



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, September 22, 2022

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

To join online, click: [https://cityofkeywest-fl-gov.zoom.us/j/85045885027?](https://cityofkeywest-fl-gov.zoom.us/j/85045885027?pwd=YmNZS01nT3ZST2twK05KbWE4b21mZz09)  
[pwd=YmNZS01nT3ZST2twK05KbWE4b21mZz09](https://cityofkeywest-fl-gov.zoom.us/j/85045885027?pwd=YmNZS01nT3ZST2twK05KbWE4b21mZz09)

Webinar ID: 850 4588 5027

Passcode: 967281

Join by Telephone: 1 646 558 8656

### Call Meeting To Order

### Roll Call

**Present – 9:** Mike Turner, Randy Smith, Matt Willman, Derek Burger, Elizabeth Ignoffo, Katie Halloran, Enid Torregrosa, Ian McDowell, Karen Demaria

**Absent – 2:** Raj Ramsingh, Ryan Stachurski

### Pledge of Allegiance to the Flag

### Approval of Agenda

Karen DeMaria motioned to move items 3 and 4 move to the top of the agenda.

Enid Torregrosa seconded. Motion to approve the agenda as amended was passed.

### Approval of Minutes

Enid Torregrosa motioned to approve the minutes with an amendment to correct the record regarding her comments on the 724 Truman Avenue development plan. The minutes stated that Ms. Torregrosa said that the design did not meet HARC guidelines. Ms. Torregrosa clarified that she said that the design does meet HARC guidelines, and that the application should go before the HARC board.

Matt William seconded. Motion to approve the minutes as amended passed.

1

## Minutes

Attachments:     [8.25.22 Minutes](#)

### Action Items

### Resolutions

### Discussion Items

2

**Major Development Plan and Landscape Waiver - 918 Fort Street (RE# 00001630-000801)** - A request for approval of a major development plan and landscape waiver for the construction of 126 affordable housing residential units on property located within the Historic Neighborhood Commercial 4 - Bahama Village Truman Waterfront (HNC-4) Zoning District pursuant to Chapter 108, Article III through IX 122-1467 and 122-872(2) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments:     [Planning Package](#)  
                          [Multimodal Transportation Comments](#)  
                          [Utilities Comments](#)  
                          [Keys Energy Comments](#)  
                          [Engineering Comments](#)  
                          [Public Comment Chris Hamilton](#)

3

**Easement - 3838 Flagler Avenue (RE #00071870-000000)** - A request for an after-the-fact Easement of approximately 125 square feet to construct a boat lift on city property on Sunrise Canal within the Single-Family (SF) zoning district, pursuant to Section 2-938

of the Code of Ordinances of the City of Key West, Florida.

Attachments:     [Planning Package](#)

4

**Transfer of a Transient Unit License** - A request to transfer one (1) transient unit license to a property located at 430 Fleming Street Unit 301 (RE# 00009850-000000) the receiver site. The receiver site is located within the Historic Residential Commercial Core- 1 (HRCC-1) zoning district. The sender site license is located at 529 Eaton Street (RE# 00004140-000000). The sender site is located within the Historic Neighborhood Commercial - 1 (HNC-1) zoning district, pursuant to Sections 122-1342 and 122-1339 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments:     [Planning Package](#)

## Reports

## Adjournment

Adjourned at 11:22 PM.