



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Historic Architectural Review Commission

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Monday, October 17, 2022

5:00 PM

City Hall

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#### Special

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

**Call Meeting To Order - 5:00 P.M.**

#### Roll Call

**Absent** 2 - Commissioner Powell, and Commissioner Smith

**Present** 5 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, and Chairman Burkee

**5:01 P.M. - Commissioner Smith arrived to Meeting via Zoom**

**Pledge of Allegiance to the Flag**

**Approval of Agenda - The agenda was unanimously approved as amended**

**Administering the Oath by the Clerk of the Commission**

**Approval of Minutes**

1 July 27, 2022

**Attachments:** [Minutes](#)

Postponed to October 26, 2022

2 September 12, 2022 (Special)

Attachments: [Minutes](#)

Postponed to October 26, 2022

**HARC Planner's Report**

**Chief Assistant City Attorney's Report**

**Old Business**

**5:05 P.M. - Commissioner Powell arrived to Meeting**

3 Modifications to front, side, and rear walls of an existing addition. Second-story addition at rear of the property -  
**#411 Louisa Street - Robert A. Jensen (H2022-0030)**

Attachments: [\\*Large File\\* 411 Louisa Street - Design](#)  
[\\*Large File\\* 411 Louisa Street - Design September 12, 2022](#)  
[\\*Large File\\* 411 Louisa Street - Revised Design August 23, 2022](#)  
[\\*Large File\\* 411 Louisa Street - Proposed Design July 27, 2022](#)

A motion was made by Commissioner Powell to approve the Action Item. She rescinded her motion because she arrived after the Action Item was read into the record and was thereby ineligible to vote.

Then, a motion was made by Commissioner Green, seconded by Commissioner Cognevich, that the Action Item be Approved. The motion carried by the following vote:

**Yes:** 6 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, Commissioner Smith, and Chairman Burkee

**Abstained:** 1 - Commissioner Powell

- 4 Demolition of non-historic side and rear roof overhangs.  
Partial demolition of front, rear, and side walls of existing  
rear addition - **#411 Louisa Street - Robert A. Jensen  
(H2022-0030)**

Attachments:    [\\*Large File\\* 411 Louisa Street - Demolition](#)  
[\\*Large File\\* 411 Louisa Street - Demolition September 12, 2022](#)  
[\\*Large File\\* 411 Louisa Street - Revised Demolition August 23, 2022](#)  
[\\*Large File\\* 411 Louisa Street - Demolition July 27, 2022](#)

A motion was made by Commissioner Green, seconded by Commissioner Smith, that the Action Item be Approved. The motion carried by the following vote:

Yes: 7 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, Commissioner Powell, Commissioner Smith, and Chairman Burkee

- 5 Replace existing metal roof on main gable with new  
standing seam metal system - **#1108 Fleming Street -  
MTM Building and Roofing (H2022-0033)**

Attachments:    [Request to Postpone](#)  
[1108 Fleming Street](#)  
[1108 Fleming Street - August 23, 2022](#)

Postponed to October 26, 2022

## New Business

- 6 New one-story frame dwelling. Existing structure has been  
condemned by the CBO - **#703 Windsor Lane - One Call  
Construction (H2022-0034)**

Attachments:    [Request to Postpone](#)

Postponed Indefinitely

- 7 New two-story side addition - **#1002 Fleming Street -  
Robert Delaune (H2022-0039)**

Attachments:    [1002 Fleming Street - Design](#)

A motion was made by Commissioner Cognevich, seconded by Commissioner Powell, that the Action Item be Approved. The motion carried by the following vote:

**Yes:** 7 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, Commissioner Powell, Commissioner Smith, and Chairman Burkee

**8 Partial demolition of second floor east wall - #1002 Fleming Street - Robert Delaune (H2022-0039)**

**Attachments:** [1002 Fleming Street - Demolition](#)

**A motion was made by Commissioner Powell, seconded by Commissioner Cognevich, that the Action Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, Commissioner Powell, Commissioner Smith, and Chairman Burkee

**9 New wood frame single family residence. New pool, picket fences and site improvements - #522 Olivia Street - Matthew Stratton (H2022-0040)**

**Attachments:** [522 Olivia Street - Design](#)

**A motion was made by Commissioner Powell, seconded by Commissioner Oropeza, that the Action Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, Commissioner Powell, Commissioner Smith, and Chairman Burkee

**10 Demolition of existing one-story structure and accessory structures - #522 Olivia Street - Matthew Stratton (H2022-0040)**

**Attachments:** [522 Olivia Street - Demolition](#)

**A motion was made by Commissioner Green, seconded by Commissioner Powell, that the Action Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Cognevich, Commissioner Green, Commissioner Ingram, Commissioner Oropeza, Commissioner Powell, Commissioner Smith, and Chairman Burkee

**Comments from Commissioners**

**Adjournment - 5:30 P.M.**