City of Key West
Special Event Permit Application

For assistance in filling out this application, please contact the City at (305) 809-3881 or via email at: event_request@cityofkeywest-fl.gov

Event Name: Mote Marine Lab's Ocean Fest

Location: Truman Waterfront Park

Event Date(s): 4/25/2026 Saturday Event Hours: 11-4 PM

Set-Up Date: 4/24/2026 Set-Up Time: 9-11 (25th) 24th all day

Break-Down Date: 4/25/2026 Break-Down Time: 4-5 PM

Number of Expected Attendees: 1,000+ Is the Event Open to the Public: Yes ☑ No ☐

Event Description: Provide a narrative description of the full scope of the event with as much detail as possible in the box, use additional sheets as needed. For multiple sub events, specify date and time range of each.

Mote's Ocean Fest is a free, family friendly event with live music, food trucks, a Kid's Zone & artisan & non-profit vendors. All proceeds come back to support coral reef research & restoration in the Florida Keys.

EVENT ORGANIZER INFORMATION

Company or Organization Name: Mote Marine Lab

Name: Taylor Berard Phone number: (813) 428-2520

Mailing Address: 24244 Overseas Hwy

City: Summerland Key State: FL Zip: 33042 Email: TBerard@mote.org

Tax ID / EIN#: 59-0756643 Event Website: mote.org/oceanfest

SECONDARY CONTACT INFORMATION

Name: Kelly Fletes Phone number: (305) 745-2729 ; 700

Company or Organization Name: Mote Marine Lab

Email: KFletes@mote.org

SPECIAL APPROVAL REQUIREMENTS (IF APPLICABLE)

Noise Exemption Required: Yes ☒ Complete Supplement A No ☐

Non-Profit Applicant or Benefit: Yes ☒ Complete Supplement B No ☐

Alcoholic Beverages Sold/Served at Event: Yes ☒ Needs City Commission Approval No ☐

Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission through Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must have a liquor license and provide liquor liability insurance.

INITIALS REQUIRED

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

1. **Application Form:** All Applicant(s) must fill out the City of Key West (City) application form provided to you by the Office of the City Manager. All applications are subject to approval at the discretion of the City Manager and/or City Commission and must in the Office of the City Manager 60 days prior to the event.

   Applicant Printed Name: Taylor Berard **Signature:** [signature]

2. **Liability Insurance:** Applicant(s) will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

   Commercial General Liability with minimum limits of $1,000,000
   Business Automobile Liability with minimum limits of $1,000,000
   Statutory Workers' Compensation Coverage
   Employers Liability with minimum limits:
   - $1,000,000 injury by accident
   - $1,000,000 injury by disease
   - $1,000,000 Policy Limits – Each Employee

   If alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the permittee will be required to maintain Full Liquor Liability coverage with minimum limits to $1,000,000. Host Liquor Liability coverage will not be acceptable. If the permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

   The City of Key West shall be named as an "Additional Insured" on the permittees commercial general liability policy.

   Applicant Printed Name: Taylor Berard **Signature:** [signature]

3. **Indemnification:** The applicant shall indemnify and hold the City to harmless from all losses, claims, damages, liabilities, and expenses which maybe incurred by the City or which may be claimed against the City by any person, firm to the person or property f any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

   Applicant Printed Name: Taylor Berard **Signature:** [signature]

4. **ADA:** All special events are required to comply with the Federal Americans with Disabilities Act which requires access to all areas in services provided by the special events. Organizers must ensure that all aspects of their event meet the requirements.

Applicant Printed Name: Taylor Berard **Signature:** [signature]

5. **Notifying:** Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Applicant Printed Name: Taylor Berard **Signature:** [signature]

6. **City Services Pricing:** The organizer or sponsor of any special event which requires the provision of additional extraordinary support services by police, fire, and administration or other city department shall pay to the city the cost of such services. A nonrefundable down payment of 10% of all cost, as estimated by the city manager, shall be made to the city either by certified check or credit card at least 10 days prior to the special event.

Applicant Printed Name: Taylor Berard **Signature:** [signature]

7. **Payment Terms:** The City Manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the City Manager, or if no such deadline is established, then within 30 days after the event the City may impose an interest charge on the amount due at the rate of one and one-half percent (1.5%) per month.

Applicant Printed Name: Taylor Berard **Signature:** [signature]

Event Screening Questionnaire

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

The following questions will determine the correct application supplements that will be required for your event. Any permit or license may be revoked if there has been misrepresentation in the permit or license application with respect to the nature and location of the activity. If you answer "Yes" to any question next to a Supplement, that Supplement must be submitted with this application.

VENDOR SALES		
1. Will ANY alcoholic beverage be sold or served?	Yes ☒ Needs City Commission Approval	No ☐
2. Will ANY food be prepared or served?	Yes ☒ Complete Supplement C	No ☐
SAFETY	**IF YES, COMPLETE REQUIRED FORMS**	
3. Will your event involve ANY of the following? Cooking Onsite, Compressed Gases or Flammable Liquid (used or stored), Fog Machine/Smoke Machine/Bubble Machine, Generators, Open Flame (fire juggling, bonfire, etc.) Pyrotechnics/Special Effects, Lasers, Confetti, Vehicle or Motorcycles	Yes ☒ Complete Supplement C	No ☐
4. Will your event involve ANY of the following tents or structures? Tents, Booths, Canopies or Podiums, Viewing Stands and Bracing, Stages, Risers or Air Support Structures	Yes ☒ Complete Supplement D	No ☐

STREETS & SIDEWALKS	IF YES, COMPLETE REQUIRED FORMS	
5. Will your event require a stationary street closure (Block Party, etc.) or block the sidewalk?	Yes ☐ Complete Supplement E	No ☒
6. Will your event require a moving street closure (e.g. Race, Bike Rally, Parade)?	Yes ☐ Complete Supplement E	No ☒
7. Will your event require parking restrictions (i.e. clearing cars for the parade)?	Yes ☐ Complete Supplement E	No ☒

CITY PROPERTY	IF YES, COMPLETE REQUIRED FORMS	
8. Will your event take place in a City-owned Park, Will Recreation Center, or Truman Waterfront?	Yes ☒ Complete Supplement F	No ☐

The applicant does acknowledge and hereby affirms that any and all information of this application and all of its supplements are accurate to the best of their knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason for an injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City their agents or employees.

☑ By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature. Date 6/23/2025

City of Key West | 1300 White St. Key West, FL 33040 | (305)809-3881

...and all environmental cleanup, restoration, fees, fines,

Required – Recycling Plan

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

The City of Key West is committed to increasing the collection of recycled materials and needs your help to accomplish this. As the Event Organizer, you need to encourage your vendors to participate in the separation of solid waste and recyclable items by providing the adequate number and type of collection receptacles.

RECYCLING POINT OF CONTACT

Name Waste Management Phone Number (305) 809-3759

Email recycle@cityofkeywest-fl.gov Number of people dedicated to recycling 3-5

INITIALS REQUIRED

1. **NON- ACCEPTABLE WASTE:** No Plastic Bags, plastic cutlery, plastic straws, plastic cups, or polystyrene are allowed at events.
2. **RECYCLING FEE**: The Fee (see Fee Schedule) must be submitted prior to the event. You can earn all or part of this fee back by participating in the City Recycling Program.
3. **ACCEPTABLE RECYCLABLES:** The primary items will be Aluminum Cans, Plastic Bottles, Cardboard, and Glass Bottles. But additional items can include Food and Beverage Cartons, Regular paper, Magazines and Program Handouts.
4. **CONTAMINATION**: I understand that recycle bins with contamination above 15% will result in not being able to earn back all or part of the Recycling Fee.

RECYCLING TIMELINE

Two Weeks (Self filling)

BEFORE EVENT:

1. Arrange Trash/Recycling through Community Services (305-809-3759).
2. Get approval for educational signage needed to inform customers/event goers of recycling and garbage rules/locations during the event. Request standard signage or submit unique designs for approval through recycle@cityofkeywest-fl.gov

Due Date (Self filling)

DAY OF EVENT:

1. Place Recycling/Garbage containers in pairs throughout venue, at approximately every 30 feet throughout the event.
2. During the event ensure that recycle bins are free from contamination. Pull full bags, replace with a new liner, and stage full bags only at pre-arranged sites.
3. At end of event, remove all signage, and return if borrowed from City. Place all trash/recycling containers pre-arranged pick-up location.

Due Date (Self filling)

TRASH/RECYCLING REPORT:

1. City Community Services will supply a report detailing the amount of materials collected for recycling by weight, volume, or count and report on contamination levels.
2. After the report is generated, the results will be shared with the event organizer and event vendors, or by contacting recycle@cityofkeywest-fl.gov.

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11. Event Organizer is responsible for any and all environmental cleanup, restoration, fees, fines,

Required – Event Transportation Planning

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

Parking and traffic congestion are consistently a concern of Key West residents. It is the City's goal to involve all event planners in traffic reduction as well as management. For more information consult the Special Events Guide.

INITIALS REQUIRED

Communications: Every event is required to provide communications about modes of transportation that will reduce vehicle traffic. These actions include:

1. Website(s)
2. Email
3. Ticketholders
4. Social Media

Opportunities: Large Events are required to explore opportunities to help minimize traffic congestions and parking issues. Your event will be more successful by encouraging alternate transportation or utilize transit friendly alternatives. Check opportunities you will explore.

- ✓ Encourage Walking
- ✓ Encourage Biking
- ___ Providing Bike Security with Valet
- ___ Include Ride Service with VIP Passes
- ___ Provide Pre-Sale parking only
- ___ Premium parking prices
- ___ Partner with Transit System/Buses
- ___ Partner with Transit Friendly Hotels
- ✓ Partner with Restaurants/Bars
- ✓ Partner with Rideshare/Taxi Companies
- ___ Implement Shuttles
- ___ Other: _____

If Event Organizers or Vendors desire to utilize metered parking spaces or lots, payment will need to be made to the City. The following fees apply for events that wish to use or reserve parking areas. All existing parking ordinances apply to special events.

Parking Type	Fees and Rules*	No. of Parking Spots Requested	No. of Days Needed	Total Parking Cost
Residential Permit Spaces	Not allowed			
Unmetered Street Parking	No Cost			
Park N Ride Garage	$40/day			
Metered Street Parking	$20/day			
Truman Waterfront Park	$20/day			
Smathers Beach	$20/day			
Angela Firehouse Parking Lot	$20/day			
Simonton Beach Parking Lot	$20/day			
Ferry Terminal Parking Lot	$20/day			
Historic Bight Parking Lots	$40/day			
Mallory Square Parking Lot	$48/day			
**Modification of rates or parking waivers can only be approved by City Commission.*			**Total**	

Total Parking Cost shall be calculated using this table and accounted for in the Event Fee Schedule.
For more information, contact John Wilkins, Parking Director at (305) 809-3855.

Required: Event Site Map / Layout

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

Using the legend below, please illustrate your event to the best of your ability.
If it is a single site event only one site layout is needed. If the event includes multiple streets, a second map showing the Impacted Streets for the entire area is needed.

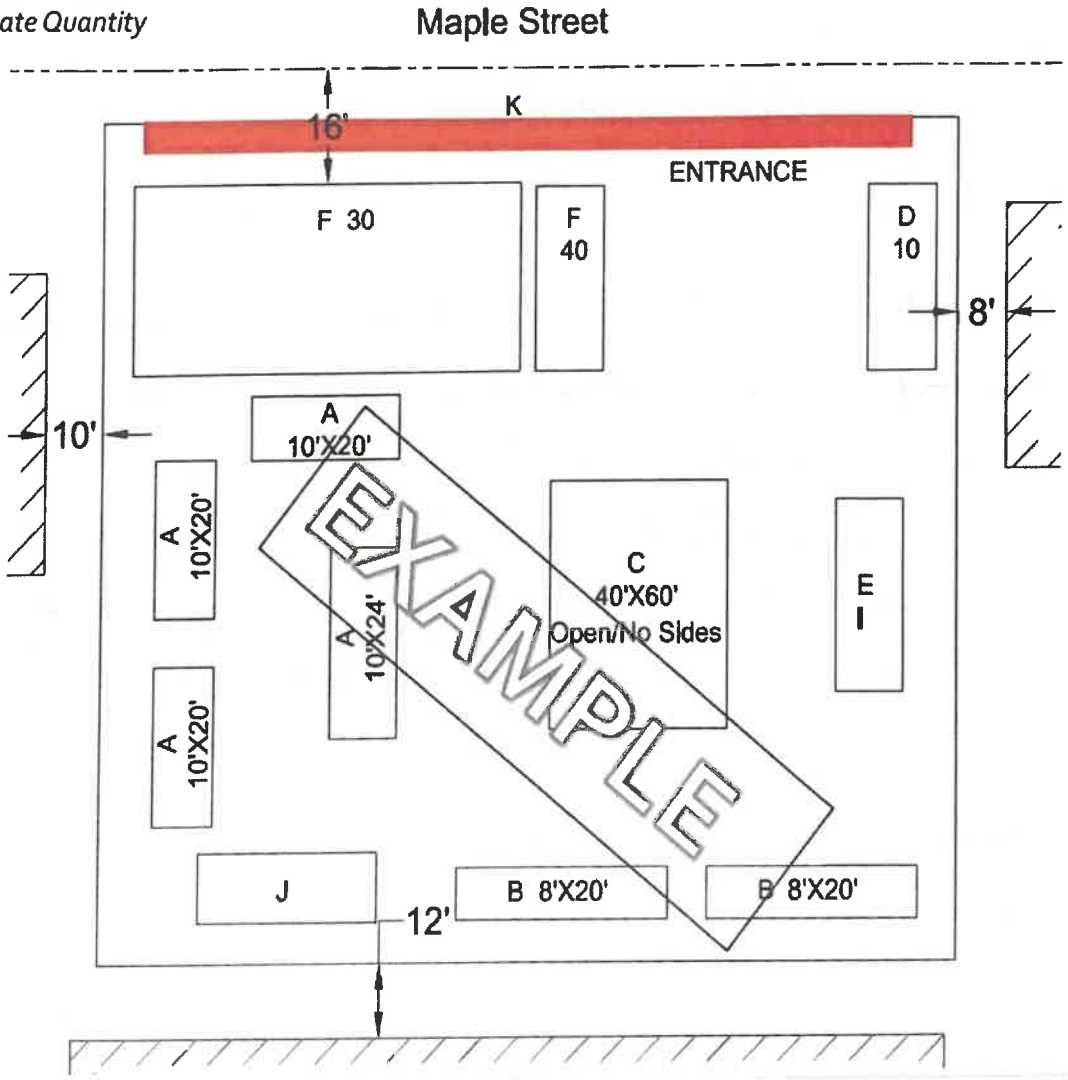
INITIALS REQUIRED

YB Attach Site Map Layout _____ Attach Impacted Streets Map

Event Site Map Layout Legend:

A. Food/Bev. Vendor Tents*	F. Car Parking**	K. Podiums
B. Merchandise Vendor Tents*	G. Bike Parking**	L. Fire Lane (RED LINE)
C. Seating Tents*	H. Roads Closed	M. Label Street(s)
D. Toilets **	I. Stage Area	N. Other: _____
E. Amplified Music	J. Bounce House	O. Other: _____

* *Indicate Tent sizes*
** *Indicate Quantity*



Special Event Permit Application — Supplement A - Noise

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

Excerpt from City Code Sec. 26-192 - Unreasonably excessive noise prohibited

Noise limitations - Within a core commercial district as defined in this article, the maximum dBA and dBC sound levels permitted on any property located therein shall be as follows:

The average measurement taken between ten (10) and twenty (20) seconds shall be no greater than the maximum levels set out below. The measurement shall be taken from the sound source property line, or individual lease boundary in the case of property which has been subdivided by the execution of individual leases, of the noise generating property at a location that is closest to the complainant's property line:

a. Eighty-five (85) dBA or ninety-four (94) dBC between the hours of 11:00 a.m. and 2:59 a.m. b. Seventy-five (75) dBA or eighty-four (84) dBC between the hours of 3:00 a.m. and 10:59 a.m.

In any residential or commercial district as defined in this article, a decibel meter shall be used for a complaint of unreasonable noise made at or within 100 feet of the property line of the sound source. The decibel reading shall be made at the location of the complaint. The investigating officer shall issue a citation for unreasonably excessive noise, unless in his judgment a warning is sufficient to cease the violation. There shall be no more than a total of one warning per offending person or establishment.

Events that expect to exceed decibel levels set for their area must get a Noise Exemption from the City Commission. Noise Exemptions cannot be issued for the same location within 60 days of the last noise exemption approval.

Describe the Potential Noise Sources: Music - daytime island bands Sound by Art of Sound

Do you wish to apply for a Noise Exemption? Yes ☒ Need City Commission Approval No ☐

INITIALS REQUIRED

1. Applicant(s) has reviewed the City Code regarding Noise limitations and understands that an exemption from the noise control ordinance requires approval from the City Commission. Applications for noise exemptions must be received 30 days before the event
2. The processing fee for the application is $93.88, due upon submission of application. Include this fee in the Special Event Fee Schedule.
3. Notice of the City Commission's proposed action on a Noise Exemption shall be published in a newspaper of general circulation at least five days prior to the date of the Commission meeting, as well as mailed to all property owners and occupants located within a 100-foot radius of the proposed event. The applicant is required to pay for the newspaper advertisement.

For more information on Noise and Noise Exemptions, consult the Special Event Guide and read the City Code Section 26-192

Special Event Permit Application Supplement B – Non-Profit Verification

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

Non-Profit Organization Name Mote Marine Laboratory & Aquarium

Tax ID/EIN # 85-8012647552C-5 Representative Taylor Berard

Purpose of Organization Marine Research & Ocean Conservation

Phone (813)428-2520 Email TBerard@mote.org

How will the nonprofit proceeds/donations, after payments of direct necessary expenses be used?

Proceeds go directly to Mote's Coral Reef Research & Restoration

INITIALS REQUIRED

1. **Services Waived:** The first $1,000.00 of costs as specified in Section 6-26 (d) of the Code of Ordinances may be waived for any Event Organizer or Sponsor organization which qualifies as a tax-exempt Non-profit organization according to State or Federal law. Acceptance of this waiver by such Event Organizer or Sponsor organization shall render the Special Event a public accommodation subject to Human Rights provision of Section 38-225.
2. **Approval**: Supplement B must be reviewed and approved for Non-profit waivers to be granted. Neither Completion nor Submission of this form guarantees a waiver will be granted.
3. **Monies Received:** Within 30 days of the event completion the Event Organizer agrees to submit to the City Commission a letter from the Non-profit Organization receiving the waiver stating the amount of monetary donation received from the event.
4. **Accounting**: Within 90 days following the Special Event, the Event Organizer or Sponsor organization will ensure that the Non-profit organization receiving the waiver submits to the City Commission an accounting of expenses and revenues incurred and generated during the event.

SIGNATURE AND ATTACHMENT REQUIRED

I hereby certify that the above-named Non-profit organization is a bona fide, in good standing, domestic civic, educational, charitable, fraternal, or religious organization under the laws of the State of Florida or with proper tax exemption status with the Internal Revenue Service; that the organization is the actual sponsor of the event described and that all the proceeds from the event, after necessary direct expenses, will be used for civic, educational, charitable or religious purpose.

I further certify that the answers to the above questions are correct and complete to the best of my knowledge and belief. I also understand that any organizations who fraudulently seek exemption shall be subjected to civil and criminal penalties provided for in Florida Statutes.

Provide a copy of your organization letter issued by the I.R.S. or Secretary of State verifying tax exempt status.

☒ By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature. Date 7/9/25

Supplement C – Food & Safety

Event Name: Mote's Ocean Fest Event Date: 4/25/26

This section will be reviewed by the Key West Fire and Police Departments to determine what safety checks and security needs may be required at the Special Event. The Fee Schedule may be revised based on requirements that may be deemed necessary.

Please contact the following City representatives before completing your application:

Fire Department and EMS – Chief Alan Averette (305) 809-3938
Police Department – LT Joseph Tripp (305) 809-1027

More information on Safety requirements can be found in the Special Event Guide.

EVENT ACTIVITIES – Check all that apply to the Special Event

Cooking:

- ✓ Deep Frying / Open Flame
- ✓ Charcoal Grill
- ✓ Gas Grill
- ✓ Food Warming Only
- ✓ Catered Food

Alcohol To be Served By

- ✓ Existing Licensed Establishment
- ✓ Commercial Licensed Vendors
- ✓ Non-profit Licensed Vendors

Electrical Power

- ✓ Generator
- ✓ 110AC / Extension Cords
- DC Power

Structures:

- ✓ Stages / Risers / Canopies
- Viewing Stands / Bracing
- ✓ Seating
- Air Supported Bounce House
- ✓ Tents Greater than 200 SF

Other

- Road Closure
- Fog/Smoke Machine
- Bubble Machine
- Pyrotechnics
- Special Effects
- Open Flame
- Lasers
- Confetti
- Vehicle/Motorcycle Demo

INITIALS REQUIRED

JB 1. **Alcohol:** Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission by Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager. Applicant must have a liquor license and provide liquor liability insurance.

JB 2. **Cooking Safety:** If cooking, a KWFD Fire Watch must be provided and fire extinguisher(s) with a minimum rating of 3A40BC shall be provided near cooking equipment.

JB 3. **Sidewalks:** Structures must not interfere with pedestrian movement on the sidewalk. The Special Event Site Plan must show a minimum setback of six (6) feet from the property lines.

JB 4. **Special Event Site Map**: Indicate where structures, tents, stages, cooking equipment, etc. will be located. The layout must also identify distances to the nearest buildings and property line. If seating will be provided, show seating/chair arrangement.

JB 5. **Cooking Oil:** Cooking oil must be disposed of properly. Vendors found dumping cooking oil improperly will result in forfeiture of a portion of the Event deposit.

Special Event Permit Application — Supplement D – Tents & Structures

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

This section will be reviewed by the Key West Fire and Police Departments to determine what safety checks and security needs may be required at the Special Event. The Fee Schedule may be revised based on requirements that may be deemed necessary.

Please contact the following City representatives before completing your application:

Fire Department and EMS – Chief Alan Averette (305) 809-3938
Police Department – LT Joseph Tripp (305) 809-1027

Provide copy of Event Site Map/Layout Yes ☑ No ☐

TENTS

Total Number of Food/Beverage Vendor Tents: 5-10

Total Number of Merchandise Vendor Tents: 50

Total: 55-60

Tent Supplier Name Four Star Rentals Contact Number 305-294-7171

Size & Type of Tents: 10 x 10 ft (3) vendor tents 10 x 20 ft (2) 15 x 15 (1) & 20 x 80 ft (1) seating tent

Provide Certificate of Flame Resistance/Retardant for Tent Fabric. Yes ☑ No ☐

Will there be any combustibles or flammable liquids under the tent? Yes ☐ No ☑

Will the sides of the tent be used? Yes* ☐ No ☑
**Exit plans must be indicated on Site Map Layout.*

STRUCTURES

What structures will be erected? Stage for live music

Will structures be erected on any part of a street or sidewalk? Yes ☐ No ☑

For each structure, note number of footings, weight and dimensions (L/W/H) below:

Art of sound stage
10 x 20 ft

Special Event Permit Application N/A Supplement E – Street Closure

Event Name: Mote's Ocean Fest Event Date: 4/25/26

STREET CLOSURE INFORMATION

Street(s) to be closed _____ Block/Address Number(s) _____

Cross-Streets: between _____ and _____

Closure Date(s) _____ Time _____ AM/PM to _____ AM/PM

INITIALS REQUIRED

____ 1. **Non-Profit Inclusion:** Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a Non-profit organization. When an Event Organizer proposes a Special Event that will cause the closing of a city street or other public right-of-way, the Event Organizer must donate at least 25% of the Event Organizer's gross revenues or $1000.00, whichever is greater, to at least one Non-profit organization. The Event Organizer must designate the Non-profit organization(s) on the application for the event. Each named Non-profit organization must provide the City Manager with a letter of agreement with the Event Organizer.

____ 2. **Consent:** The Event Organizer must have neighboring businesses sign a petition of no objection to the street closure. A template consent form can be found in the Special Events Guide.

____ 3. **ADA Restrooms**: Whenever the Event Organizer of a Special Event provides temporary bathroom facilities within the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

____ 4. **Insurance:** Typical insurance policies may not provide coverage for accidents that may occur off private property and in the City Right-of-way. Events taking place within City Right-of-Way require insurance in the amount of $1M – liability and $2M – aggregate.

____ 5. **Public access:** Pedestrians must be allowed access to the closed area free of charge.

____ 6. **Emergency Access:** The closed street/roadway will immediately be available for emergency vehicles and vehicles within the close block.

SIGNATURE REQUIRED

We the undersigned, agree to save and hold harmless, the City of Key West from all cost and damage to any person and/or property which is caused by any activity, condition, or event arising out of temporary use of the above street for the purpose of this Special Event.

☐ By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature. Date _____

Special Event Permit Application

Supplement F – City Property

Event Name: Mote's Ocean Fest Event Date: 4/25/2026

A list of City Properties that are available for event use, their amenities and Use Fees are listed in the Special Event Guide.

Which City Property do you wish to use? Truman Waterfront Park

Which Area(s) of the City Property do you wish to use? Lawns in front of splashpad

Will Utilities be required (Water and/or Electricity)? Yes ☒ No ☐

INITIALS REQUIRED

1. The City makes no guarantees that the requested City Property and Area will be available on the dates requested. Submitting this application acts as a request, not a guarantee.
2. Events taking place on City Property require insurance in the amount of $1M – liability and $2M – aggregate.
3. Applicants wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager. Event Organizer must first have obtained a liquor license and liquor liability insurance.
4. Prior to use of the requested facility, the applicant must provide a refundable deposit and a nonrefundable payment for use of the City Property, as determined by the Fee Schedule. This payment shall be delivered to the City Manager's Office at 1300 White St., Key West, FL 33040 at time of application. All checks shall be made payable to City of Key West.
5. All utility use must be coordinated through City of Key West. Any modification to utilities to support the activity will be at the sole cost of the Event Organizer and must meet City Codes. Utilities used by the Event Organizer will be charged at current rates or agreed upon method.
6. Ingress/egress by the Event Organizer shall be coordinated with the City of Key West.
7. The City property used must be maintained in an orderly and neat condition. City of Key West may request Event Organizer to improve conditions of site within reason if conditions become unacceptable.
8. No trash may be left on site. Use of City of Key West dumpsters is not authorized unless prior approval is obtained from the City Manager.
9. No alcoholic beverages/non-prescription drugs or food may be brought onto or sold on Truman Waterfront without prior approval from the City Commission.
10. No hazardous material or waste shall be used or stored on the premises without submitting a Hazardous Waste Handling and Spill Plan to the City of Key West.

11. Event Organizer is responsible for any and all environmental cleanup, restoration, fees, fines, etc. associated with the activity and shall put in place any and all measures to eliminate environmental contamination to the City Property that may be caused by the Event activity.

12. All trash (including waste oil) and equipment including portable toilets and trailers shall be removed no later than close of business of the last day of the event. Event Organizer should plan accordingly. City of Key West may impose additional fees for use of City Property beyond usage dates.

INITIALS REQUIRED for Truman Waterfront Property

For Use of Truman Waterfront, the Event Organizer is subject to the following additional provisions:

13. Event Organizer is responsible for obtaining necessary permits required by any other agencies pertaining to this Special Event such as Federal, State, Local, Coast Guard, Navy, Marine Sanctuary, etc. and is responsible for providing proof of permit prior to entering into an agreement with the City of Key West.

14. Event Organizer must take part in pre- and post-activity walk-through inspections with the City of Key West point of contact, or designee.

15. Event Organizer must provide the City of Key West with a detailed schedule for activities.

16. City of Key West personnel shall be always allowed access to the site.

17. Event Organizer shall provide sufficient personnel to ensure proper and safe operation of the activity.

18. Event Organizer may not stay overnight on Truman Waterfront without prior approval from the City of Key West.

19. Any use of NOAA property or seawall must be coordinated with directly with NOAA.

20. Unfettered access to Navy, NOAA and State Park property must be maintained at all time

21. Use of the inner basin for any activities is not authorized.

Splash Pad
Truman Waterfront Park
Mote's Ocean Fest
A COMMUNITY CELEBRATION
Key West
KID ZONE
VENDORS
FOOD TENT
STAGE
KEYS ENERGY BUCKET RIDES
CHECK IN
FOOD & BEVERAGE VENDORS

0000155 06/16/22

FLORIDA

Consumer's Certificate of Exemption

DR-14
R. 01/18

Issued Pursuant to Chapter 212, Florida Statutes

85-8012647552C-5	08/31/2022	08/31/2027	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

MOTE MARINE LABORATORY INC
1600 KEN THOMPSON PKWY
SARASOTA FL 34236-1004

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA

Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Detail by FEI/EIN Number

Florida Not For Profit Corporation
MOTE MARINE LABORATORY, INC.

Filing Information

Document Number	713693
FEI/EIN Number	59-0756643
Date Filed	11/21/1967
State	FL
Status	ACTIVE

Principal Address

1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Changed: 01/26/2001

Mailing Address

1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Changed: 01/26/2001

Registered Agent Name & Address

Allen Schultz, Deborah E
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Name Changed: 06/07/2020

Address Changed: 01/26/2001

Officer/Director Detail

Name & Address

Title Treasurer

Collins, Scott
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title President

CROSBY, MICHAEL P
1600 THOMPSON PARKWAY
SARASOTA, FL

Title Chairwoman

STUART, SANDRA
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title VC

Swan, Hobart
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title Asst. Secretary

Allen Schultz, Deborah E
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title Secretary

Economos, Andrew, Dr.
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Annual Reports

Report Year	Filed Date
2023	02/06/2023
2024	01/16/2024
2025	01/22/2025

Document Images

01/22/2025 -- ANNUAL REPORT	View image in PDF format
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02/06/2023 -- ANNUAL REPORT	View image in PDF format
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02/09/1995 -- ANNUAL REPORT	View image in PDF format

THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Mote Marine Lab
Mote Marine Lab's Ocean Fest
Saturday, April 25, 2026
Truman Waterfront Park

I **Taylor Berard** being authorized to act on behalf of and legally bind **Mote Marine Lab** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Holly Stanton
Print Name

8/5/2025
Date

Signature of Applicant

Taylor Berard
Print Name

8/5/2025
Date

Special Event Permit Application

Department Approvals

Event Name: Mote Marine Lab's Ocean Fest Event Date: 4/25/2026

Department	Signature / Restrictions / Conditions
Special Events Manager	Kelli Funkhouser
Code Compliance	Chris Counsellor
Engineering	Doug Bradshaw
Fire Department	Dereck Berger emailed Conditional Memo
KW DOT	
Parking	
Police Department	JT
Port & Marine Services	Steve McAlearney
Property Management	
Community Services	
Utilities	M. Willman
Risk Management	Applicant will provide COI once approved
Other	

Kelli Funkhouser

From: Joseph Tripp
Sent: Monday, August 4, 2025 10:51 AM
To: Kelli Funkhouser
Subject: RE: Events for 4.25.26

Maybe two, since theyre selling alcohol.

From: Joseph Tripp
Sent: Monday, August 4, 2025 10:49 AM
To: Kelli Funkhouser <kelli.funkhouser@cityofkeywest-fl.gov>
Subject: RE: Events for 4.25.26

We can handle. Its just one officer for the Mote event.

From: Kelli Funkhouser <kelli.funkhouser@cityofkeywest-fl.gov>
Sent: Thursday, July 31, 2025 2:45 PM
To: Joseph Tripp <jtripp@cityofkeywest-fl.gov>; Bradley Lariz <blariz@cityofkeywest-fl.gov>; Jason Castillo <jcastillo@cityofkeywest-fl.gov>; Nick Revoredo <nrevoredo@cityofkeywest-fl.gov>
Cc: Sean Brandenburg <sbrandenburg@cityofkeywest-fl.gov>
Subject: Events for 4.25.26

Mote Marine Lab is requesting to have Mote's Ocean Fest on Saturday, April 25, 2026 at Truman Waterfront Park. Mote likes to have their event the Saturday after Earth Day (Wednesday, April 22.)

April 25 is also the last day of Conch Republic Days, so I assume the Bed Races and the Brawl on Duval will be happening again on that day.

Would you be able to support all 3 events? I wanted to check before I start working on it.

Thanks!

Kelli Funkhouser
Special Events Manager
City of Key West
Office: 305.809.3881
kelli.funkhouser@cityofkeywest-fl.gov

THE CITY OF KEY WEST
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Mote's Ocean Fest Tberard@mote.org

From: Lieutenant Dereck Berger

Date: 8/5/25

Reference: Mote's Ocean Fest

This office reviewed the special event application for the Mote Marine Ocean Fest to be held at Truman Waterfront on April 25,2026. 11am-4pm.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- **Event organizer is responsible for EMS rescue Gator personnel @ $75.00 an hour per person (2). 1 Fire Inspector/EMT & 1 FF/Paramedic They will be present for the entire event to conduct a Fire Safety Watch & and respond to any medical calls for the event.**
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance, please contact me.

Dereck Berger
Lieutenant/Inspector
Key West Fire Department
1600 N. Roosevelt Blvd
Key West, Fl. 33040
Office 305-809-3917
Dereck.berger@cityofkeywest-fl.gov
Serving the Southernmost City

KEY WEST FIRE

Key West Fire Department

Office of the Fire Marshal

Jason Barroso, Fire Marshal
Tim Anson, Capt. / Fire Inspector
Tommy Bouchard, Capt. / Fire Inspector
Dereck Berger, Lt. / Fire Inspector
Michael Anderson, Lt./ Fire Inspector

1600 N. Roosevelt Blvd.
Key West, FL 33040
Phone: (305) 809-3933

Fax: (305) 293-8399

Food Booth and Vendor Regulations

Vendor Booth Construction and Location

1. Each vendor booth shall have at least one exit way, minimum 3 feet wide by 6' height (booth frame shall not intersect exit path).
2. A 60-inch clearance shall be maintained between the cooking surface and any combustible canopy.
3. All hydrants must maintain 5' clearance on each side to allow fire department access.
4. **Each vendor shall stay within their assigned area, equipment and supplies shall not be staged outside their allotted space. ie: sidewalks, exit ways.**

Butane or Propane equipment:

1. Shut-off valves must be provided at each fuel source.
2. Tanks must be protected from damage and secured in an upright position and must be located at least 5 feet apart from each other.
3. No storage of extra butane or propane tanks in booth.
4. Tanks not in use must be turned **OFF**.
5. Unused fuel cylinders shall be stored in a secured position. Unused cylinders must be located 50 feet away from all combustibles.

All compressed gas bottles, flammable or non-flammable shall be properly secured to prevent accidental tipping over.

Electrical Power:

1. Generators shall be placed in locations approved by the Fire Marshal's Office for "special events" use.
2. Refueling of generators is prohibited during event hours. No extra fuel shall be stored during event hours.
3. During approved refueling times, no smoking or open flames are allowed within 25 feet.
4. Extension cords shall be of grounded type and approved for exterior use. Extension cords shall be placed so as not to create a hazard.

Charcoal Cooking:

1. Charcoal cooking must be located in areas away from public access.
2. Charcoal cooking must be 10 feet away from combustible structures and parked vehicles.
3. Coals shall be disposed in metal containers

Deep Fat Frying/Flambé/Open Flame Cooking:

1. Deep fat frying is defined as any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.
2. The cook area must not be accessible by the general public.
3. Deep fat frying equipment must be equipped with a temperature regulating device.
4. Separation must be maintained with a minimum of 3 feet clearance between deep fat frying and flambé or open flame cooking.

Fire Extinguishers:

1. Each cooking booth must be equipped with a fire extinguisher with a minimum rating of **3A:40B:C**. (dry chemical extinguisher)
2. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **3A:40B:C** must not exceed 75 feet.
3. Fire extinguishers must be serviced annually and be tagged accordingly.
4. Each generator must be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. Each cooking booth that is using deep fat fryers must have a **6 Liter Type K** (wet chemical fire extinguisher).

Miscellaneous:

Fire Hydrants – Fire Hydrants must not be obstructed at any time for any reason.

Streets – Parking is limited, therefore, do not leave your vehicle parked where it will block the street in such a manner as to prevent other vehicles from passing.

The above regulations are not inclusive of other general fire safety provisions that may be imposed upon inspection.

Any booth not in compliance will be immediately closed.

Fire Safety Tips

1. Know where the nearest fire extinguisher is located and how to use it.
2. **DO NOT** leave cooking operations unattended.
3. **DO NOT** wear loose fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustibles away from heat sources.
6. Do not spray lighter fluid on briquettes that have been previously ignited.
7. In case of emergency, **DIAL 9-1-1**.

KEYSWIDE CLASSIFIED®

Deadline for KWC Classifieds:
DAILY at 10a.m.
CALL 305.292.7777 ext. 710210
MON. - FRI. until 4p.m.

NOTICE TO ADVERTISERS
In case of errors, please check your ad the first day it appears. In the event of an error, we are responsible for the first incorrect insertion of an ad. The Citizen does not assume responsibility for any reason beyond the cost of the ad itself.

CANCELLATIONS
All word ad rates are placement fees and non-refundable (for frequency days cancelled). Ads may be removed from the publication with placement fee remaining.

NOTICE TO CONTRACTORS
Monroe County requires that Contractors that advertise must include their permanent certificate of competency number. If you have questions concerning requirements, please call the Monroe County Building Department at (305)289-2564.

Houses Lower Keys Unfurnished

28R/2BA RAMROD KEY, MM27 On canal, fenced yard, W/D, $3000/month with LAS to be negotiated. Utilities included. Available now. Email: ngcm1119@aol.com or Call (786) 649-9833

Houses Upper Keys Unfurnished

2 BR/1BA KEY LARGO MM 105 On the water, large screened patio, W/D cent A/C, workshop/shed, 70ft of dock with boat ramp. 2 lots from the open Bay. $2500/mo. Call 305-619-5389

Apts Lower Keys Unfurnished

PRIVATE EFFICIEY
UTILITIES INCLUDED In concrete block house on Stock Island Full bath,1 DSP, new 12K A/C, ceiling fan, stove, refrig, microwave, W/D on premises, 1 adult non-smoking adult only, 1 mature pet possible, $2000/mo. F/L/S. 1 year lease. Call (678) 520-0070

Business Rentals

-828 White Street #3 For Lease - 54,500 Small Office space
-24931 Overseas Highway - $1,295,000
-1900 Staples Ave - $895,000 Mixed Use Opportunity
- 818 Elizabeth Street - 9 Units-Multi-Family
-828 Josephine Parker Dr.-Small Offices 175 - 330 Sq.Ft. available
-34782 Overseas Hwy - $798,000
-3108 Flagler Ave & for Lease 1,48 SF of commercial space - 14,255 Per Month Plus NNN
-81 Ft. Keys Team GardnerFangley 305-902-2447 keyscoastgate.com

Help Wanted Lower Keys

LOST WEEKEND LIQUOR STORE *Liquor Store Clerk* Has part-time position available for Day Shift with possible F/T. Start immediately Apply at 427 Caroline Street.

LIST YOUR LEGAL NOTICES!

FOR MORE INFORMATION CALL 305.292.7777 EXT. 722

Follow us. @KeysCitizen @KeyWestCitizen

Proud to be your trusted news source.

Help Wanted Lower Keys

ASSISTANT COUNTY ATTORNEY
Monroe County Attorney's Office

Live and work in the Florida Keys. The Monroe County Attorney's Office is accepting applications for an Assistant County Attorney position. Experience with government procurement, federal & state grants, labor and employment law, and/or civil litigation will receive priority consideration.

Membership in good standing with The Florida Bar is required. Board Certification in City, County, and Local Gov't Law or other related field is preferred. The office employs four (4) levels of assistant county attorneys, ranging from Assistant County Attorney I (entry-level) to Senior Assistant County Attorney (20+ years of experience with at least 15 years representing a Florida local govt. entity), with salaries ranging from $100,199 to $238,968, depending on experience and qualifications. Monroe County offers an excellent benefits package and is a member of the Florida Retirement System (FRS).

To view job descriptions and apply, visit: www.MonroeCounty-FL.gov/JOBS

Please submit resume and representative writing sample along with application.

Questions? Contact Human Resources at HumanResources@MonroeCounty-FL.gov or at 305-292-4554.
Deadline – Open until filled. E.O.E.

Help Wanted Upper Keys

CBT

NOW HIRING
Accounting Person
Must have experience with Excel. We will train the right person with further accounting skills

Located in the Upper Keys
Send resume to:
admin@cbtconstruction.com
or call 305-852-3002

Furniture

YOUR BEST REST OUR BEST DEALS!
Just Beds of Key West

Twins starting @ $199
Fulls starting @ $249
Queens starting @ $299
Kings starting @ $749
All in Stock

Lowest priced bedding in The Keys
305-916-5858
Open daily, M-S, 10-5
Sun. 11-4. Habana Plaza
3128 Flagler Ave, Key West
(Next to BOA)

Clothing/Jewelry

ALTERATIONS - FIT OR FIX
Excellent Seamstress Tailoring & Bask in Beauty Local Art Gallery
510 Fleming st., 305-395-9065

Antiques Collectibles

Wanted Coins, Currency Broken or Unwanted Jewelry. Private Collector 305-743-5780.

Hunting & Fishing Supplies

INVASIVE SPECIES REMOVAL OF KEY WEST, LLC.
Got Iguanas? We will deal with your iguana problem. Call or text us at 207-404-6162

Building Supplies

RAINSAVER GUTTER SYSTEMS
When it rains it pours! Need 7" gutters? We have 6" & 7" seamless, Copper specialists. 305-292-2666

SWIMLINE POOL PRODUCTS:
Now stocking the Kona AG pool. Come in & check out the display. 906A Kennedy Dr., Call (305) 294-6402

Appliances

CERTIFIED APPLIANCE & ELECTRONICS
Sales * Service * Installation.
Overseas Market, 2728 N. Roosevelt. 305-296-4066

KOLHAGE'S APPLIANCES
We sell & service all makes & models of appliances from Key West to Marathon. 1706 N. Roosevelt. 305-294-0090

Automotive

FIX-A-DENT of the LOWER KEYS
Mobile service Key West to Marathon. Door ding, dent repair, minor scratches, headlight restoration. David 305-767-3469

Calls For Bids

Invitation to Bid
FKAA-IFB-0029-25

Sealed bids will be received by the Florida Keys Aqueduct Authority electronically via the www.demandstar.com bidding portal, until 2:00 P.M. August 26, 2025, at which time and place they will be publicly read aloud. Such bids shall be for the following:

Purchase of Carbon Dioxide Gas for the Karmit H. Lewin Reverse Osmosis Plant. 1-year Contract, 7000 Front, St. Key West, FL 33040

As contained in documents on file at the office of the Florida Keys Aqueduct Authority, Finance Division, Purchasing Offices, 1100 Kennedy Dr, Key West, Florida 33040. Any questions should be directed to David Jackson, Purchasing Manager in writing via email to djackson@fkaa.com.

The Governing Board of Directors of the Florida Keys Aqueduct Authority reserves the right to reject any and all bids, in whole or in part, to waive any irregularities or informalities in any bid, and to award to any party considered to be in the best interest of the Authority.

Gregory W. Veliz, Executive Director
08/14/25 - KWC
421760 3966962

Invitation to Bid
FKAA-IFB-0030-25

Sealed bids will be received by the Florida Keys Aqueduct Authority electronically via the www.demandstar.com bidding portal, until 2:00 P.M. August 25, 2025, at which time and place they will be publicly read aloud. Such bids shall be for the following:

Purchase of Quicklime – Calcium Oxide, for the FKAA J.R. Dean WTP 1-year Contract, Florida City, FL 33034

As contained in documents on file at the office of the Florida Keys Aqueduct Authority, Finance Division, Purchasing Offices, 1100 Kennedy Dr, Key West, Florida 33040. Any questions should be directed to David Jackson, Purchasing Manager in writing via email to djackson@fkaa.com.

The Governing Board of Directors of the Florida Keys Aqueduct Authority reserves the right to reject any and all bids, in whole or in part, to waive any irregularities or informalities in any bid, and to award to any party considered to be in the best interest of the Authority.

Gregory W. Veliz, Executive Director
08/14/25 - KWC
421760 3966932

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Gregory W. Veliz, Executive Director
08/14/25 - KWC
421760 3966962

NOTICE OF SELECTION COMMITTEE MEETING
FLORIDA KEYS AQUEDUCT AUTHORITY

Microsoft Teams
Thursday, August 14, 2025
10:30am

The purpose of the Selection Committee Meeting is to vote on negotiated terms submitted by Banking Firms in response to FKAA-RFP-0005-25, Invitation to Negotiate a $70MM Non-revolving Line of Credit for the FKAA. The Committee will review the final offers and make a selection.

Additional information is available upon request from David Jackson, Purchasing Manager, 1100 Kennedy Dr., Key West, FL 33040, (305) 295-2244, and djackson@fkaa.com .

This meeting can be attended by the public at the following address:
FKAA J. Pinder Administration Building
1100 Kennedy Dr.
Key West, FL 33040

The meeting can also be attended via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDZlMWM1MjgtZWRlMC00M2Q2LWIzMzEtOTU3NmZhNGI5YjIm%40thread.v2/0?context=%7b%22Tid%22%3a%227f61a77c2-8f1c-4463-bc86-8a450e18bc64%22%2c%22Oid%22%3a%9e2285e29a9e9-6261-4d08-9632-449c7805c472%22%7d

Meeting ID: 275 650 556 162 3
Passcode: M8Rj6J
Or by calling the following number:
850-792-4985
Passcode: 393 875 683#

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the Florida Keys Aqueduct Authority by phoning (305) 295-2244.

Disclaimer: Meeting changes or updates will be posted on www.fkaa.com
08/14/25 - KWC
421760 3966884

Public Notices

Public Notice

The Annual Return of Intercultural Outreach Initiative Inc, is available at the address noted below for inspection during normal business hours by any citizen who so requests within 180 days after publication of the notice of its availability.

Keys Accounting & Tax Service, Inc., 99411 Overseas Highway Unit 4, Key Largo, FL 33037.
Telephone number is 305-451-3464.
President Johann Ole Besserer.
08/14/25 - KWC
423293 3966982

SPECIAL EVENT
(Exemption from Noise Ordinance)
Noise Exemption Application

The following application is for a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances

A copy of each application is on file at the City Clerks Office for public inspection and will be heard at the Commission meeting of Wednesday, September 3, 2025

New Year's Eve Shoe Drop
New Queen Contest
Noise Exemption
724 Duval Street
Saturday, October 4, 2025,
7:00 p.m. to 11:50 p.m.
Contact: Joseph Schroeder
305-747-0343
08/14/25 - KWC
419853 3966983

Public Notices

SPECIAL EVENT
(Exemption from Noise Ordinance)
Noise Exemption Application

The following application is for a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances

A copy of each application is on file at the City Clerks Office for public inspection and will be heard at the Commission meeting of Wednesday, September 3, 2025

Mote's Ocean Fest
Noise Exemption
Saturday, April 25, 2026
Truman Waterfront Major Field by the Splash Pad
11:00 a.m. - 4:00 p.m.
Contact: Taylor Berard 813-428-2526
08/14/25 - KWC
419853 3967021

Notice of Foreclosure

NOTICE OF DEFAULT AND INTENT TO FORECLOSE

TO: (See Exhibit A – Obligor)
The Manley Law Firm LLC has been appointed as Trustee by Sunset Harbor Resort Condominium Association, Inc., a nonprofit corporation under the laws of the State of Florida for the purpose of instituting a Trustee Foreclosure and Sale under Fla. Stat. §721.855 on the following Timeshare Ownership Interest at Sunset Harbor Resort described as: Unit (See Exhibit A-Unit), Week (See Exhibit A-Week), Sunset Harbor Resort, a Condominium according to the Declaration of Condominium thereof as recorded in Official Records Book 1376, Page 1093, Public Records of Monroe County, Florida, and all exhibits attached thereto, and any amendments thereof. The default giving rise to these proceedings is the failure of the Obligors (See Exhibit A – Obligor) to pay condominium assessments and dues resulting in a Claim of Lien encumbering the Timeshare Ownership Interest as recorded in the Official Records of Monroe County, Florida. The Obligor has the right to object to this Trustee proceeding by serving written objection on the Trustee named below. The foreclosure of the Claim of Lien of the Obligor in this notice shall be subject to the judicial foreclosure procedure only upon receipt of an objection form. The Obligor has the right to cure the default any time after the date of this Notice (See Exhibit A-Notice Date) until the Trustee's sale of the Timeshare Ownership Interest. The Claim of Lien may be cured by sending certified funds to the Trustee payable to the Lienholder in the amount of (See Exhibit A-Total), plus interest (calculated by multiplying (See Exhibit A-Per Diem) times the number of days that have elapsed since the date of this Notice), plus the costs of this proceeding. The Obligor will not be subject to a deficiency judgment even if the proceeds from the Trustee's sale of the Timeshare Ownership Interest are insufficient to offset the amounts secured by the Claim of Lien.

Michael E. Carleton, Esq.
Valerie N Edgecombe, Esq.
Jordan A Zeppetello, Esq.
Jasmin Hernandez, Esq.,
as Trustee pursuant to Fla. Stat. §721.82
PO Box 165028
Columbus, OH 43215-5028
Telephone: (407) 404-5266
Telecopier: (614) 220-5613

Exhibit A
OBLIGOR: Judith A. Doughten, AKA Judith Doughten, 5202 WATERVIEW DRIVE, Brigantine, NJ 08203; WEEK: 46; UNIT: 453; TYPE: ; TOTAL: $3,347.54; PER DIEM: $1.23; NOTICE DATE: August 7, 2025
OBLIGOR: Kelly Jay Calvin, 5109 YELLOW DAWN CT, Las Vegas, NV 89130 and Patricia Ann Calvin, 5109 YELLOW DAWN CT, Las Vegas, NV 89130; WEEK: 32; UNIT: 512; TYPE: Annual; TOTAL: $3,333.16; PER DIEM: $1.22; NOTICE DATE: August 7, 2025
OBLIGOR: Daniel Henry Soto, 3200 NE 57TH TERRACE, Gladstone, MO 64119; WEEK: 45; UNIT: 113; TYPE: Annual; TOTAL: $3,348.77; PER DIEM: $1.23; NOTICE DATE: August 7, 2025
OBLIGOR: William Ralston Skeele III, 3415 ARENA ROAD, Colorado Springs, CO 80921; WEEK: 34; UNIT: 133; TYPE: Annual; TOTAL: $3,334.38; PER DIEM: $1.22; NOTICE DATE: August 7, 2025
File Numbers: 25-014682, 25-014698, 25-014683, 25-014689
NOTICE ID: 1918422
08/14/25, 08/21/25 - KWC
419335 3966999

Public Meeting

MONROE COUNTY SCHOOL DISTRICT

The School Board will begin with a Budget Workshop at approximately 4:30 P.M., followed by the Regular Business Meeting on Tuesday, August 19, 2025, commencing at approximately 5:00 P.M. The meeting will take place at Coral Shores High School located at 89901 Old Hwy, Tavernier, FL 33070.

Citizens who wish to address the Board on any agenda item prior to action must register to speak during the Citizen Input segment of the meeting. To register, please call (305) 293-1400 ext. 53392 by 2:00 P.M. on the day of the meeting. Upon arrival, speakers are required to complete the Speaker's Form.

Individuals requesting accommodations under the Americans With Disabilities Act (ADA) should call (305) 293-1400 ext. 53392 with their request at least five (5) business days prior to the meeting and complete a speaker's card specifying the required accommodation.

The meeting will be broadcasted live at: www.keysschools.com/schoolboard-meetings.

If a person decides to appeal against any decision made by the Board with respect to any matter considered at the meeting, they may need to ensure that a verbatim record of the proceedings is made.

Edward Tierney, Superintendent
08/14/25 - KWC
425304 3967032

Notice of Sale

Notice of Self Storage Sale
Please take notice Midgard Self Storage - Key West 2 located at 930 Catherine St/920 Virginia St Key West FL 33040 intends to hold a sale to sell the property stored at the Facility by the below list of Occupants who are in default at an Auction. The sale will occur as an online auction via www.storageauctions.com on 8/22/2025 at 1:00 PM. Unless stated otherwise the description of the contents are household goods, furnishings and garage essentials. Paul Makaio unit #0008; Paul Makaio unit #0010; Darryl Fitzgerald unit #0162; Cara Schultz unit #6031; Stephen J Chiles unit #6284. This sale may be withdrawn at any time without notice. Certain terms and conditions apply. See manager for details.
08/07/25, 08/14/25 - KWC
436342 3965496

Notice of Self Storage Sale
Please take notice Monch Properties LLC (Key West) located at: 2600 N Roosevelt Rd Key West FL 33040 intends to hold a sale to sell the property stored at the Facility by the below list of Occupants who are in default at an Auction. The sale will occur as an online auction via www.storageauctions.com on 8/22/2025 at 1:00 PM. Unless stated otherwise the description of the contents are household goods, furnishings and garage essentials. Jacquelyne Dean unit #1110; Sonia Stevens unit #2111; Celina Dela Cruz unit #2125; Rafael Gloria unit #2171; Kip Mueller unit #2478. This sale may be withdrawn at any time without notice. Certain terms and conditions apply. See manager for details.
08/07/25, 08/14/25 - KWC
436342 3965497

NOTICE OF PUBLIC SALE

The following personal property of STEVEN COLLINS, if deceased any unknown heirs or assigns, will, on August 20, 2025, at 10:00 a.m., at 101 11 th Street Ocean, Lot #28, Marathon, Monroe County, Florida 33050; be sold for cash to satisfy storage fees in accordance with Florida Statutes, Section 715.109:

2017 CHIO MOBILE HOME, VIN: CEOCFL11141617445, TITLE NO.: 0126998313 and all other personal property located therein

PREPARED BY:
J. Matthew Bobo
Lutz, Bobo & Telfair, P.A.
2 North Tamiami Trail, Suite 500
Sarasota, Florida 34236
(PO#4425-302)
08/07/25, 08/14/25 - KWC
429859 3966504

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Keys Citizen
Contact Roger Gillis to place your ad:
305.292.7777 ext. 710210 | rgillis@keysnews.com