



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

DATE: December 19, 2022
TO: Patti McLaughlin, City Manager
FROM: Kelly M. Crowe, Utilities Director
Cc: Todd Stoughton, Assistant City Manager

SUBJECT: Approval of Ranking Committee Scores for Statements of Qualification Received for RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel.

Action Statement:

This resolution will approve the scoring and ranking of statements of qualifications received in response to City of Key West Request for Qualifications RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel.

Background:

On September 14, 2022, the city received statements of qualification for RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel. The firms who submitted responses are Black and Veatch, Chen Moore and Associates, and Jacobs Engineering Group.

City will choose one consultant firm to develop engineered plans and specifications, provide bidding documents, construction cost estimates, assist with federal and state permitting, obtaining easements, and compile the environmental assessment for the Trenchless Installation of Utilities Across Fleming Channel.

Statements of qualification were reviewed and discussed by the ranking committee members, in a meeting attended on Zoom by the consultant firm respondents.

Consultant statements of qualification were evaluated, as to past performance on similar projects, approach and understanding of the project, experience of key personnel, and references. Consultant firms are listed in order of the highest ranked firm first:

1. Jacobs Engineering Group (95.0 points)
2. Chen Moore and Associates (92.3 points)
3. Black and Veatch (91.0 points)

MEMORANDUM

Key to the Caribbean – Average yearly temperature 77° F.

Strategic Plan:

Key West Strategic Plan 2021 Priority 2: Adaption and Sea Level Rise lists Goal 2: Short-term Critical Projects and Plans to implement critical projects. This project to install critical utilities across Fleming Channel will result in infrastructure that is protected from storm impacts and damage.

Financial Impact:

There is no financial amount to be considered. Upon selection of a consultant firm, staff will work the consultant to provide a cost proposal to complete the scope of work for the Trenchless Installation of Utilities Across Fleming Channel. Cost proposal will be brought to the City Commission for approval.

Project will be funded from sewer fund account 4013503-5356500 construction in progress, SE35031802 Directional Bore Influent Force Main-Fleming Key.

Options:

1. Approve the scores and ranking of the consultant firms, selection of Jacobs Engineering Group as the highest ranked firm.
2. Approve the scores and ranking of the consultant firms, select the second or third ranked firm.
3. Not approve the ranking scores and not select a firm to undertake work for the Trenchless Installation of Utilities Across Fleming Channel. Grant funding from the Florida Division of Emergency Management and the Florida Department of Economic Opportunity, in the amounts of \$540,843.62 and \$1,781,450.00, will be lost.

Recommendation:

Staff recommends option 1, approve the scores and ranking of the consultant firms, select the highest ranked firm, Jacobs Engineering Group.