



MEMORANDUM

Date: May 2, 2023

To: Honorable Mayor and Commissioners

From: Ronald Ramsingh
City Attorney

Subject: **Hiring of Eric Nordback as Assistant City Attorney**

Introduction

There are currently two vacant full-time positions for Assistant City Attorney. The Legal Department has been actively seeking applicants with interest and experience in land use/planning, litigation, procurement, labor and other essential areas of City operations. Eric Nordback meets the criteria for hire, and after interviews and background review, I find him to be an excellent candidate.

Background

Mr. Nordback is a current member of the Florida Bar for 16 years and otherwise meets criteria for hire. He is a resident of Key West, and would be an asset in the City Attorney's office.

Section 4.06 of the City Charter states: There shall be a city attorney who shall be the legal advisor to, and attorney and counselor for, the municipality and all of its officers, boards, commissions, agencies, authorities and subdivisions except as otherwise expressly provided by general or special law. The city attorney shall be appointed by, and shall serve at the pleasure of, the city commission. The city attorney may appoint an assistant or assistants, subject to confirmation by the city commission, who shall serve at the pleasure of the city attorney.

Procurement

Legal Department staffing is budgeted in account 001-1401-514-1200 and related employee benefits accounts.

Recommendation

Recommend confirmation of Eric Nordback as an assistant city attorney.

Exhibits:

Letter of Interest
Resume