



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Patti McLauchlin, City Manager  
Todd Stoughton, Asst. City Manager

**FROM:** Michael Turner, Community Services Deputy Director

**DATE:** March 8, 2023

**SUBJECT:** Approval of a task order in an amount not to exceed \$81,496.01 to Charley Toppino & Sons, Inc. for milling, paving, and striping of the Simonton Beach Parking Lot

**ACTION STATEMENT:** Approving a task order under the City's General Utilities and Infrastructure Contract with Charley Toppino & Sons, Inc. in a total amount not to exceed \$81,496.01 for the milling, paving and striping of the Simonton Beach Parking Lot; authorizing any necessary budget adjustments; authorizing City Manager or designee to execute documents upon consent of the City Attorney; providing for an effective date.

**BACKGROUND:** The milling, paving, and striping is part of the City's Capital Improvement Plan and was approved by the City Commission for Fiscal Year 22-23.

Project to be awarded under the General Utilities & Infrastructure Services contract awarded to Charley Toppino & Sons, Inc. via Resolution 21-125.

**PURPOSE AND JUSTIFICATION:** The parking lot at Simonton Beach is in a state of disrepair and needs to be repaired. This will fix the parking lot and make it a safe and attractive area.

**STRATEGIC PLAN:** Milling, Paving, and Striping of Simonton Beach Parking Lot is consistent with the Key West Forward Strategic Plan, Priority 3: Streets and Sidewalks.

**OPTIONS:**

1. Approve the task order, in an amount not to exceed \$81,496.01, to Charley Toppino & Sons, Inc. for the milling paving and striping of the Simonton Beach Parking Lot.

2. Disapprove the task order, in an amount not to exceed \$81,496.01, to Charley Toppino & Sons, Inc. for the milling paving and striping of the Simonton Beach Parking Lot.

*Key to the Caribbean – Average yearly temperature 77° F.*

**FINANCIAL IMPACT:**

Milling, Paving and Striping of the Simonton Beach Parking Lot is funded under Infrastructure Surtax/Parks and Recreation/Infrastructure 101-7201-572-63 as part of a Capital Improvement Project totaling \$655,000.

**RECOMMENDATION:**

Staff recommends approval Option 1; Approve the task order, in an amount not to exceed \$81,496.01, to Charley Toppino & Sons, Inc. for the milling paving and striping of the Simonton Beach Parking Lot.

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