



## MEMORANDUM

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Date: April 18, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager

From: Maria Ratcliff  
Special Events Administrator

Subject: **Recommendation to Approve the "Rotary Club 4<sup>th</sup> of July Event at the Edward Knight White Street Pier and Indigenous Park for a fundraiser on July 4, 2023."**

### **Introduction**

Respectfully request the city approve the "Rotary Club of Key West 4<sup>th</sup> of July Celebration at the Edward Knight White Street Pier and a fundraiser at Indigenous Park on Tuesday, July 4, 2023, from 5:00 p.m. to 10:00 p.m." Introduction provides the departments recommendations to the City Mayor and Commissioners for approval of the agenda item.

### **Background**

The City Manager's Office has received an application from the Rotary Club of Key West to conduct the 4<sup>th</sup> of July Celebration and the use of Indigenous Park as a fundraiser on Tuesday, July 4, 2023, from 5:00 p.m. to 10:00 p.m. The Applicant will work with the City of Key West to make sure they have the right containers for trash & recycling.

### **Procurement**

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

### **Recommendation**

Request the City Commission approve the "Rotary Club of Key West 4<sup>th</sup> of July Celebration at