

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE STAFF RANKING FOR PROFESSIONAL SURVEYING SERVICES IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-004; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS ON A TASK ORDER BASIS WITH THE FOUR TOP-RANKED FIRMS UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued RFQ 23-004 for firms capable of providing professional surveying services on March 8, 2023 and on March 29, 2023 the City Clerk opened seven submittals which were deemed responsive; and

WHEREAS, on April 14, 2023 a selection/ranking committee comprised of city staff and community members convened at a publicly advertised meeting, and ranked the seven (7) responses to the RFQ for Professional Surveying Services, and determined that four (4) firms are particularly qualified, and recommended that the City engage each one on a Task Order basis.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the top four submittals in response to RFQ 23-004 for professional surveying services are hereby ranked by the committee, and approved by the City Commission as follows:

- (1) Avirom & Associates, Inc.
- (2) Bello & Bello Land Surveyors Corp.
- (3) Florida Keys Land Surveying, LLC
- (4) KCI Technologies, Inc.

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts in substantial conformance with the RFQ for projects on a task-order basis with each of the four top-ranked companies, upon advice and consent of the City Attorney.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held
this _____ day of _____, 2023.

Authenticated by the Presiding Officer and Clerk of the
Commission on _____ day of _____, 2023.

Filed with the Clerk on _____, 2023.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Lissette Carey	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

TERI JOHNSTON, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK