RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA APPROVING STAFF'S RECOMMENDATION TO AWARD A CONTRACT TO STANTEC CONSULTING SERVICES, INC. FOR IMPLEMENTATION OF THE CITY'S WATER QUALITY MONITORING PROGRAM (IN RESPONSE TO RFP #25-020)IN AN AMOUNT NOT TO EXCEED $131,531.00 FOR A TERM OF ONE (1) YEAR FROM THE EFFECTIVE DATE WITH AN OPTION TO RENEW FOR FOUR (4) ADDITIONAL ONE (1) YEAR PERIODS; AUTHORIZING THE CITY MANAGER, OR THEIR DESIGNEE, TO NEGOTIATE AND EXECUTE THE AGREEMENT AND ALL ASSOCIATED DOCUMENTS, UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on August 16, 2025, the City of Key West issued Request for Proposals 25-020 (RFP 25-020) soliciting proposals from qualified firms to design and implement a comprehensive Water Quality Monitoring Program for the City of Key West, Florida, with qualifications packages due in the City Clerk's Office by 3:00 PM on September 17, 2025; and

WHEREAS, RFP 25-020 was publicly advertised and, at the close of the solicitation period on September 17, 2025, the following five (5) responsive proposals listed below were received; and

1. Ecological Associates, Inc.
2. Hydrologic Associates USA, Inc.
3. Mote Marine Laboratory & Aquarium.
4. RES Florida consulting, LLC.
5. Stantec Consulting Services, Inc.
6. UES Professional Solutions, LLC.

WHEREAS, each proposal was evaluated in accordance with the criteria outlined in RFP 25-020, which was made available to all prospective proposers. Evaluation criteria included both qualitative and quantitative metrics intended to assess the firms' technical capability, experience, methodology and cost efficiency; and

WHEREAS, Stantec Consulting Services, Inc. received the highest overall evaluation score among all proposers. The firm submitted a comprehensive and well-organized technical proposal, demonstrated a deep understanding of the City's operational needs, and presented a highly qualified team with the experience and expertise necessary to successfully execute a Water Quality Monitoring Program. Stantec Consulting Services, Inc. also showcased substantial experience managing similar monitoring projects, incorporating best practices and innovative methodologies to ensure accurate and reliable water quality data. Their proposed project plan is both effective and efficient, incorporating appropriate timelines, resource allocation, and quality control measures, and is fully consistent with the standards set forth by the Florida Department of Environmental Protection (FDEP) as well as applicable City of Key West ordinances and regulations.

WHEREAS, the total not-to-exceed cost of the initial contract with *Stantec Consulting Services, Inc.* is $131,531.00 which is

budgeted and allocated in the Adaptation and Sustainability Fund (Fund 108), Department 3702 – Water Quality and Conservation, Key Code 1089702, Object Code 5373100; and

WHEREAS, City staff recommends the Mayor and City Commission approve the awarding of a contract to *Stantec Consulting Services, Inc.* for the implementation of the City's Water Quality Monitoring Program, in an amount not to exceed $131,531.00 for an initial term of one (1) year from the effective date, with an option to renew for four (4) additional one (1) year periods;

WHEREAS, if the City Commission chooses to consider an alternative to the staff recommendation, the following is the ranking of shortlisted firms by total points scored:

1. Stantec Consulting Services, Inc – 311/400 (77.50%)
2. Mote Marine Laboratory & Aquarium – 291/400 (72.75%)
3. RES Florida Consulting, LLC – 288/400 (72%)
4. Ecological Associates, Inc. – 276/400 (69%)
5. Hydrologic Associates USA, Inc. – 260/400 (65%)
6. UES Professional Solutions, LLC. – (257/400 (64.25%)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1. The Commission hereby authorizes the City Manager to award a contract to Stantec Consulting Services, Inc. for the implementation of the City's Water Quality Monitoring Program, in an amount not to exceed $131,531.00 for an initial term of one (1) year from the effective date, with an additional option to renew for four (4) additional one (1) year periods.

Section 2. The Commission hereby authorizes the City Manager, or their designee, to negotiate and execute the contract and any necessary documents, upon consent of the City Attorney.

Section 3. This Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

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Passed and adopted by the City Commission at a meeting held this _____day of _____, 2025.

Authenticated by the Presiding Officer and Clerk of the Commission on _____day of _____, 2025.

Filed with the Clerk on _____, 2025.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____

_____
DANISE HENRIQUEZ, MAYOR

ATTEST:

_____
KERI O'BRIEN, CITY CLERK