MEMORANDUM

Date: September 3, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Rogelio Hernandez
Director of Transportation

Subject: 25-4243 Request to approve Amendment 3 to the Public Transportation Grant Agreement (PTGA) #G2M70, Service Development Program Grant

Introduction

The City Manager's office requests the approval of Amendment 3, PTGA #G2M70, Service Development Program Grant to PTGA #G2M70, in an amount not to exceed 50% of the total project cost of $1,570,000 with a reimbursement maximum of $785,000 for Key West Rides On-Demand Service.

Background

Original PTGA #G2M70 was approved and accepted on September 14, 2023, Resolution #23-245, total project cost amount of $500,000; Amendment 2 was approved and accepted on August 8, 2024, Resolution #24-175 in the total project amount of $1,000,000 to assist with operating expenses for Key West Rides On-Demand (KW Rides) service.

Amendment 3 requests an increase of the Service Development Program to $1,570,000 to assist with operating expenses for Key West Rides On-Demand (KW Rides) service for the next year.

Procurement

All operating expenditures for the Key West Rides On-Demand service are shared equally between the State of Florida (50%) and with the City of Key West (50%). The City of Key West bears all costs and submits periodic 50% reimbursement requests. The maximum City reimbursement for the total project of $1,570,000 is $785,000 (50%).

The following local revenues have been identified as the required match for Service Development grant: $26,372 Conch Harbor Parking; $39,653 We've Got the Keys; $48,000 CC Admin Fee; $8,000 Parking fines; $121,233 Meters-Transportation Alternatives; $41,742 Park-n-Ride Parking Garage.

Recommendation

The City Manager's office recommends the City Commission approve the attached Amendment 3 Public Transportation Grant Agreement (PTGA) #G2M70 with the State of Florida Department of Transportation (FDOT) via Service Development Program Grant in an amount not to exceed 50% of the total project cost of $1,570,000 and authorize any necessary budget amendments.

Exhibits:
Exhibit A – Amendment 3 PTGA G2M70
Exhibit B – Resolution 24-175 Approving Amendment #2 PTGA #G2M70
Exhibit C – Resolution 25-138 Designation of Authority