MEMORANDUM

Date: October 9, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso, City Manager

From: Karen Olson, Deputy Director Port & Marine Services

Subject: 25-4475 Occupied Transient License Agreement

Introduction

Resolution approving a new Occupied Transient License Agreement for *up to* 23 "identified monthly transient" tenants residing in the City Marina at Garrison Bight.

Background

There are 23 tenants with expired dockage agreements currently living full-time, on a month-to-month basis, in the City Marina. These dockage agreements are structured for transient use and do not have the same terms and conditions required of our liveaboard leases; for example, the requirement for liability insurance with a hold harmless clause and marine surveys to ensure the vessel is in seaworthy condition. The proposed Occupied Transient License Agreement is structured around the Marina's standard Liveaboard Dockage Agreement to ensure the City's liability is reduced.

The City Commission, at their June 2025 meeting, approved rate increases for the City Marina at Garrison Bight through Resolution #25-153 exempting "identified monthly transient" tenants currently paying $32.24/ft as of June 4, 2025. The tenant shall provide all required documentation and enter into the new agreement no later than November 1, 2025.

Procurement

There are no financial gains associated with the license agreement.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve a new Occupied Transient License Agreement for *up to* 23 "identified monthly transient" tenants residing in the City Marina at Garrison Bight.