

STATEMENT OF QUALIFICATIONS FOR

**GENERAL ARCHITECTURAL
SERVICES
RFQ# 22-010**

PREPARED FOR :
CITY OF KEY WEST



SEPTEMBER 7, 2022

SUBMITTED BY:
DAVID SALAY



410 Angela Street - Key West, FL 33040 - (305)296-1347

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1. COVER LETTER



July 28, 2022

City Clerk
City of Key West
1300 White Street
Key West, FL 33040

Qualifications for General Architectural Services | RFQ# 22-010

Dear Selection Committee:

We are pleased to submit to you our qualifications for General Architectural Services for the City of Key West, Florida. We feel that our team will be able to provide you with the best professional services available.

It is the firm's desire to produce environmentally sound, creative, economical, and aesthetically pleasing projects. It is the firm's responsibility to ensure that the design responds to the demands of appropriate practices, the climate, the environment, and the need to conserve energy. We are LEED accredited professionals and have achieved LEED PLATINUM status at **Key West City Hall**, an adaptive reuse of the Historic Glynn Archer School, and also LEED GOLD at the Gainesville Depot Restoration. Our subconsultants are also LEED accredited professionals.

Bender & Associates Architects are uniquely qualified to provide architectural services for the City of Key West. Bender & Associates Architects is a full service architecture firm, headquartered in Key West since 1985. We have a long history of providing services to the City of Key West, Monroe County, the Florida Keys and throughout the State of Florida.

Our consultant team members share this depth of experience. **Keister|Webb Structural Engineers, Perez Engineering & Development, Inc, TLC Engineering Solutions** and Keith Oropeza from **Community Solutions Group** all worked with us on the Key West City Hall at Glynn Archer project. This is an extensive team of professionals that have worked with **Bender & Associates Architects** on a number of significant projects. I believe that our combined talent is the best available for serving the City of Key West.

The following documents will address, in detail, the information requested in RFQ No. 22-010; General Architectural Services. We have the expertise and experience required to address all of the service types listed under "Scope of Work".

We look forward to continuing our association with the City of Key West.

Regards,

A handwritten signature in blue ink, appearing to read "David Salay", is positioned above the printed name.

David Salay
Vice President and Principal Architect
Bender & Associates Architects, P.A.

Bender & Associates Architects, P.A.

410 Angela Street | Key West, Florida 33040 | 305-296-1347
info@benderarchitects.com | www.benderarchitects.com

2. INFORMATION



GENERAL ARCHITECTURAL SERVICES CITY OF KEY WEST RFQ# 22-010

NAME OF VENDOR:

Bender & Associates Architects, P.A.

CONTACT INFORMATION:

**410 Angela Street, Key West, Florida 33040
(305)296-1347**

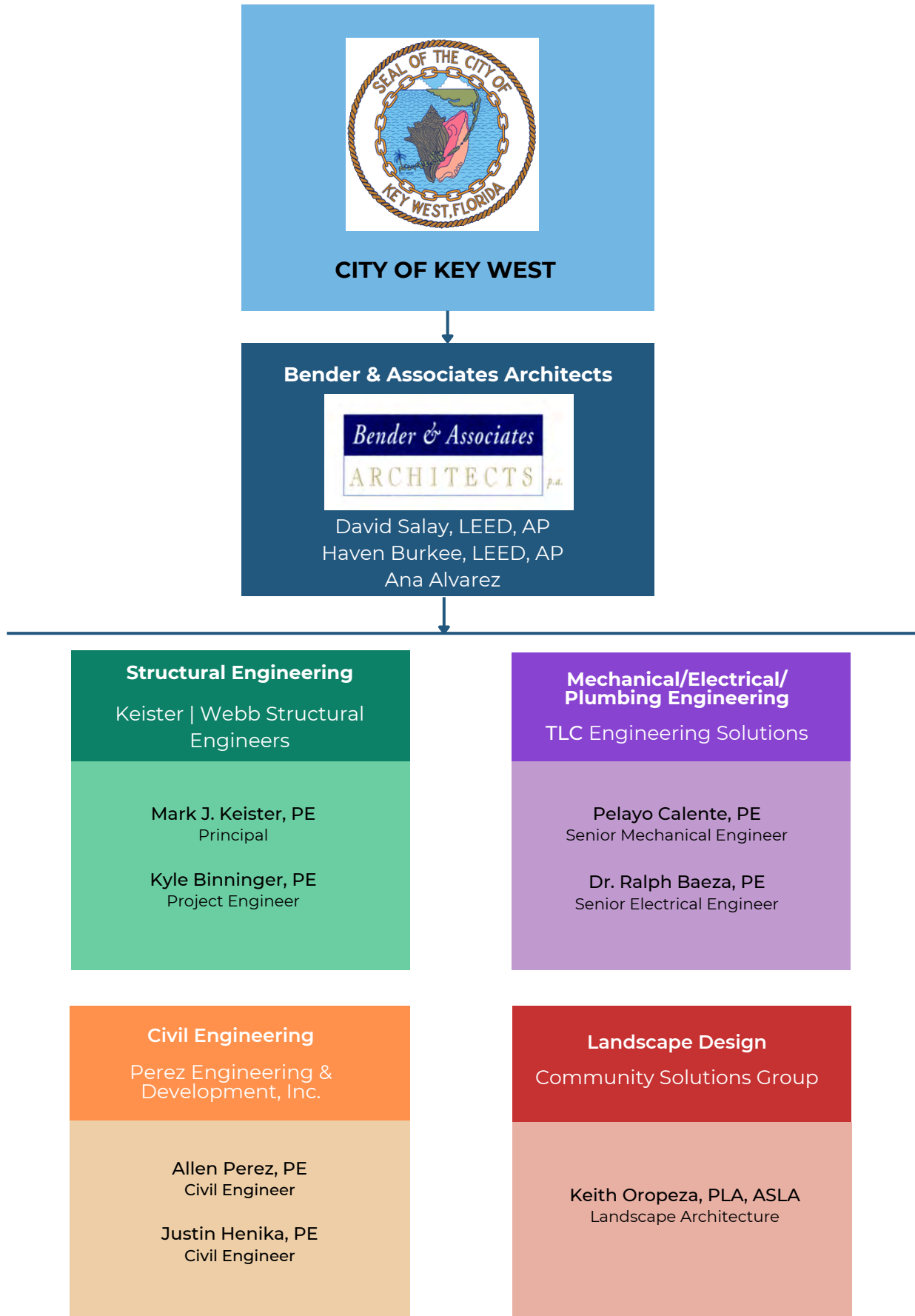
PRIMARY POINT OF CONTACT/PROJECT MANAGER

**David Salay, Vice President, Principal Architect
D (305)296-1347 | M (305)731-3238 | dsalay@benderarchitects.com**

AUTHORIZED REPRESENTATIVE

**Haven Burkee, Secretary, Principal Architect
D (305)296-1347 | M (480)390-6732 | hburkee@benderarchitects.com**

3. ORGANIZATION CHART



4. COMPANY INFORMATION

SERVICES

- ARCHITECTURAL DESIGN
- HISTORIC PRESERVATION
- SUSTAINABILITY/ LEED
- MASTER PLANNING
- PROGRAMMING
- SIGNAGE AND GRAPHICS
- SITE SELECTION
- VALUE ENGINEERING
- ENERGY CONSERVATION
- COST CONTROL
- INTERIOR DESIGN
- CONSTRUCTION ADMINISTRATION

OFFICE LOCATION

KEY WEST, FLORIDA

Bender & Associates Architects, P.A. is a progressive architectural firm established by Bert Bender in Flagstaff, Arizona in 1975 and then relocated to Key West, Florida ten years later in 1985. The firm now has two additional Partners, Haven Burkee and David Salay who worked for the firm for over 15 years prior to becoming Partners. The educational and practical life experience of all three Partners help guide and strengthen the firm's philosophy of environmentally sensitive design and long-term client relationships.

Since its founding the firm has been involved in a variety of project types ranging from small scale private projects to multi-million-dollar public and governmental centers. Project types have included single family residential, multifamily residential, restaurants & bars, office buildings, educational facilities, medical facilities, restoration and preservation projects, public museums and galleries, and large-scale municipal buildings. We have worked successfully with numerous government agencies and non-profit organizations, many of whom are repeat clients. Among those are: The State of Florida, Monroe County (Florida), Volusia County, The Historic Southeast Volusia Chamber of Commerce, The State of Arizona, The City of Key West, The City of Flagstaff (Arizona), Key West Art and Historical Society, Florida Keys Land & Sea Trust, Keys Energy Services, The Pigeon Key Foundation, Florida Keys Community College, Martin County, Collier County, The City of New Port Richey, The Town of Jupiter, The City of Port St. Lucie, The City of Fort Pierce, The City of Miami Beach, Gainesville CRA, and the Town of Boynton Beach.



SERVICES

- ARCHITECTURAL DESIGN
- HISTORIC PRESERVATION
- SUSTAINABILITY/ LEED
- MASTER PLANNING
- PROGRAMMING
- SIGNAGE AND GRAPHICS
- SITE SELECTION
- VALUE ENGINEERING
- ENERGY CONSERVATION
- COST CONTROL
- INTERIOR DESIGN
- CONSTRUCTION ADMINISTRATION

The evolution of Bender & Associates Architects during its 45-year history has been one of professional growth that builds on the firm's philosophy of sustainability and client relationships. As awareness of environmental issues found its way into the mainstream population, especially as it relates to the built environment, the firm further developed and strengthened its talents and expanded its experience with sustainable design. Accordingly, all the Partners in the firm became LEED Accredited Professionals in 2009 which aided our ability to implement the US Green Building Council's LEED program (Leadership in Energy and Environmental Design) for several recently completed municipal projects. We also routinely use the same sustainable principles in all of our projects regardless of the participation in the USGBC LEED program.

We also pride ourselves in our ability to develop good working relationships with our clients. From the beginning stages of the project we integrate the owner and owner's representatives as members of the design team. We feel the owner and their representatives are the only ones who truly understand the nature of their business and the associated goals of any given project. This approach ensures the building design is as much derived from the owner as it is from our team.

Our job is to ensure that our work responds effectively to the demands presented by our client's program, budget, and the site-specific environment where the project is located. We also understand that needs change over time so we do our best to anticipate for expandability and adaptability for changing uses and needs.

OFFICE LOCATION

KEY WEST, FLORIDA

5. METHODOLOGY AND APPROACH

The team assembled and led by [Bender & Associates Architects](#) can provide every service necessary for the City of Key West. Our approach to Architecture and Engineering services is to ensure that all required work is either provided by Bender & Associates Architects directly, or the efforts of other professionals is managed directly through our office and by our personnel. This approach gives our clients one point of contact and helps ensure that all design documents, permit documents, and specifications are disseminated and coordinated with all who are involved in the project. As a comprehensive design firm, our team has the ability and experience to provide our clients with the following services:

Programming	Signage and Graphics
Master Planning	Site Selection
Architectural Design	Value Engineering
Energy Conservation	Cost Control
Sustainable LEED	Construction Administration
Interior Design	

[Bender & Associates Architects](#) emphasizes a team approach to achieve optimum solutions. This approach brings together the client/owner, architect, consultants, and end users to identify the individual problems and requirements that are unique to the project. This communications process is designed to illicit important data known only by each team member regarding goals, facts, and the needs of the project. This information is then focused into a concentrated problem solving session to better meet the needs of the project. Once the project goals are established and various alternatives are explored we identify solutions and make recommendations for the final outcome of the project. We then use those recommendations as the basis for the development of the design and ultimately the permit documents.

PROJECT MANAGEMENT PLAN

Our team includes an extensive list of expert consultants in all of the disciplines required for execution of this effort. [David Salay](#) of Bender & Associates Architects will serve as the Principal in Charge of all aspects of the project and will also serve as the Project Architect, coordinating day to day activities. [Mark Keister](#) of Keister|Webb Structural Engineers will be the Principal in Charge of structural engineering. [Pelayo Calente](#) and [Dr. Ralph Baeza](#) will manage all aspects of mechanical, plumbing and electrical engineering. [Allen Perez](#) of Perez Engineering & Development will manage all required civil engineering. [Keith Oropeza](#) will be the project manager for Landscape Architecture. Key personnel resumes will indicate their technical capabilities, quality of workmanship and extensive experience.

Phase I: Programming and Preliminary Analysis

A. Program: Meetings with the Owner will be conducted to establish and confirm the physical requirements of the project and requirements for individual sites. The first stage of the total design process is programming (analysis). Programming is problem seeking and design is problem solving. The programming session begins with an orientation meeting attended by all relevant representatives of both the client and design team. Interviews are then conducted between the Architect and Client/User Groups so that sufficient information can be obtained to understand and define problems and goals. This information is documented, evaluated, adapted and refined until we have distinguished between wants and needs and determined the feasibility of the project budget. Good programming is essential for the next phase - good design.

During the programming phase all required geotechnical work and survey work will be performed.

B. Schematic Design: Schematic designs will be prepared based on the program requirements established with the Owner, the physical analysis and documentation of existing conditions, and the requirements of any structural review of existing facilities. During this task we will prepare preliminary plans and specifications for review by the Owners. We integrate design with engineering and interiors with exteriors because we know the best outcomes are achieved through a cohesive

design that integrates all aspects of a building. Near the end of this design phase the architectural team presents a schematic design solution, along with material illustrating the rationale for the design. Cost estimates, feasibility studies, project phasing and time schedules are outlined, as needed, for client consideration and approval. This will include the conceptual floor plans, potential exterior and interior elevations and preliminary design details.

Phase II: Construction Documents/Specifications

A. Design Development: Following approval of schematic design, design development adds detailed architectural, structural, mechanical, electrical, plumbing, equipment, and related site development to the documents. This phase results in drawings and documentation that illustrate "final" development and insure that all significant design questions and/or problems have been solved.

This is the heart of the architectural process and the point at which the actual form and character of the project is established. Collaboration with client and consultant is imperative during this phase.

B. Construction Documents: Working drawings and specifications will be prepared and sufficiently detailed in order to insure the desired result with minimum possibilities of cost over runs.

This phase transforms the preceding approved "Design Development Package" into a set of detailed, legal, bidding documents which relate to the construction industry. These documents control and direct the construction process via construction drawings and detail materials/ building systems specifications.

Phase III: Bidding Phase (if required)

If required the bidding phase will involve pre-bid conferences, bid reviews, and pre-construction meetings. Consideration is be given to the bidder's past performance and experience with projects of comparable scope and type in addition to price.

Phase IV: Contract Administration

During construction we will schedule weekly, bi-monthly or monthly meetings with the Contractor on site to discuss project status, construction related issues, pay applications, and schedule. This will maintain communication with the Contractor and guarantee that construction is properly planned. We will make all necessary on-site inspections, check and certify payment requests for work and assist in final inspections and certification of completion. We find the success of a project is heavily dependent on successful communication during the construction process. Bender & Associates Architects prides itself on our ability to provide effective contract administration.

While the majority of construction administration work will be conducted by Bender & Associates Architects, all consultants will be available as needed, including site visits by staff from the office of each consultant.

6. PERSONNEL



David Salay

ARCHITECT

LEED ACCREDITED PROFESSIONAL

SELECTED PROJECTS AT BENDER & ASSOCIATES

Key West City Hall @ Historic Glynn Archer School:

Construction documents for the adaptive reuse of the historic 1924 Glynn Archer School to a state of the art Key West City Hall.

Historic Gainesville Train Depot:

Historic Structure Report and construction documents for the historic rehabilitation and adaptive reuse of the historic 1860s Gainesville Depot Building

Southeast Volusia Chamber of Commerce: Construction drawings for the historic restoration of the exterior of the 1934 Southeast Volusia Chamber of Commerce located in New Smyrna Beach.

Fort Zachary Taylor Historic State Park: Master Plan for the 1845 Fort Zachary Taylor Historic State Park. Stabilization - Phase I completed in 2009.

Leach Mansion, Martin County, Florida: Historic Structure Report and construction documents for the historic rehabilitation of the 1938 mansion for use as an Executive Conference Center.

Stuart Welcome Arch: Historic Structure Report, Design & Construction for restoration of the 1926 masonry gateway marking the northern boundary of the City of Stuart, Florida.

World War II Barracks, Jupiter, Florida: Historic Structure Report, Design & Construction Documents for the 1942 Barracks building.

Lighthouse Study for the State of Florida: A study of Lighthouses in the State of Florida to assess the condition and restoration needs of each historic lighthouse.

Mel Fisher Maritime Heritage Society and Museum:

Historic Structure Report for Mel Fisher Maritime Museum, a restored 1910 Navy Warehouse.



REGISTRATION

Florida No. AR97145

EDUCATION

BACHELOR OF ARCHITECTURE

1994

Tulane University School of Architecture

MASTERS OF ARCHITECTURE

1996

Tulane University School of Architecture

PROFESSIONAL EXPERIENCE

PARTNER

2016-present

Bender & Associates Architects, P.A.

ASSOCIATE

2000-2016

Bender & Associates Architects, P.A.

ARCHITECT

1999-2002

Bacen, Arrigoni and Ross Architects.

ARCHITECT

1998-1999

Cary Bernstein Design

ARCHITECT

1994-1998

Tanner, Leddy, Maytum, Stacy Architects

LEED & FLORIDA GREEN BUILDING COALITION EXPERIENCE

Key West City Hall at Glynn Archer

2019

Platinum LEED Certified

Historic Gainesville Depot

2009

Gold LEED Certified

Bahama Village Community Land Trust Green

2008

Projects 5 Residences renovated to standards of Florida Green Building Coalition.

CERTIFICATIONS

LEED AP, United States Green Building Council (USGBC)

SERVICE BOARDS

Florida Trust for Historic Preservation (Current Board Member)
Old Island Restoration Foundation

PUBLICATIONS & STUDIES

"Florida Lighthouse Study: in conjunction with Kenneth Smith Architects, Inc. for the State of Florida, Division of Historical Resources and The Department of Community Affairs, Florida Coastal Management Program



Haven Burkee

ARCHITECT

LEED ACCREDITED PROFESSIONAL



REGISTRATION

Florida No. AR97561

EDUCATION

BACHELOR OF ARCHITECTURE

Frank Lloyd Wright School of Architecture

MASTERS OF ARCHITECTURE

SUSTAINABLE ENVIRONMENTAL DESIGN

Architectural Association School of Architecture

London, UK

PROFESSIONAL INTEREST

Haven obtained his Bachelor of Architecture degree from Taliesin, The Frank Lloyd Wright School of Architecture in Scottsdale, Arizona and Spring Green, Wisconsin. In November 2002 he began his employment with Bender & Associates to complete his internship and quickly turned that into a project management position. His interest in sustainable architecture developed over the years and in April 2005, he received a sabbatical to study architecture at the Architectural Association in London, England, where he received a Masters of Architecture degree before returning to Bender & Associates in March 2007.

SELECTED PROJECTS AT BENDER & ASSOCIATES

Keys Energy Building, 1001 James St, Key West, Florida:

Space needs analysis, design, construction documents and contract administration for the new Keys Energy Services company headquarters.

T&D Building for Keys Energy, Stock Island, Florida:

Design, construction documents, and contract administration of the new transmission and distribution office building for Keys Energy Services.

Historic Gainesville Train Depot: Historic rehabilitation and adaptive reuse of the historic Gainesville Depot Building and Park.

813 Waddell Street, Key West, Florida: Design, construction documents, and contract administration for a new mid-century modern single family residence in the Casa Marina neighborhood of Key West.

904 Flagler Avenue, Key West, Florida: Design, construction documents, and contract administration for a new mid-century modern single family residence in the Casa Marina neighborhood of Key West.

Pavilion at Leach Mansion, Stuart, Florida: Design, construction documents, and contract administration of new outdoor amphitheater, new multi-purpose event space/area and related infrastructure.

The Leach Mansion, Stuart, Florida: Staff architect-construction documents for the historic rehabilitation of the 1938 mansion to be used as an Executive Conference Center.

Schooner Wharf, Key West, Florida: Design, construction documents, and contract administration

PROFESSIONAL EXPERIENCE

PARTNER

2016-present

Bender & Associates Architects, P.A.

ASSOCIATE

2002-2016

Bender & Associates Architects, P.A.

PROJECT MANAGER

1999-2002

Taliesin Architects

DESIGNER/BUILDER

1997-2002

Burkee Metal

INTERIOR DESIGN

1995-1997

Allore Brene

CERTIFICATIONS

LEED AP, United States Green Building Council (USGBC)

MEMBERSHIPS & AFFILIATIONS

Florida Trust for Historic Preservation
United States Green Building Council

SERVICE BOARDS

VICE-CHAIR

Key West Historic Architectural Review Commission (HARC)

PUBLICATIONS & STUDIES

"Sustainable Stewardship: The Environmental Benefits of Historic Preservation in Florida"
In conjunction with Green Building Services for the Florida Department of State Division of Historical Resources



Ana Alvarez

ASSOCIATE
DESIGNER

PROFESSIONAL INTEREST

Ana obtained her Bachelor of Architecture from Pilot University Corporation of Colombia in Bogota - Colombia in July 1998. In 2001 Ana obtained her Masters Degree in Architectural Restoration from the Polytechnic University of Madrid in Madrid, Spain. In January 2020, she began her employment with Bender & Associates as an Associate to complete her AXP program (NCARB requirement to obtain the License of Architecture in the United States).

SELECTED PROJECTS AT BENDER & ASSOCIATES

Roberts Ranch House, Immokalee, Florida:

Assisted with design and construction documents for Roberts Ranch House restoration as an existing historic site museum.

Custom House, Key West, Florida: Assisted with design and construction documents for the new Air Handling Units installation project.

616 Eaton Street Residence, Key West, Florida: Assisted with design, construction documents, and assisted contract administration of a renovation to a historic house, new rear additions and detached addition, decks and site improvements.

609 Angela Street Residence, Key West, Florida: Assisted with design and construction documents for the renovation of an existing historic eyebrow and construction of a new accessory structure.

1013 Southard Street, Key West, Florida: Assisted with design and construction documents for an interior remodel, replace exterior and interior doors and windows, fixtures and appliances on an existing house in the Historic District of Key West.

Bank of Everglades, Everglades, Florida: Assisted with the existing condition drawings and structural report of this historic bank building constructed in 1926.



EDUCATION

BACHELOR OF ARCHITECTURE 1998

Pilot University Corporation of Columbia
Bogota-Columbia

MASTERS OF ARCHITECTURE 2001

Polytechnic University of Madrid
Madrid, Spain

PROFESSIONAL EXPERIENCE

ASSOCIATE 2020-present

Bender & Associates Architects, P.A.

PROJECT MANAGER 2018-2019

Architecture Collaborative, Ellicott City, MD

STAFF ARCHITECT 2016-2018

Fillat + Architecture, Washington, D.C.

LANDSCAPE DESIGN 2014-2014

Dr. Harry Dietz/Dr. Ada Hamosh, Towson, MD

INTERIOR RENOVATION 2012-2012

Higgins Associates, Key West, FL

DIRECTOR OF PLANNING DEPARTMENT 2010-2012

Amazon Government, Colombia

RESTORATIVE ARCHITECT 2010-2010

National University of Colombia, Colombia

MEMBERSHIPS & AFFILIATIONS

NCARB

Key West Art & Historical Society

PUBLICATIONS & STUDIES

"Cultural Heritage Amazonas Colombia. Building Collective Memory. Immovable cultural assets of the municipality of Leticia-Amazonas." In conjunction with the National University of Colombia.

Mark J. Keister, PE
Principal

EDUCATION

Bachelor of Science in Engineering
Duke University, 1981

Master of Science in Civil Engineering
Georgia Institute of Technology, 1983

PROFESSIONAL REGISTRATIONS

Licensed Professional Engineer in Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, Wisconsin

PROFESSIONAL MEMBERSHIPS

American Institute of Steel Construction
American Concrete Institute
American Society of Civil Engineers
Structural Engineering Certification Board
Florida Engineering Society



EXPERIENCE

Mr. Keister began his career as a structural engineer in 1983. He has since provided structural engineering services and expertise to architects and owners throughout the southeast. His projects include apartment complexes, educational facilities, dormitories, gymnasiums, family life centers, fitness centers, laboratories, hotels, churches, extended nursing care facilities, office buildings, hospitals, theaters, manufacturing plants, parking garages, historic restoration, manufacturing facilities and Central Utility Plants (CUPs).

His related project experience includes but is not limited to:

- Vistakon Deerwood Park Manufacturing Facility Phase I¹; Jacksonville, Florida
- Vistakon Deerwood Park Manufacturing Facility Phase II ¹; Jacksonville, Florida
- Johnson & Johnson Vision Care Inc. Phase 7 CUP¹; Jacksonville, Florida
- Johnson & Johnson Vision CUP Expansion¹; Jacksonville, Florida
- Mayo Clinic Central Utility Plant B Expansion¹; Jacksonville, Florida
- Florida Keys Community College Chiller Building¹; Stock Island, Florida
- Key West City Hall at Glynn Archer¹; Key West, Florida
- Keys Energy Services, 1001 James Street¹; Key West, Florida

¹ Project designed and administered while employed by H.W. Keister Associates, Inc.

Keister Webb Structural Engineers LLC

6501 Arlington Expressway, Building B, Suite 156 | Jacksonville, Florida 32211 | 904-619-2333

Kyle W. Binninger, PE
Project Engineer

EDUCATION

Bachelor of Science in Engineering
Florida Gulf Coast University, 2013

Master of Science in Civil Engineering
University of Florida, 2014

PROFESSIONAL REGISTRATIONS

Licensed Professional Engineer in Florida

PROFESSIONAL MEMBERSHIPS

American Institute of Steel Construction

International Concrete Repair Institute

American Concrete Institute



EXPERIENCE

Mr. Binninger began consulting on structures in 2015. He has served as a project engineer on projects for a wide variety of services including new designs, historical restoration and preservation, adaptive reuse projects, threshold projects and inspections, feasibility studies, concrete assessment and rehabilitation, construction management, and specialized medical services. He is involved in project design, scheduling, and communications while proactively ensuring projects are completed on time and on budget.

His related project experience includes but is not limited to:

- Johnson & Johnson Vision Care Inc. Phase 7 CUP¹; Jacksonville, Florida
- Johnson & Johnson Vision CUP Expansion¹; Jacksonville, Florida
- Mayo Clinic Central Utility Plant B Expansion¹; Jacksonville, Florida
- Global Home of the PGA TOUR¹; Ponte Vedra Beach, Florida
- Long Key State Park Day Use Restroom¹; Long Key, Florida
- Rowell's Marina Park Resrooms¹; Key Largo, Florida
- Monroe County Information Kiosks¹; Monroe County, Florida
- Suwannee National Wildlife Refuge HSR¹; Chiefland, Florida

¹ Project designed and administered while employed by H.W. Keister Associates, Inc.

PELAYO CALANTE, PE

Associate | Senior Project Engineer | Mechanical

BACKGROUND

Mr. Calante has 37 years of experience leading mechanical, electrical, fire protection and plumbing engineering teams. His experience includes several fields of mechanical engineering, nuclear, civil and environmental engineering, quality control and design and project management. He has also taught courses as an associate professor in the construction and assembly of nuclear power plants. He has extensive knowledge of the Florida Building Code and other design codes including the National Fire Protection Association (NFPA); American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE); and American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE); and American Society of Mechanical Engineers (ASME).

EXPERIENCE

West Martello Fort, Key West, FL

Installation of two (2) ductless mini split A/C units to provide A/C to a 1000 s.f. area at the east side of the Fort.

East Martello Fort, Key West, FL

Removal of the mini split units, and installation of a central A/C system with fresh air & dehumidifiers for the art gallery at the East Martello Fort.

Bishop House Key West, Key West, FL

Addition of an air conditioning system to the historic building (1,300 sqft), as well as repair of the existing plumbing system for a historic facility, Elizabeth Bishop House, in Key West, Florida. The project is located in Key West, FL. The electrical system has been renovated, there is a new 200A panel in the house. TLC's electrical scope consisted of adding a new AC system to the panel and revising the existing panel schedule.

Pigeon Key Electrical Design, Pigeon Key, FL

Mechanical & Electrical engineering services for the project which consists of providing electrical design for the renovation of two (2) single story historic wood framed building at Pigeon Key, a small island off the 7 mile bridge near Marathon Key, one building was built in 1912 (490 sqft) and other in 1950 (260 sqft). The buildings were knocked off their foundations during Hurricane Irma in Sept. 2017. The electrical systems will be all new. Pigeon Key is off the grid, and running on a generator.

City of Miami Beach Police HQ Renovation, Miami Beach, Florida

Comprehensive station-wide renovation to the five-story police headquarters. Modernized all major building systems and increased the building's resiliency to hazardous flooding conditions. The building renovation helps position the Department for their anticipated 20% growth over the next two decades. \$10 million / 88,000 sf

Scott Rakow Youth Center Generators, Miami Beach, Florida

To provide electrical engineering services for the project which consists of design services for the installation of one new stand-by generator, fuel tank and automatic transfer switch for the Scott Rakow Youth Center.



EDUCATION

Moscow Institute of Power Engineering
M.S., Nuclear Engineering
1984
Moscow Institute of Power Engineering
B.S., Nuclear Engineering
1981

YEARS OF EXPERIENCE

TLC: 3 years
Prior: 34 years

REGISTRATIONS

PE FL 53829

DR. RALPH BAEZA, PE, LEED AP

Principal | Senior Electrical Engineer

BACKGROUND

Ralph is a registered professional engineer with over 35 years of experience, in all aspects of electrical engineering and project management. His background with engineering systems encompasses high, medium and low voltage power, normal and emergency power, lighting, fire alarm, telephone, television, public address, security, lighting protection, environmental control and building management for residential, commercial, institutional and industrial buildings. As a Senior Electrical Engineer and Project Manager Ralph leads a team of engineers and designers. He is an astute troubleshooter and problem solver with the vision to develop and implement successful action plans and has earned a track record of successfully designed and managed projects.

EXPERIENCE

Plantation Key Courthouse, Plantation Key, Florida

Two-story courthouse facility containing three courtrooms, offices for the judges and clerks, as well as the state attorney's office, clerk of court and drug administration area with a one story 12,000 sf all-male detention center facilitating up to 54 inmates and staff in a secure area. 30,000 sf

Monroe County Emergency Operations Center, Marathon, Florida

New emergency operations center building (1,016 sf ground floor level area and 13,932 sf first floor) located on the Marathon airport property in Marathon, Florida.

Broward County Judicial Complex North Tower Chillers Replacement, Fort Lauderdale, Florida

Demolition and design for replacement of existing chillers as well as design of a new HVAC system to serve the chiller room and to replace the existing exhaust system.

Broward County Judicial Complex Switchgear and Generator, Fort Lauderdale, Florida

The project consists of mechanical, electrical, plumbing and fire protection engineering services for the electrical design for the replacement of the existing electrical service and emergency generators in the Broward County Courthouse building. The project consists of replacing the aging switchgear and generators to new upgraded equipment. \$600,000/1,000 sf

Boynton Beach Police and Fire Department - Phase I, Boynton Beach, Florida

Phase I of the project consists of a 30% Design Package for MEPFP and Technology. The Fire Department is a facility approximately 12,000 square feet and the Police Department is a facility approximately 52,000 square feet. The Phase I services include the design package along with cost estimating support to the building (HJ High). The FD and PD are a portion of the Town Center project for Boynton Beach with a total construction budget of \$105M. The construction budget for the FD is approximately \$4M and the construction budget for the PD is approximately \$15.5M. \$19.5 million / 64,000 sf



EDUCATION

Liberty University

Ph.D., Business Administration in
Organizational Leadership

2017

Universidad Nacional Autonoma de
Honduras

M.B.A., Business Administration

1991

Universidad Nacional Autonoma de
Honduras

B.S., Electrical and Industrial
Engineering

1984

YEARS OF EXPERIENCE

TLC: 15 years

Prior: 25 years

REGISTRATIONS

PE FL 42641

CERTIFICATIONS

LEED AP, GBCI

NCEES, NCEES

PROFESSIONAL AFFILIATIONS

NSPE, Member

IEEE, Member

USGBC, Member

Construction Executive

Association, Membership Committee
Member



Allen E. Perez, PE

President, Perez
Engineering &
Development, Inc.

CONTRACT ROLE

Civil Engineer

CITY OF RESIDENCE Key West, Florida

YEARS OF EXPERIENCE 30

EDUCATION

University of South Florida, Bachelor of
Science in Civil Engineering, 1992

University of South Florida, Master of
Science in Civil Engineering, 1995

LICENSES + REGISTRATIONS

Registered Engineer – Florida No.
51468

Mr. Perez has 30 years of experience in roadway design, sanitary sewer systems, stormwater systems, potable water systems, and general civil engineering services. His experience includes the management and technical preparation of master plans, construction documents, permit submittals, and construction services for a wide variety of development activity. Mr. Perez has been providing professional engineering services, from his Key West office, for projects throughout the Florida Keys for over twenty (20) years.

Mr. Perez has experience in providing Civil Engineering services for a variety of private and public sector clients. The following is a summary of some of his current and past public sector continuing services contracts:

HIGHLIGHTED EXPERIENCE

- City of Key West; General Storm Water and Wastewater Engineer, and Professional Engineering Consulting Services
- Monroe County; General Airport Consultant, and Architectural/Engineering Services for Small Projects
- Florida Keys Aqueduct Authority; General Engineering Services
- Monroe County Housing Authority; General Engineering Services
- Key West Housing Authority; General Engineering Services
- Monroe County School Board; General Engineering Services
- Florida Keys Community College; General Engineering Services

Mr. Perez's engineering design experience is fairly diversified and includes hydraulic and hydrologic computer modeling of storm water management systems; the design of potable and sanitary utility systems, pump stations, paving and grading design.



Justin Henika, PE

Project Engineer,
Perez Engineering &
Development, Inc.

CONTRACT ROLE

Structural Design / Civil Site Analysis

CITY OF RESIDENCE Key West, Florida

YEARS OF EXPERIENCE 10

EDUCATION

Master of Science in Civil Engineering

Structural Engineering Specialization,
University of Florida, 2013

Bachelor of Science in Civil Engineering,
University of Florida, 2012

LICENSES + REGISTRATIONS

Professional Engineer: Florida #86478

Mr. Henika has 10 years of experience in providing both structural design and civil site analysis. His recent work includes the following, for both public and private sector clients:

HIGHLIGHTED EXPERIENCE

- Technical preparation of construction documents
- Residential and commercial structural design
- Rehabilitation and renovation design of existing structures
- Stilt foundation design
- Analysis and design of flood and wind load mitigation for existing structures
- Resident project representative services
- Structural condition assessments
- Grading and drainage design
- Parking lot design



Keith Oropeza,

PLA, ASLA
Director, Landscape
Architecture, GAI's
Community Solutions
Group

CONTRACT ROLE

Landscape Architect

YEARS OF EXPERIENCE 40

EDUCATION

BLA, Landscape Architect, 1981,
Louisiana State University

LICENSES + REGISTRATIONS

Professional Landscape Architect
(PLA): FL – 1984, #LA0001023

CERTIFICATIONS

Council of Landscape Architectural
Registration Board (CLARB), 2017

AFFILIATIONS

American Society of Landscape
Architects

City of Orlando, Florida Historic
Preservation Board, Board Member,
2013–2015

Harry P. Leu Botanical Gardens, Past
Board of Trustees and Chairman,
2008–2011

Downtown Development Board,
Orlando, Florida, Past Board Member
and Vice Chairman, 2004–2008

Mr. Oropeza has 40 years of experience designing and leading a variety of project types from planning to site-specific design, resort, theme park, and healthcare facility projects. He has extensive local, national, and international experience. Key U.S. clients include Universal Studios, Discovery Cove, Sea World, Busch Gardens Tampa, Royal Pacific Resort, and Florida Hospital. International clients include Chihpen Springs Resort, Taiwan; Discovery Lakes, Shenyang, China; Brooklin Village, São Paulo, Brazil. Additionally, Mr. Oropeza has worked in Washington, D.C., as part of a security enhancement team for various U.S. Embassies worldwide.

HIGHLIGHTED EXPERIENCE

- Bayview Park Master Plan, Key West, Florida
- Key West City Hall, Key West, Florida
- Vietnam Memorial Garden at Bayview Park, Key West, Florida
- Key West Logo Studies and Signage, Key West, Florida
- Trumbo Village, Key West, Florida
- Seaplane Base on Stock Island, Key West, Florida
- Peary Court Update, Key West, Florida
- Hampton Inn Resort, Key West, Florida
- East Martello Tower, Key West, Florida
- Sunset Hyatt, Key West, Florida
- Big Pine Key Swimming Hole Scenic Overlook, Big Pine Key, Monroe County, Florida
- Rowell's Marina Park, Monroe County, Key Largo, Florida
- Vizcaya North Canal Restoration, Miami-Dade County, Florida
- Grove Key Marina Design Competition, Coconut Grove, Florida
- Daytona Live!, Daytona Beach, Florida
- Grove Key Marina Design Competition, Coconut Grove, Florida
- LPMC – Orthopedic Rehabilitation Garden, Lakeland, Florida
- Florida Hospital, Health Village Urban Design Guidelines, Orlando, Florida
- Florida Hospital, Ginsburg Tower, Orlando, Florida
- Florida Hospital Wesley Chapel, Pasco County, Florida
- Florida Hospital Medical Office Building, Orlando, Florida
- Florida Hospital and Sanford – Burnham Medical Research Institute, Translational Research Institute for Metabolism and Diabetes (TRI) Office Building, Orlando, Florida
- Gateway Building at Lake Nona, Orlando, Florida
- Seminole State College, Lake Mary Campus, Lake Mary, Florida
- Seminole State College, Oviedo Campus, Oviedo, Florida
- Chisholm Park Master Plan, St. Cloud, Florida
- Eola Park Master Plan, Orlando, Florida
- Rolling Hills Park Master Plan and Trail, Rolling Hills, Florida
- Universal Studios Entrance Plaza Pedestrian Walks, Orlando, Florida
- Discovery Cove/Sea World Florida, Orlando, Florida
- Hard Rock Park, Myrtle Beach, South Carolina
- Hard Rock Corporate Headquarters, Orlando, Florida
- Planet Hollywood Corporate Headquarters, Orlando, Florida
- Seminole State College, Oviedo Campus, Oviedo, Florida
- Seminole Justice Center, Seminole County, Florida
- Hughes Supply Office Building, Orlando, Florida
- Royal Pacific Resort, Universal Studios, Orlando, Florida
- Royal Palm Resort, St. Maarten Island
- Flamingo Beach Resort, St. Maarten Island
- Cabana Beach and Cabana Bay Resort Hotels, Universal Studios, Orlando, Florida
- Marketplace Development of Regional Impact (DRI) Comprehensive Plan Amendment, Winter Springs, Florida





Client:
City of Key West

Contact:
Teri Johnston
Mayor
1300 White Street
Key West, FL 33040
(305)809-3844
tjohnston@cityofkeywest-fl.gov

Key Personnel:
Bert L. Bender
David Salay
Emily Schulte

Construction Cost:
\$15.5 million

Project Performance Period:
2013-2017



KEY WEST CITY HALL AT GLYNN ARCHER *Key West, Florida*

The Key West City Hall involved the restoration of historic exterior envelope and the construction of a completely new state of the art facility within the historic shell. One of the main objectives of this project was to bring all of the functions of the City of Key West under one roof. We worked closely with City staff to develop adjacency diagrams, space needs, work surface requirements, storage requirements, IT & infrastructure requirements, and public service space needs. We also worked closely with a pre-selected furniture manufacturer to ensure all spaces would perform as intended and meet the objectives of the City of Key West. Construction has been completed and the project received LEED Platinum certification.



Client:

Key West Art & Historical Society
281 Front Street
Key West, FL 33040

Contact:

Michael Gieda, Executive Director
KW Art & Historical Society
281 Front Street
Key West, FL 33040
305-295-6616
mgieda@kwahs.org

Key Personnel:

Bert Bender
David Salay

Project Performance Period:

1992-Multiple Phases

Construction Cost:

\$6,700,000



KEY WEST CUSTOM HOUSE

*281 Front Street
Key West, Florida*

The Key West Custom House is one of the most significant historic buildings in the Florida Keys. The project includes the historic restoration of the 1891 Richardsonian Romanesque building to its original appearance and adaptive reuse as a museum and offices of the Key West Art & Historical Society. Located in downtown Key West, the restoration involves brick, brownstone, terra cotta, plaster, metal, wood and timber. The firm has been commissioned for the complete project, from programming and historic structure report, to completion of construction. Construction for Phase I, selective demolition, structural stabilization and historic re-roofing was completed in January 1994. Phase II followed and included all of the infrastructure, i.e., rough electric, plumbing, mechanical and fire sprinkler systems.

Phase III was exterior restoration and included portions of the exterior terra cotta, brownstone and brick, and was completed in June 1997.

Phase IV included installation of all mechanical systems (including electrical, plumbing, elevator, fire protection, and security), interior plaster, wood and metal restoration, and masonry restoration of the fourteen fireplaces. This work was completed in 1999 and the Building opened to the public. With Phase IV the primary restoration goals were realized.

Additional work including restoration, repairs and upgrades have continued since the building opened to the public. Completed projects include: Window repairs 2013; MEP & Masonry Assessment 2013; MEP & FA upgrades 2016; Roofing Repairs 2016. Additional restoration and maintenance packages are established as needed and as funds become available.



Client:

Historic Florida Keys
Foundation

Contact:

Diane Silvia
510 Greene Street
Key West, FL 33040
(305)292-6718 or
(305)292-6829
(305)293-6348 (Fax)
HFKF@bellsouth.net

Key Personnel:

Bert Bender
David Salay
Matthew Stratton

Project Performance

Period:

2013-Current



CITY OF KEY WEST OLD CITY HALL

*510 Greene Street
Key West, Florida*

This is a multi-phased project of Key West's Old City Hall, built in 1891. No longer used as the City Hall, it houses the office of the Historic Florida Keys Foundation and functions for various meetings.

Phase 1:

New impact resistant windows and doors were added to the first floor, enabling the space to be daylit for the first time in decades. With the addition of new air conditioning duct work and lighting, a first class office space was created. This space was soon occupied by the Chamber of Commerce, providing the Historic Florida Keys Foundation with much needed income for further restoration efforts.

Phase 2:

The side yard of the building was regraded to alleviate stormwater drainage issues. Downspouts were added to the building to improve roof damage.

Phase 3:

The original Phase 3 scope of work included brick repointing, a flood panel system, louvered clock tower infill, cornice restoration, and grant administration/supervision. Plans were produced for the full scope.

Currently only the brick repointing and partial cornice restoration have been completed. The remainder of the work has been placed on hold until additional funding becomes available.



Client:

Keys Energy Services,
1001 James Street,
Key West, Florida

Contact:

Julio Torrado
Communications/ Marketing
Director
1001 James Street
Key West, Florida 33041-6100
305.295.1023
Julio.Torrado@KeysEnergy.com

Key Personnel:

Bert Bender
Haven Burkee

Construction Cost:

6.2 Million

Project Performance

Period:
2013-2016



KEYS ENERGY SERVICES

1001 James Street Key West, Florida

The Keys Energy Services Building involved the complete remodel of a 22,000 SF office building for the electrical utility company. In addition to substantial structural upgrades and building envelope improvements one of the project's main goals was to reorganize the interior office space, break rooms, and public meeting areas to be more efficient and user friendly. From the start of the project we worked with department heads and select staff to determine space needs, storage needs, work space requirements, privacy requirements, and organizational relationships. Because of our efforts at the planning and schematic design phases we were able to successfully consolidate existing office space and reduce the overall size of the existing building which decreased renovation costs and significantly reduced operational cost.



Client:

Dr. John Calleja

Contact:

Grace E. Calleja Epperly
715 Caroline Street
Key West, Florida
(305)923-7236
graceepperly@mac.com
or

Dr. John Calleja
1404 Petronia Street
Key West, Florida
(305)923-7236
jfckwf@gmail.com

Key Personnel:

David Salay
Bert Bender

Project Performance Period:

2005

Construction Cost:

\$2,200,000



CALLEJA BUILDING

715 Caroline Street, Key West, Florida

This project is a redevelopment of a dilapidated apartment building and restoration of a historic conch house. The concept that was executed relocated the conch house to its historic location on site and restored it for use as commercial space. Six new units were constructed in a new building at the rear of the lot, 3 per floor on 2 floors over parking. The six units are 2 bedrooms each with their own exterior balcony access and all are long term rentals that serve local work force.



Client:

Martin County Board of
County Commissioners

Contact:

Randall Saumier, Chief,
Office of Construction,
Retired
See Performance Evaluation

Key Personnel:

Bert Bender
David Salay

Project Performance

Period: 2004-2006

Construction Cost:

\$230,000

Contractor:

EDC Services, Inc.



STUART WELCOME ARCH

Stuart, Florida

The Stuart Welcome Arch has spanned over Monroe County's Dixie Highway in its original location for over three-quarters of a century (currently SR 707, Dixie Highway, and Arch Street). When it was completed on February 20, 1926, this two-story masonry gateway marked the northern boundary of the City of Stuart. The Arch was and is once again a distinctive landmark built in the Mediterranean Revival architecture style representative of the best, high profile 1920's structures in the community. It was built, maintained, and protected at its original Dixie Highway location by local organizations and government. The image of the Welcome Arch has always reflected its relationship with the creation of Martin County - and anyone who sees the Welcome Arch almost instinctively knows that it represents this county's birth and heritage.

Throughout its history, the Arch has been plagued with problems, some of which could have easily resulted in its demolition. Following each of those events, the community rallied to protect the locally significant and popular edifice.

The restoration is true to the original architect's vision due to the efforts and dedication of the local community, most notably Helene DeBrita and Julie Preast. This project is significant for its attention to detail and historic accuracy, but perhaps most significantly, it represents a community wide commitment to preservation throughout Martin County. This project is the beginning of what will prove to be a long history of successful preservation efforts, and the recognition that this local community so richly deserves will only strengthen an already strong community resolve.



PAVILION & SITE AT INDIAN RIVERSIDE PARK

Jensen Beach, Florida

■ **Client:**

Martin County, Florida

■ **Contact:**

Randall Saumier, Chief
Office of Construction
2401 SE Monterey Rd.
Stuart, FL 34996
772-288-5932

■ **Key Personnel:**

Bert Bender
Haven Burkee

■ **Project Performance
Period:**

2009 - 2012

■ **Architectural Design Fees:**

\$85,550

■ **Estimated Cost:**

\$1,490,000

■ **Construction Cost:**

\$1,282,524.97

■ **Contractor:**

Bayview Construction
Ron Ferschke
4826 SE Railway Ave.



■ **Project Description**

Indian RiverSide Park (IRSP) is the premier family destination park in Martin County. Located in Jensen Beach, IRSP sits beach side on the Indian River Lagoon. Bender & Associates provided design and construction of a new pavilion, faux reflecting pool, seating steps, stage and related site elements that integrate with the historic Leach Mansion. The pavilion has an overall footprint of approximately 46 feet x 100 feet including roof overhangs and bathroom projection on the south side. The pavilion also provides for a 300 s.f. commercial catering kitchen.



Client:

City Of Gainesville Community
Redevelopment Agency

Contact:

Diane Gilreath,
ME, El CRA Engineer
814 NW 17 Avenue
Gainesville, FL 32609
407-616-8560

Key Personnel:

Bert Bender
David Salay
Jim Miller

Construction Cost:

2.6 Million

Project Performance Period:

2009 – 2013

Design Fees:

\$382,500

Contractor:

West Construction, Inc.
318 S. Dixie Highway, Suite
4-5 Lake Worth, FL 33460
Don West
561-588-2027

Contract Award:

\$2,600,000 with site work



HISTORIC GAINESVILLE DEPOT BUILDING Gainesville, Florida

This project is the rehabilitation and adaptive re-use of the Historic (1860's) Gainesville Depot Building.

The historic Depot is located in Depot Park, a reclamation project that replaced contaminated soil with lakes, trails and gardens, transforming the site into a setting for bicycling, walking, birding and other family activities. The restoration of the Historic Depot Building reflects the significant history of the building and serves as a signature entrance to Depot Park. We provided the rehabilitation of the Depot building (right side of photo) that includes site memorialization and the site context that is coordinated with overall park design. Through the years the various additions and modifications to the Depot failed to respect the significant architectural features and spacial relationships of the property. This was corrected with the renovation/restoration.

The Historic Structure Report included a section on sustainability and upon completion the Gainesville Depot Building received LEED Certification at a Gold Level and received multiple awards for restoration and LEED (sustainable) design.



Client:
JBrown Professional Group

Contact:
Jay Brown
Engineer
3530 NW 43rd St
Gainesville, FL 32606
(352)375-8999
jay.brown@cbjprogroup.com

Key Personnel:
Bert Bender
Haven Burkee

Project Performance Period:
2012-2016

Design Fees:
\$119,000

Contractor:
Oelrich Construction Inc.
Josh Blackford
352-318-0761



DEPOT PARK

City of Gainesville, Florida

Depot Park was a reclamation project that replaced contaminated soil with lakes, trails and gardens, transforming the site into a setting for bicycling, walking, birding and other family activities. This was a collaborative effort to cleanup and restore properties known as "brownfields" in the historic heart of Gainesville. The project tied together environmental restoration, development of rail trails, historic preservation and infrastructure improvements. The initial concept for the park was to create a contemporary public greenspace that envisioned walking paths, boardwalks, interpretive exhibits, and native vegetation to recreate a natural North Florida wetland landscape. Ponds on the park site naturally treat stormwater and reduce entering contaminants. The park was completed and opened to the public in 2016. Bender & Associates Architects provided architectural services for the park entrance features, picnic pavilions, comfort stations, cost estimates and visioning assistance.



Client:

Volusia County

Contact:

Bill Apgar, retired
Former Director
Parks Department Volusia County
202 N. Florida Avenue
Deland, Florida 32720
H/(386)761-3691
C/(386)341-7054
bbapgar@bellsouth.net

Key Personnel:

Bert Bender
Bill Rowan

Project Performance Period:

1998-2002

Historic Structure Report:

\$35,000

Design Fees:

\$77,100

Construction Cost:

\$559,000

Contractor:

E.C. Kenyon Construction Co, Inc.
4623 Park Street
Jacksonville, FL 32205



WILBUR BOAT HOUSE

Wilbur-by-the-Sea, Florida

As the only remaining structure of those originally built by Jacob Wilbur when Wilbur-by-the-Sea was settled in 1912, restoration was given a high priority by the local community. Sited on the Halifax River, the building served continuously since its construction as a community gathering area. This restoration took into account the significance of the building and its use, restoring its original roof and signage that identified it as the center of the community.

Historic records repeatedly document problems with foundations and flooding. From the original construction of the Wilbur Boat House in 1913 until 1999, when the Historic Structure Report was completed, sea level had risen about 10 inches. Also, clearly documented in historic records was the existence of a wharf on the north end of the building, which has two full steps, about 15 inches, below the floor of the Boat House. The reconstruction of the wharf was extremely important to the historic restoration for several reasons. First, it re-established the building's connection with the water; second, it serves as an extension of the building's social gathering functions; and third, it is an important visual aspect of the building and its history. Deterioration was severe and required restoration to include construction of a wharf, dismantling, new foundations, raising the building to be at the required 15 inches above the wharf to place the finish floor at about 30 inches above existing grade, structural stabilization, and reconstruction.



Client:

The City of Key West

Contact:

Karen Olson
Deputy Director Port & Marine
Services 305-809-3803
Doug Bradshaw
Director Port & Marine Services
305-809-3792

Key Personnel:

Bert Bender
Albi Balliu

Project Performance Period:

2014 - 2017

Design Fees:

\$49,600

Construction Cost:

\$665,000

Contractor:

Atlantic Engineering Services
6501 Arlington Expressway
Service Rd
Jacksonville, FL 32211



THOMPSON FISH HOUSE

*200 Margaret Street
Key West, Florida*

This project consists of the rehabilitation, reconstruction, and stabilization of the Historic Thompson Fish House, a two-story 25,000 s.f. historic fish processing building over the water, built in 1918, that underwent extensive renovation and rehabilitation in 1944. The existing foundations were inspected and found to be sound. The building walls are to be rehabilitated and stabilized. Construction is scheduled to start in April 2017.



8. REPRESENTATIVE ARCHITECTURAL EXPERIENCE AND CLIENT REFERENCES

Bender & Associates Architects

City of St. Augustine
Amy Skinner, Director
(904)209-4320 | askinner@citystaug.com

Monroe County Project Management
Cary Knight, Director
(305)292-4527 | Knight-Cary@MonroeCounty-fl.gov

City of Port St. Lucie
Jennifer Davis, CRA Project Manager
(904)209-4320 | askinner@citystaug.com

City of Dania Beach
Fernando Rodriguez, Public Services Director
(954)924-6800 x 3740 | frodriguez@daniabeachfl.gov

Past and Present Government Clientele

- City of Key West*

Monroe County*

Martin County

City of New Smyrna Beach*

City of Gainesville*

City of St. Augustine*

Keys Energy Services*

The City of Boynton Beach

State of Florida Department of Environmental Protection*

City of Ft. Pierce*

State of Florida Division of Historical Resources
- City of Homestead*

City of Miami Beach*

Volusia County

GSA – MRI Federal Projects*

City of Ft. Pierce*

Town of Jupiter

City of Lake Worth

State of Florida Department of Health

City of Flagstaff, AZ

City of Coral Gables*

Collier County

City of Port St. Lucie

*INCLUDE CONTINUING SERVICE CONTRACTS



ADDITIONAL REPRESENTATIVE PROJECTS



Vietnam Living Memorial
Bayview Park, Key West, FL



American Legion Post 168
803 Emma Street, Key West, FL



Marathon Community Park
Marathon, FL



725 Caroline Street Retail Space
Key West, FL



Roberts Ranch House
Collier County, FL



Rowell's Waterfront Marina
Key Largo, FL

Exhibit A

Affidavits

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS:

COUNTY OF MONROE

I the undersigned hereby duly sworn, depose and say that no portion of the sum herein response will be paid to any employee of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

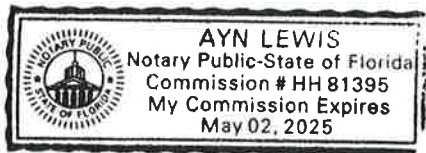
BY: 
David Salay, Vice President | Bender & Associates Architects, P.A.

sworn and prescribed before me this 11th day of August, 2022

NOTARY PUBLIC, State of Florida



My commission expires: 5-2-2025



NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA)

: SS

COUNTY OF MONROE)

I, the undersigned hereby declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

By: _____

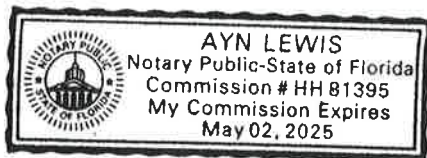
David Salay, Vice President | Bender & Associates Architects, P.A.

Sworn and subscribed before me this

14th day of August, 2022.

Ayn Lewis
NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 5-2-2025



SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

1. This sworn statement is submitted for David Salay, Vice President
(print individual's name and title)

by Bender & Associates Architects, P.A.
(print name of entity submitting sworn statement)

whose business address is 410 Angela Street, Key West, FL 33040

and (if applicable) its Federal Employer Identification Number (FEIN) is
65-0233075
(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement): _____
2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 01, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime: or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime.

The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agent who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statute means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

 X Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July, 1989.

 - The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR THE CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



(SIGNATURE)

8-11-2022

(DATE)

STATE OF Florida

COUNTY OF Monroe

PERSONALLY APPEARED BEFORE ME, the undersigned authority

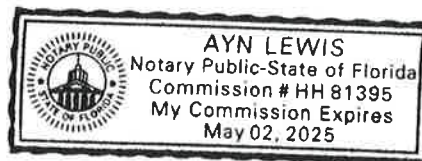
David Sakay who, after first being sworn by me,
(name of individual)

affixed his/her signature in the space provided above on this

11th day of August, 2022

Ayn Lewis NOTARY PUBLIC

My commission expires: 5-2-2025



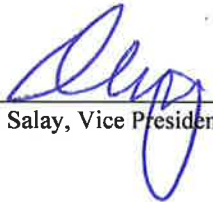
EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT

STATE OF Florida)
: SS
COUNTY OF Monroe)

I, the undersigned hereby duly sworn, depose and say that the firm of _____

Bender & Associates Architects, P.A.

provides benefits to domestic partners of its employees on the same basis as it provides benefits to employees' spouses, per City of Key West Code of Ordinances Sec. 2-799.

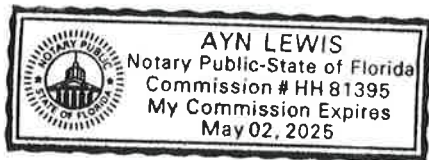
By: 
David Salay, Vice President

Sworn and subscribed before me this 11th day of August 2022.

NOTARY PUBLIC, State of Florida at Large

Ayn Lewis

My Commission Expires: 5-2-2025



CONE OF SILENCE AFFIDAVIT

Pursuant to City of Key West Code of Ordinances Section 2-773 (attached below)

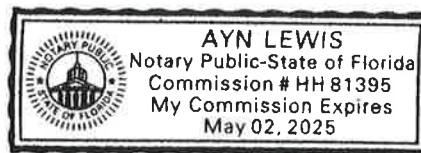
STATE OF Florida)
: SS

COUNTY OF Monroe)

I the undersigned hereby duly sworn depose and say that all owner(s), partners, officers, directors, employees and agents representing the firm of Bender & Associates Architects, P.A. have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of Silence (attached). Sworn and subscribed before me this

11th day of August, 2022

Ayn Lewis



NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 5-2-2025

Sec. 2-773. Cone of Silence.

- (a) *Definitions.* For purposes of this section, reference to one gender shall include the other, use of the plural shall include the singular, and use of the singular shall include the plural. The following definitions apply unless the context in which the word or phrase is used requires a different definition:
- (1) *Competitive solicitation* means a formal process by the City of Key West relating to the acquisition of goods or services, which process is intended to provide an equal and open opportunity to qualified persons and entities to be selected to provide the goods or services. Competitive solicitation shall include request for proposals ("RFP"), request for qualifications ("RFQ"), request for letters of interest ("RFLI"), invitation to bid ("ITB") or any other advertised solicitation.
 - (2) *Cone of silence* means a period of time during which there is a prohibition on communication regarding a particular competitive solicitation.
 - (3) *Evaluation or selection committee* means a group of persons appointed or designated by the city to evaluate, rank, select, or make a recommendation regarding a vendor or the vendor's response to the competitive solicitation. A member of such a committee shall be deemed a city official for the purposes of subsection (c) below.
 - (4) *Vendor* means a person or entity that has entered into or that desires to enter into a contract with the City of Key West or that seeks an award from the city to provide goods, perform a service, render an opinion or advice, or make a recommendation related to a competitive solicitation for compensation or other consideration.
 - (5) *Vendor's representative* means an owner, individual, employee, partner, officer, or member of the board of directors of a vendor, or a ARCHITECT, lobbyist, or actual or potential subcontractor or sub-consultant who acts at the behest of a vendor in communicating regarding a competitive solicitation.
- (b) *Prohibited communications.* A cone of silence shall be in effect during the course of a competitive solicitation and prohibit:
- (1) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the city's administrative staff including, but not limited to, the city manager and his or her staff;
 - (2) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the mayor, city commissioners, or their respective staff;
 - (3) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and any member of a city evaluation and/or selection committee therefore; and
 - (4) Any communication regarding a particular competitive solicitation between the mayor, city commissioners, or their respective staff, and a member of a city evaluation and/or selection committee therefore.

(c) *Permitted communications.* Notwithstanding the foregoing, nothing contained herein shall prohibit:

- (1) Communication between members of the public who are not vendors or a vendor's representative and any city employee, official or member of the city commission;
- (2) Communications in writing at any time with any city employee, official or member of the city commission, unless specifically prohibited by the applicable competitive solicitation.
 - (A) However, any written communication must be filed with the city clerk.
Any city employee, official or member of the city commission receiving or making any written communication must immediately file it with the city clerk.
 - (B) The city clerk shall include all written communication as part of the agenda item when publishing information related to a particular competitive solicitation;
- (3) Oral communications at duly noticed pre-bid conferences;
- (4) Oral presentations before publicly noticed evaluation and/or selection committees;
- (5) Contract discussions during any duly noticed public meeting;
- (6) Public presentations made to the city commission or advisory body thereof during any duly noticed public meeting;
- (7) Contract negotiations with city staff following the award of a competitive solicitation by the city commission; or
- (8) Purchases exempt from the competitive process pursuant to section 2-797 of these Code of Ordinances;

(d) *Procedure.*

- (1) The cone of silence shall be imposed upon each competitive solicitation at the time of public notice of such solicitation as provided by section 2-826 of this Code. Public notice of the cone of silence shall be included in the notice of the competitive solicitation. The city manager shall issue a written notice of the release of each competitive solicitation to the affected departments, with a copy thereof to each commission member, and shall include in any public solicitation for goods and services a statement disclosing the requirements of this ordinance.
- (2) The cone of silence shall terminate at the time the city commission or other authorized body makes final award or gives final approval of a contract, rejects all bids or responses to the competitive solicitation or takes other action which ends the competitive solicitation.
- (3) Any city employee, official or member of the city commission that is approached concerning a competitive solicitation while the cone of silence is in effect shall notify such individual of the prohibitions contained in this section. While the cone of silence is in effect, any city employee, official or member of the city commission who is the recipient of any oral communication by a potential vendor or vendor's representative in violation of this section shall create a written record of the event. The record shall indicate the date of such communication, the persons with whom such communication occurred, and a general summation of the communication.

(e) *Violations/penalties and procedures.*

- (1) A sworn complaint alleging a violation of this ordinance may be filed with the city attorney's office. In each such instance, an initial investigation shall be performed to determine the existence of a violation. If a violation is found to exist, the penalties and process shall be as provided in section 1-15 of this Code.
- (2) In addition to the penalties described herein and otherwise provided by law, a violation of this ordinance shall render the competitive solicitation void at the discretion of the city commission.
- (3) Any person who violates a provision of this section shall be prohibited from serving on a City of Key West advisory board, evaluation and/or selection committee.
- (4) In addition to any other penalty provided by law, violation of any provision of this ordinance by a City of Key West employee shall subject said employee to disciplinary action up to and including dismissal.
- (5) If a vendor is determined to have violated the provisions of this section on two more occasions it shall constitute evidence under City Code section 2-834 that the vendor is not properly qualified to carry out the obligations or to complete the work contemplated by any new competitive solicitation. The city's purchasing agent shall also commence any available debarment from city work proceeding that may be available upon a finding of two or more violations by a vendor of this section. (*Ord. No. 13-11, § 1, 6-18-2013*)

CITY OF KEY WEST INDEMNIFICATION FORM

PROPOSER agrees to protect, defend, indemnify, save and hold harmless The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, City's Consultant, agents, servants and employees, including volunteers, from and against any and all claims, debts, demands, expense and liability arising out of injury or death to any person or the damage, loss of destruction of any property which may occur or in any way grow out of any act or omission of the PROPOSER, its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by the City as a result of any claim, demands, and/or causes of action except of those claims, demands, and/or causes of action arising out of the negligence of The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, agents, servants and employees. The PROPOSER agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. The City of Key West does not waive any of its sovereign immunity rights, including but not limited to, those expressed in Section 768.28, Florida Statutes.

These indemnifications shall survive the term of this agreement. In the event that any action or proceeding is brought against the City of Key West by reason of such claim or demand, PROPOSER shall, upon written notice from the City of Key West, resist and defend such action or proceeding by counsel satisfactory to the City of Key West.

The indemnification provided above shall obligate PROPOSER to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City of Key West's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against the City of Key West whether performed by PROPOSER, or persons employed or utilized by PROPOSER.

The PROPOSER's obligation under this provision shall not be limited in any way by the agreed upon Contract Price as shown in this agreement, or the PROPOSER's limit of or lack of sufficient insurance protection.

PROPOSER: Bender & Associates Architects, P.A.

Address 410 Angela Street, Key West, FL 33040

Signature 

David Salay

Print Name

Title Vice President

COMPANY SEAL



8-11-2022

Date

NOTARY FOR THE PROPOSER

STATE OF Florida

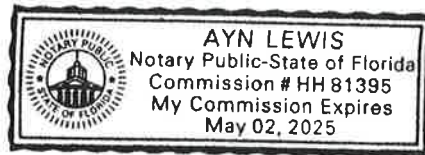
COUNTY OF Monroe

The foregoing instrument was acknowledged before me this 11th day of August, 2022. By David Salay
of Bender & Associates Architects (Name of officer or agent, title of officer or agent) Name of corporation
acknowledging)

or has produced license as identification.

Ayn Lewis

Signature of Notary



Return Completed form with Print, Type or Stamp Name of Notary

Supporting documents to: City of Key West Purchasing

Office Manager

Title or Rank

22 | RFQ #22-010
General Architectural Services

RFQ # 22-010 GENERAL ARCHITECTURAL SERVICES

RFI Addendum #1

Date: 2022.08.18

1. Could you please clarify if the City is seeking a team of professional services (including engineering, landscape architecture, surveying, etc.), or if firms should submit just for architectural services? Since the RFQ mentions to *“identify each proposed sub-consultant along with sub-consultant’s type of professional services and identify sub-consultant(s) team members by name, job classification, and qualifications”*.

This RFQ is for architectural services. All firms responding need to list/identify the sub-consultants necessary to provide complete architectural services as described.

2. Can you please advise if this RFQ is replacing/renewing a previous contract and if so, what firm is the incumbent.

The last contract for general architectural services ran from 2017 to August 1st, 2022, the architecture firms included were Bender & Associates Architects, William P. Horn Architect, Saltz Michelson Architects, Inc., AMEC Foster Wheeler, PFB Architects, Rodriguez and Quiroga, K2M Design, and Hayes Cummings.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinsworth Ins & Risk Mgmt Services In P.O. Box 661628 Miami Springs FL 33266	CONTACT NAME: Erinn E Collinsworth PHONE (A/C, No, Ext): (786) 930-4795 FAX (A/C, No): (786) 930-4794 E-MAIL ADDRESS: erinn@collinsworthinsurance.com
INSURED Bender & Associates Architects, P.A. 410 Angela Street Key West FL 33040	INSURER(S) AFFORDING COVERAGE INSURER A: The Phoenix Insurance Company INSURER B: Travelers Cas & Surety Co INSURER C: Travelers Property Casualty of INSURER D: Liberty Insurance Underwriters INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: Cert ID 12112

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	660-8178X318	02/10/2022	02/10/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	660-8178X318	02/10/2022	02/10/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-4K489840	02/10/2022	02/10/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB-0K197735	02/10/2022	02/10/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			AEXNYAB62TB002 Claims Made Basis	02/10/2022	02/10/2023	Each Claim \$ 2,000,000 Policy Aggregate \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re - RFQ 17-001 Architectural Services
If required by written agreement, The City of Key West is an Additional Insured, excluding profesional services, on the General Liability on a primary and noncontributory basis; Additional insured on the auto liability; General, Auto, and Workers Compensation Liability contain a waiver of subrogation in favor of the City of Key West. Umbrella liability provides limits excess the Workers' Compensation Employers' Liability limits.

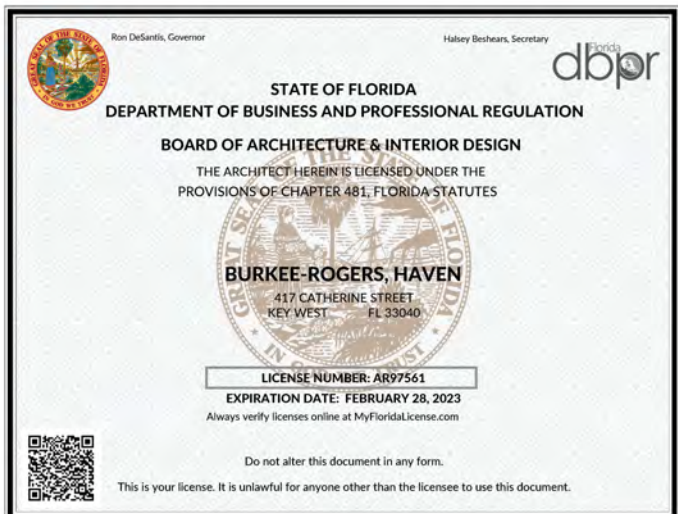
CERTIFICATE HOLDER**CANCELLATION**

City of Key West 1300 White Street Key West FL 33040	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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AND ENVIRONMENTAL DESIGN (LEED) GREEN BUILDING RATING SYSTEM

Shay R. H...

June 17, 2009

Shay R. H...



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Shay R. H...

June 20, 2009

Shay R. H...