



## MEMORANDUM

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Date: May 2, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager

From: Rodrigo Delostrinos  
Director of Transportation

Subject: **Designation of Authority for Transportation Grants**

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### **Introduction**

Amend the City of Key West- Transit Department grant management designated authority to reflect changes in City of Key West personnel.

### **Background**

Federal and State agencies require that the City of Key West have a resolution on file that designates grant action authority by title of position and name specific. The Resolution of Designated Authority identifies those individuals who will act on behalf of the City of Key West for the application of grant opportunities, grant management, payment and status reports, as well as other electronic and manual grant processes.

The changes to the designated authority are as followed:

#### **Previous**

City Manager Patti McLaughlin  
Finance Director Mark Z. Finigan  
Attorney's Shawn D. Smith and Nathalia Mellies

#### **New**

City Manager Albert P. Childress  
Finance Director Christina Bernaldi  
Attorney Nicholas Trovato

Except for these changes, all existing language from Resolution 21-156 remain "status quo" and shall be incorporated into the body of the new resolution for purposes of clarity, continuity, and consistency.

### **Procurement**

Accurate Resolution of Designated Authority ensures the City of Key's continued participation in grant programs that subsize community public transportation.

### **Recommendation**

The City Manager's Office recommends the Mayor and Commission approve the changes and authorize issuance of new resolution of designated authority to continue public transportation operations and related projects through grant programs, subsidies, and assistance without delay.

Exhibits:  
Exhibit A – Resolution 21-156