City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, May 22, 2025 | **10:00 AM** | **City Hall**

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order -10:01 A.M.

Roll Call

Absent 4 - Ms. Porter, Mr. Smith, Mr. Turner, and Mr. Willman

Present 7 - Mr. Anderson, Ms. Fraley, Ms. Ignoffo, Mr. McDowell, Ms. Salume, Mr. Stachurski, and Ms. Halloran

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as presented.

Approval of Minutes

1 April 24, 2025

Attachments: Minutes

A motion was made by Mr. Anderson, seconded by Ms. Fraley, to approve the Minutes. The motion passed unanimously.

Action Items

2 Reschedule the July 24, 2025 meeting due to conflict with Budget Hearings

A motion was made by Ms. Ignoffo, seconded by Mr. Anderson, to reschedule the July 24, 2025 Development Review Committee meeting date to July 17, 2025. The motion passed by the following vote:

Absent: 4 - Ms. Porter, Mr. Smith, Mr. Turner, and Mr. Willman

Yes: 7 - Mr. Anderson, Ms. Fraley, Ms. Ignoffo, Mr. McDowell, Ms. Salume, Mr. Stachurski, and Madam Chair Halloran

Discussion Items

3 **Major Development Plan & Conditional Use - 1620 Truesdale Ct (RE# 00064740-000000) -** A request for a Major Development Plan and Conditional Use to allow for the construction of an approximately 8,600 square-foot structure to accommodate assisted living at property located at 1620 Truesdale Court in the Medium Density Residential - 1 zoning district, pursuant to Sections 108-91, 122-62, and 122-278 of the Land Development Regulations of the City of Key West.

Attachments: Planning Package

Discussed

4 **Conditional Use - 1019 White Street (RE# 00033810-000000)** - A request for conditional use approval for a legal nonconforming restaurant to allow for an expansion of seating capacity, for property located in the Historic Neighborhood Commercial - 1 Truman/Simonton (HNC-1) zoning district, pursuant to Chapter 122, Article III and Section 122-808 of the Land Development Regulations of the City of Key West, Florida.

Attachments: Planning Package

Discussed

5 **Conditional Use - 207 Petronia Street (RE# 00013740-000000)** A request for conditional use approval for a legal nonconforming restaurant to allow for an expansion of seating capacity, for property located in the Historic Neighborhood Commercial (HNC-3) zoning district, pursuant to Chapter 122, Article III and Section 122-868 of

the Land Development Regulations of the City of Key West, Florida.

Attachments: Planning Package

Discussed

6 **Transfer of Transient Units and Licenses- 623 Truman Avenue (RE# 00018400-000000) & 1128-1130 Duval Street (RE# 00027950-000000)** - A request to transfer two transient units and licenses from a sender site located at 623 Truman Avenue (RE# 00018400-000000) in the Historic Neighborhood Commercial (HNC-1) zoning district to a receiver site located at 1128-1130 Duval Street (RE# 00027950-000000) in the Historic Residential Commercial Core - 3 zoning district, pursuant to Section 122-1338, 122-1339, and 122-747 of the Land Development Regulations of the Code of Ordinance of Key West, Florida.

Attachments: Planning Package

Discussed

7 **Easement - 524 Duval Street (RE# 00009800-000000)** - Applicant seeks an easement to repair and maintain existing encroachments for a contributing historic commercial building which encroaches two-hundred and ninety (290) square feet on the City-owned right-of-way adjacent to Duval Street for a property located within the Historic Residential Commercial Core (HRCC-1) zoning district, pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: Planning Package

Discussed

Reports

Adjournment - 10:42 A.M.