MEMORANDUM

Date: September 3, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Bridget J. Flores
Director of Human Resources

Subject: **25-4233 – September 2025 Employee Service Awards**

Introduction

City Manager and Department Head recognition of employees' years of service at monthly City Commission meetings.

Background

Studies show that organizations providing special recognition of service anniversaries experience increase employee morale, engagement, productivity, and commitment. In recognition of dedicated service, full time employees receive awards for their years of service beginning in their fifth year of employment and at each 5-year interval.

Each month Human Resources will provide a list of recipients celebrating milestones and send an invitation to the employee and department head to attend the Commission meeting. Presentations will be made to employees during the morning session of the City Commission meeting. In June 2023, the City Manager tasked the Human Resource Director to update the current Service Award Program.

Procurement

Procurement for FY25 was secured with the Human Resources Funding (0011302 5134800) for projected milestone anniversary employees.

Recommendation

The City Manager's Office recommends approval of the following City Employees Service Award:

5 Years Service	
Steven Balmes	Port & Marine Operations
10 Years Service	
Bernard Simmons	Community Services
20 Years Service	
Jean Cine	Parking