




## MEMORANDUM

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Date: October 12, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress   
City Manager

From: Rodrigo Delostrinos  
Director of Transportation

Subject: Approving Public Transportation Grant Agreement (PTGA) SFY2024 Commuter Assistance Grant Program for Operation of the Lower Keys Shuttle, PTGA #G2N25 / FM #415173-7-84-01

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### **Introduction**

The City Manager's Office requests the approval of the attached Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via the Commuter Assistance Grant Program in an amount not to exceed 50% of the total project cost of \$1,232,680 with a reimbursement maximum of \$616,340 in the Lower Keys Shuttle Route operating expenses.

### **Background**

FDOT annually funds the Commuter Assistance Grant Program. The City of Key West receives Commuter Assistance Grant Program funding on an annual basis. The Lower Keys Shuttle provides the only public mass transit bus service from Key West to Marathon. Continued participation in this grant program allows the City of Key West to deliver a quality transit system and reduce the financial burden on the citizenry.

### **Procurement**

The cost share is 50% FDOT and the other 50% is shared through partnership with City of Key West, Monroe County, and City of Marathon as per Interlocal Agreement, Resolution 19-332. The City of Key West could receive maximum reimbursements totaling \$616,340 which is 50% of the total project cost of \$1,232,680.

### **Recommendation**

The City Manager's Office requests the approval of the attached Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via the Commuter Assistance Grant Program for transit operating expenses.

Exhibits:  
PTGA  
Delegation of Authority