



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Patti McLauchlin, City Manager

**VIA:** Todd Stoughton, Assistant City Manager

**FROM:** Rod Delostrinos, Director of Transportation

**DATE:** September 29, 2022

**SUBJECT:** Authorize execution of Public Transportation Grant Agreement – SFY2023 Commuter Assistance Program Contract G2C07 / FM #415173-7-84-01

**ACTION STATEMENT:**

Request authorization to execute the enclosed Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via Commuter Assistance Program in an amount not to exceed 50% of the total program cost at \$1,232,680.00 or reimbursement of up to \$616,340.00 in operating costs for the Lower Keys Shuttle Route.

**BACKGROUND:**

FDOT annually awards and funds the Commuter Assistance Program until the applicant no longer applies or ceases to provide similar service. The City of Key West applies for and receives Commuter Assistance Funding on an annual basis. The amount allocated for FY2022-2023 is \$616,340.00 which is 50% of the total program cost of \$1,232,680.00.

**FINANCIAL IMPACT:**

The cost share is 50% FDOT. The other 50% is shared through partnerships with the City of Key West, Monroe County, and the City of Marathon as per the Interlocal Agreement, Resolution 19-332. The City of Key West could receive reimbursement of expenses of up to 50% of approved related bus operational costs up to \$616,340.00 in fiscal year 2022-2023.

**STRATEGIC PLAN:**

Funding received from this PTGA is consistent with *the Key West Forward Strategic Plan, Priority 6: Traffic & Pedestrian Friendliness, Goal 2 Improve Public Transit*. This PTGA provides goal funding through reimbursement at the 50% rate.

**RECOMMENDATION:**

Recommend approval of this resolution to accept, authorize and execute the attached Public Transportation Grant Agreement (PTGA) for FY2023 State Commuter Assistance Program. This action ensures timely reimbursement with no delay in transit service delivery.

*Key to the Caribbean – Average yearly temperature 77° F.*