



THE CITY OF KEY WEST
201 William Street Key West, FL 33040 (305) 809-3790

EXECUTIVE SUMMARY

TO: Community Redevelopment Agency

FROM: Key West Bight Management Board
Karen Olson, Deputy Director Port & Marine Services

DATE: November 16, 2022

SUBJECT: Rejection of Bids: ITB #22-009 Exterior Signage System

ACTION STATEMENT

Resolution rejecting bids for ITB #22-009 Exterior Signage System – Key West Historic Seaport

BACKGROUND

The Seaport has embarked on a multi-year plan to enhance pedestrian circulation through development of open spaces, plazas, and other public use areas along with design of a nautical themed wayfinding package to direct our guests to the many venues of the Key West Historic Seaport.

The Key West Bight Management District Board approved rejecting this item at their November 9, 2022 meeting.

PURPOSE & JUSTIFICATION

ITB #22-009 was advertised September 2022 with two bids received on October 27, 2022 as follows:

Creative Sign Designs	\$ 406,728
Kenco Signs LLC	\$ 471,500

Staff reviewed the breakdown of the proposals received and determined both bidders to be non-responsive. The line-item pricing was found to be unbalanced and high for the scope of work. The low bidder Creative Sign Designs exceeded the allowable mobilization/ general & supplementary conditions/ demobilization unit price cap of 10% (\$33,307). Kenco Signs LLC's

Key to the Caribbean – Average yearly temperature 77° F.

bid line items only tabulated to \$441,500 although shown numerically and written out at \$471,500 and they did not provide a schedule of values for all lump sum items as required in the Bid Documents.

The City may reject bids for budgetary reasons, if the bidders are non-responsive to the bid requirements or if such rejection is in the best interest of the City.

ITB #22-009: EXTERIOR SIGNAGE SYSTEM		
Line Item	CREATIVE SIGNS	KENCO SIGNS
	Extended Cost	Extended Cost
Mobilization/General & Supp Conditions/Demobilization	\$53,740.00	\$30,000.00
Payment/Performance Bonds	\$9,920.00	\$8,000.00
Permit Fees (at cost)	\$10,000.00	\$10,000.00
Exterior Signage System	\$209,681.00	\$326,500.00
Installation	\$91,386.00	\$38,000.00
Permit Shop Drawings	\$7,001.00	\$4,000.00
Allowance	\$25,000.00	\$25,000.00
TOTAL EXTENDED ITEMS	\$406,728.00	\$441,500.00
* Unbalance Line Items		\$471,500.00
\$33,306.80 MAX ALLOWED		
ACTUAL WRITTEN BID		

FINANCIAL IMPACT

The Seaport has budgeted \$250,000 for this project in account 405-7504-575-6300 (KB75042203).

RECOMMENDATION

Key West Bight Management District Board recommends rejection of bids for ITB #22-009 Exterior Signage System – Key West Historic Seaport.

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