocal Agreement Between the City of Key West and Keys Energy Services for Street Light Replacement" between the Utility Board of the City of Key West d/b/a Keys Energy Services and the City.

Sponsors: McLauchlin

Attachments: [Resolution](#)
 [Keys Energy Services Tariffs-PDF](#)
 [LED Streetlight Cost Breakdown](#)
 [Executive Summary](#)
 [KEYS Interlocal Agreement](#)
 [Resolution No. 16-030 Previous Resolution/Contract](#)

Passed

Enactment No: Res 22-196

Approval of the Consent Agenda

A motion was made by Commissioner Weekley, seconded by Commissioner Lopez to Approve the Consent Agenda. The motion was carried unanimously.

21

Designating in concept a space for a "Black Educators History Memorial/Museum", located in the Frederick Douglass Community Center, as described in attached Exhibit "A"; Directing staff to advertise as required by State Statutes and City Code of Ordinances the availability of the designated space for use as museum development, and to accept proposals meeting certain conditions for use of the designated property for review and consideration by the City; Authorizing the City Manager to negotiate a lease with the selected proposer for a term of two years, for approval by the City Commission.

Sponsors: McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Exhibit A - Preliminary Floor Plan](#)
[Res 21-091 Direct CM to work with Black Educators Memorial](#)
[2021-11-02 Meeting Minutes](#)

A motion was made by Commissioner Weekley, seconded by Commissioner Lopez, that the Resolution be Passed. After discussion, a motion was made by Commissioner Kaufman to postpone the item. That motion failed for lack of a second. The main motion then carried by the following vote:

No: 1 - Vice Mayor Kaufman

Yes: 6 - Commissioner Davila, Commissioner Hoover, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

Enactment No: Res 22-197

CITIZEN COMMENTS

COMMISSION COMMENTS

ADJOURNMENT - 6:38 P.M.