MEMORANDUM

Date: November 14, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

CC: Steve McAlearney
Assistant City Manager

From: Matt Willman
Utilities Director

Subject: **Approving the Purchase of a Vactor Combination Sewer Cleaning/Vacuuming Machine from Environmental Products of Florida through the Sourcewell Contract.**

Introduction

This resolution will approve the purchase of a Vactor combination sewer cleaning (CSC) model 2100i vehicle from Environmental Products of Florida, Pursuant to Code of Ordinances 2-797 (3) on the Sourcewell Cooperative Purchasing competitively bid contract #101221-VTR, City of Key West member number 58115, in the amount of $408,604.48, which includes a $100,000.00 trade allowance for a 2018 City owned Vactor vehicle, City of Key West asset number 19066.

Background

Two combination sewer cleaning vehicles are employed daily to maintain the sanitary sewer and stormwater collection systems, consisting of over 58 miles of sanitary sewer and force main, 24 sewage pump stations, 130 stormwater gravity injection wells, stormwater pump assist wells, and over 10,000 linear feet of stormwater pipeline. On an annual basis, sanitary sewer and stormwater collection systems undergo a comprehensive jet cleaning and inspection program. CSC vehicle is the most critical component necessary to respond to emergency wastewater spills, clear pipeline blockages, facilitate inspections, and effectively perform maintenance and emergency repairs to sewer and stormwater collection system infrastructure.

Procurement

Purchase of a new Vactor vehicle is an approved budget item under FY 2025 capital purchase. The benefits of the Sourcewell Contract are available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. Sourcewell issued a public solicitation for Sewer Vacuum, Hydro-Excavation, and Municipal Pumping Equipment with Related Accessories and Supplies from which Supplier was awarded a contract The cost to purchase the Vactor will be $408,604.48, after deduction for trade in allowance for the used Vactor, which is less than the budgeted $550,000.00 in Utilities/Sewer/Machinery and Equipment account number 401-3503-535-6400.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the resolution authorizing the City Manager to enter into agreement, execute documents and any necessary budget transfers, and approve the purchase of one 2025 Vactor model 2100i CSC vehicle, pursuant to Code of Ordinances 2-797 (3) through the Sourcewell competitive bid contract #101221-VTR – 12 cubic yard combination sewer cleaning/vacuuming machine, in the amount of $408,604.48.

Exhibits: