Keri O'Brien

From: Donna Phillips
Sent: Wednesday, September 17, 2025 1:37 PM
To: Lucas Torres-Bull; Keri O'Brien
Cc: vcrawford1@teamues.com
Subject: RE: [EXTERNAL] Confirmation of Submittal – RFP 25-020 (Water Quality Monitoring Program)

Confirmed receipt of sealed proposal.

From: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Sent: Wednesday, September 17, 2025 1:33 PM
To: Donna Phillips <donna.phillips@cityofkeywest-fl.gov>; Keri O'Brien <kobrien@cityofkeywest-fl.gov>
Cc: vcrawford1@teamues.com
Subject: Fw: [EXTERNAL] Confirmation of Submittal – RFP 25-020 (Water Quality Monitoring Program)

Good afternoon, Donna and Keri-

Can you let the vendor know the status of their submission provided below?

Sincerely.

Lucas Torres-Bull

Procurement Manager

1300 White Street, Key West, Fl 33040

Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Velecia Crawford <vcrawford1@teamues.com>
Sent: Wednesday, September 17, 2025 1:28 PM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: CSG Proposal Team <csgproposalteam@universalengineering.com>
Subject: [EXTERNAL] Confirmation of Submittal – RFP 25-020 (Water Quality Monitoring Program)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear City of Key West Procurement Team,

I hope this message finds you well.

On behalf of UES, I am writing to confirm receipt of our submittal package for RFP 25-020 – Water Quality Monitoring Program, which was submitted in accordance with the guidelines provided on DemandStar. The package was delivered via UPS at 1:02 PM on September 17, and we have received confirmation of delivery. Could you kindly confirm that our submission has been received? If any additional documentation or clarification is needed, please let us know at your earliest convenience.

Thank you for your time and assistance. We appreciate the opportunity to participate in this RFP and look forward to the next steps in the evaluation process.

Velecia Crawford
Marketing Coordinator
Commercial Sales Group

3532 Maggie Boulvard
Orlando, Florida 32811
407-914-9489

Keri O'Brien

From: Lucas Torres-Bull
Sent: Wednesday, September 17, 2025 11:40 AM
To: Ashley Parks
Cc: Keri O'Brien; Donna Phillips; Kendal Harden
Subject: Re: [EXTERNAL] Re: [EXTERNAL] RFP #25-020 Meeting on 9/22

Good afternoon, Ashley-

Please note that all bid openings and evaluations are **always** open to the public.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Ashley Parks <yunkeraa@gmail.com>
Sent: Wednesday, September 17, 2025 11:32 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: Keri O'Brien <kobrien@cityofkeywest-fl.gov>; Donna Phillips <donna.phillips@cityofkeywest-fl.gov>; Kendal Harden <kendal.harden@cityofkeywest-fl.gov>
Subject: [EXTERNAL] Re: [EXTERNAL] RFP #25-020 Meeting on 9/22

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for the information. I am interested in whether the scoring and ranking on September 22nd will be open to the public and/or available for online viewing.

On Wed, Sep 17, 2025 at 11:25 AM Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov> wrote:

> Good afternoon, Ashley-

Please note that the City will be conducting solicitation openings today, September 17, 2025, at 3:00 PM. This session is for the opening of solicitations only; ranking and scoring will not take place until September 22, 2025. The opening will be held at City Hall, located at 1300 White Street, Key West, FL 33040, and is open to the public, as are all solicitation openings. However, I do not believe the bid opening will be available for online viewing.

Donna and Keri – please let me know if I have misstated any of the above information.

If you have any further questions or concerns, please do not hesitate to reach out.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Dominic Naidoo <dominic.naidoo@cityofkeywest-fl.gov>
Sent: Wednesday, September 17, 2025 11:16 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Subject: Fw: [EXTERNAL] RFP #25-020 Meeting on 9/22

Hi Lucas,

Webmaster received the following email. Please respond to them directly. Thanks so much!

Dom

Thank you,
Dom Naidoo
City of Key West
Information Technology Department
1300 White Street, Key West FL 33040
(305) 809-3921

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From: Ashley Parks <yunkeraa@gmail.com>
Sent: Wednesday, September 17, 2025 11:09 AM
To: Web Master <webmaster@cityofkeywest-fl.gov>
Subject: [EXTERNAL] RFP #25-020 Meeting on 9/22

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Is the meeting for the scoring and ranking of proposals for RFP #25-020 on 9/22/25 at 2 pm open to the public? If so, will it also be broadcast for online viewing?

Thank you,
Ashley

Keri O'Brien

From: Fariss Boukal <bfaris@i-2-isolutions.com>
Sent: Tuesday, September 16, 2025 9:06 AM
To: Lucas Torres-Bull
Cc: Donna Phillips; Keri O'Brien; Kendal Harden
Subject: [EXTERNAL] RE: [EXTERNAL] Clarification Request – RFP 25-020 Water Quality Monitoring Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr. Torres-Bull,
Thank you for your response regarding the closure of the Q&A period for RFP 25-020 – Re-Bid: Water Quality Monitoring Program. We fully understand and respect the City's established deadlines.

That said, given the complexity of the project scope—particularly the monitoring of the Florida Keys National Marine Sanctuary (FKNMS) waters across the entire island chain (excluding the Dry Tortugas)—we kindly and respectfully request consideration of an extension to the current proposal due date of September 17, 2025. Additional time would allow us to coordinate effectively with our laboratory and field partners to ensure a comprehensive and compliant proposal that fully meets the City's expectations.

In addition, while we understand the Q&A period has formally closed, we would also respectfully appreciate any clarification the City might be able to provide regarding whether sampling will be limited to the Key West area, or if additional sites across the broader Keys (outside of Key West but within FKNMS boundaries) may be designated for monitoring. This detail would help ensure that our proposal is appropriately scoped and resourced.

We greatly appreciate your time and consideration of this request and remain committed to submitting a competitive and fully responsive proposal.
Sincerely,

I-2-I SOLUTIONS

Fariss Boukal
Strategic Business Unit | Â Proposals Associate

Mobile 804-522-5754
Email Bfaris@i-2-isolutions.com
Web www.i-2-isolutions.com
6802 Paragon Place | Suite 410 | Richmond, VA 23230

From: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Sent: 12 September 2025 11:21
To: Fariss Boukal <bfaris@i-2-isolutions.com>
Cc: Omar Bermaki <obermaki@i-2-isolutions.com>; Donna Phillips <donna.phillips@cityofkeywest-fl.gov>; Keri O'Brien <kobrien@cityofkeywest-fl.gov>; Kendal Harden <kendal.harden@cityofkeywest-fl.gov>
Subject: Re: [EXTERNAL] Clarification Request – RFP 25-020 Water Quality Monitoring Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Please note that the Questions and Answers period for this solicitation has closed as of August 25, 2025, at 3:00 PM (Local Time). As a result, we are unable to respond to any further inquiries.

We apologize for any inconvenience this may cause.

Sincerely.

Lucas Torres-Bull

Procurement Manager

1300 White Street, Key West, Fl 33040

Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Fariss Boukal <bfaris@i-2-isolutions.com>
Sent: Friday, September 12, 2025 10:26 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: Omar Bermaki <obermaki@i-2-isolutions.com>
Subject: [EXTERNAL] Clarification Request – RFP 25-020 Water Quality Monitoring Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr. Torres-Bull,
I hope this message finds you well.

As we review the requirements for *RFP 25-020 – Re-Bid: Water Quality Monitoring Program*, we would like to respectfully request clarification on two points in order to ensure a responsive proposal:

1. **Toxins and Nutrients for Testing**
   Could you please confirm which specific toxins and nutrient parameters are required to be included in the water quality inspections under this solicitation? The scope references pollutants, bacteria, and nutrient analysis, and we would appreciate additional detail on the exact parameters the City expects to be tested.
2. **Proposal Submission Deadline**
   We also respectfully request consideration for an extension to the current proposal due date of September 17, 2025, if feasible. This additional time would allow us to coordinate effectively with laboratories and subcontractors to ensure that all technical requirements are thoroughly addressed in our submission.

Thank you for your time and attention to this request. We greatly appreciate your guidance and remain committed to submitting a compliant and competitive proposal.
Best regards,

I-2-I SOLUTIONS

Fariss Boukal
Strategic Business Unit | Â Proposals Associate

Mobile 804-522-5754
Email Bfaris@i-2-isolutions.com
Web www.i-2-isolutions.com
6802 Paragon Place | Suite 410 | Richmond, VA 23230

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Keri O'Brien

From: Lucas Torres-Bull
Sent: Friday, September 12, 2025 11:21 AM
To: Fariss Boukal
Cc: Omar Bermaki; Donna Phillips; Keri O'Brien; Kendal Harden
Subject: Re: [EXTERNAL] Clarification Request – RFP 25-020 Water Quality Monitoring Program

Good morning,

Please note that the Questions and Answers period for this solicitation has closed as of August 25, 2025, at 3:00 PM (Local Time). As a result, we are unable to respond to any further inquiries.

We apologize for any inconvenience this may cause.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Fariss Boukal <bfaris@i-2-isolutions.com>
Sent: Friday, September 12, 2025 10:26 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: Omar Bermaki <obermaki@i-2-isolutions.com>
Subject: [EXTERNAL] Clarification Request – RFP 25-020 Water Quality Monitoring Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr. Torres-Bull,
I hope this message finds you well.

As we review the requirements for *RFP 25-020 – Re-Bid: Water Quality Monitoring Program*, we would like to respectfully request clarification on two points in order to ensure a responsive proposal:

1. **Toxins and Nutrients for Testing**
   Could you please confirm which specific toxins and nutrient parameters are required to be included in the water quality inspections under this solicitation? The scope references pollutants, bacteria, and nutrient analysis, and we would appreciate additional detail on the exact parameters the City expects to be tested.
2. **Proposal Submission Deadline**
   We also respectfully request consideration for an extension to the current proposal due date of September 17, 2025, if feasible. This additional time would allow us to coordinate effectively with laboratories and subcontractors to ensure that all technical requirements are thoroughly addressed in our submission.

Thank you for your time and attention to this request. We greatly appreciate your guidance and remain committed to submitting a compliant and competitive proposal.
Best regards,

I-2-I SOLUTIONS

Fariss Boukal
Strategic Business Unit | Â Proposals Associate

Mobile 804-522-5754
Email Bfaris@i-2-isolutions.com
Web www.i-2-isolutions.com
6802 Paragon Place | Suite 410 | Richmond, VA 23230

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Keri O'Brien

From: Lucas Torres-Bull
Sent: Tuesday, September 9, 2025 10:59 AM
To: Lauren Padron
Cc: Roger Simon; Donna Phillips; Keri O'Brien
Subject: Re: [EXTERNAL] RFP 25-020: Re-Bid: Water Quality Monitoring Program

Good afternoon,

All bid documents related to this solicitation, including the Q&A, are available through DemandStar. I have included the hyperlink to the webpage below for your convenience. Please let me know if you have any questions or require additional information.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Lauren Padron <Lauren@haimiami.com>
Sent: Tuesday, September 9, 2025 10:52 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: Roger Simon <roger@haimiami.com>
Subject: [EXTERNAL] RFP 25-020: Re-Bid: Water Quality Monitoring Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Lucas,

Where could we access the Aug. 25 completed Q&A for the referenced re-bid RFP?

Best,

Lauren Padron

Project Engineer | Environmental

Hydrologic Associates USA, Inc.

10406 SW 186th Terrace Miami, FL, 33157 | **Office** (305) 252-7118

Keri O'Brien

From: Lucas Torres-Bull
Sent: Wednesday, September 3, 2025 11:28 AM
To: contracts@alliedsolutionenterprise.com
Cc: Keri O'Brien; Donna Phillips
Subject: Re: [EXTERNAL] Re-Bid: Water Quality Monitoring Program...

Good morning,

Thank you for your email. Please note that all Bidders/Proposers are required to obtain solicitation materials through DemandStar. This ensures that everyone receives all relevant information and any addenda issued.

We kindly ask that you access the materials directly from DemandStar.

If you have any questions or concerns, please don't hesitate to reach out.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: contracts@alliedsolutionenterprise.com <contracts@alliedsolutionenterprise.com>
Sent: Wednesday, September 3, 2025 9:48 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Subject: [EXTERNAL] Re-Bid: Water Quality Monitoring Program...

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,
When you have a chance can you send me the spec documents for this bid?
"Re-Bid: Water Quality Monitoring Program"

Thanks so much,

Jason Collier, Contracts Manager
contracts@alliedsolutionenterprise.com
877-328-4432

Office Location
300 Veterans Way
Carmel, IN 46032

Keri O'Brien

From: Lucas Torres-Bull
Sent: Wednesday, September 3, 2025 11:29 AM
To: bids@pwxpress.com
Cc: Keri O'Brien; Donna Phillips
Subject: Re: [EXTERNAL] Re-Bid: Water Quality Monitoring Program...

Good morning,

Thank you for your email. Please note that all Bidders/Proposers are required to obtain solicitation materials through DemandStar. This ensures that everyone receives all relevant information and any addenda issued.

We kindly ask that you access the materials directly from DemandStar.

If you have any questions or concerns, please don't hesitate to reach out.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

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From: bids@pwxpress.com <bids@pwxpress.com>
Sent: Wednesday, September 3, 2025 9:48 AM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Subject: [EXTERNAL] Re-Bid: Water Quality Monitoring Program...

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, I wanted to see if you would send over bid documents for the bid for Re-Bid: Water Quality Monitoring Program

Best Regards

Mary Miller
408-676-8941

My Address
PWXPress
1900 Coffeeport Rd
Jacksonville, FL 32208
bids@pwxpress.com

Keri O'Brien

From: Lucas Torres-Bull
Sent: Thursday, August 21, 2025 2:46 PM
To: notices+23088613@bidprime.com
Cc: Keri O'Brien; Donna Phillips; Kendal Harden
Subject: Re: [EXTERNAL] Re-Bid: Water Quality Monitoring Program

Good afternoon, Justin-

I'm sorry to hear you're experiencing difficulties downloading from DemandStar. In accordance with our solicitation requirements, proposers are responsible for obtaining this information directly from DemandStar. Their customer service contact hyperlink is provided below—please reach out to them regarding your issue. If they are unable to resolve the matter, kindly contact me again, and I will follow up with DemandStar directly, as this is the first time I have been made aware of such an issue.

https://network.demandstar.com/contact-us/

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

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From: Justin Tanner <jtanner@bidprime.com>
Sent: Thursday, August 21, 2025 2:41 PM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Subject: [EXTERNAL] Re-Bid: Water Quality Monitoring Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello, I am seeking the bid specifications for the following solicitations:

Re-Bid: Water Quality Monitoring Program

Can you please attach the specifications?

Unfortunately, the website where the bids are listed will not approve my registration to download these specifications.

Or if it's easier for you, use this link to securely share the specifications file and I'll get an alert upon transfer.

https://www.bidprime.com/bid/upload-documents?uid=796e0626-6e24-4ac5-b494-18515f51f4d3&key=62eeb6fa2ea7bd164a6cb67dc9d3e0299e46e859

My Information:

BidPrime, Inc
2211 South Interstate 35
STE 401
Austin, TX 78741

Phone 1-888-808-5356
Fax: 512-872-2655

Best,
Justin Tanner

Keri O'Brien

From: Lucas Torres-Bull
Sent: Tuesday, August 19, 2025 3:22 PM
To: Alyssa O'Neill Intertek
Cc: Tasanee Craig Intertek; Donna Phillips; Keri O'Brien; Kendal Harden
Subject: Re: [EXTERNAL] RFP 25-020 Re-Bid: Water Quality Monitoring Program Question

Good afternoon,

Thank you for your email. Your question has been forwarded to the appropriate department for review. Once a response is obtained, it will be addressed through an addendum and posted on DemandStar for all proposers to reference. If you have any additional questions or concerns, please do not hesitate to reach out.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

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From: Alyssa O'Neill Intertek <alyssa.oneill@intertek.com>
Sent: Tuesday, August 19, 2025 1:28 PM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: Tasanee Craig Intertek <tasanee.craig@intertek.com>
Subject: [EXTERNAL] RFP 25-020 Re-Bid: Water Quality Monitoring Program Question

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

I had a question regarding RFP 25-020 Re-Bid: Water Quality Monitoring Program. Could you please confirm if there is a preferred analysis suit for this project?

Thanks,
Alyssa

Alyssa O'Neill
Environmental Science Tech II
South Florida Environmental Group
Intertek-PSI

Direct 1 786 566 5729
Mobile 1 954 857 3723
Email alyssa.oneill@intertek.com
Web www.intertek.com/building/psi/locations/florida/miami

7950 N.W. 64th Street, Miami, Florida, 33166

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http://www.intertek.com

Donna Phillips

From: Lucas Torres-Bull
Sent: Tuesday, August 19, 2025 3:22 PM
To: Alyssa O'Neill Intertek
Cc: Tasanee Craig Intertek; Donna Phillips; Keri O'Brien; Kendal Harden
Subject: Re: [EXTERNAL] RFP 25-020 Re-Bid: Water Quality Monitoring Program Question

Good afternoon,

Thank you for your email. Your question has been forwarded to the appropriate department for review. Once a response is obtained, it will be addressed through an addendum and posted on DemandStar for all proposers to reference. If you have any additional questions or concerns, please do not hesitate to reach out.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

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From: Alyssa O'Neill Intertek <alyssa.oneill@intertek.com>
Sent: Tuesday, August 19, 2025 1:28 PM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Cc: Tasanee Craig Intertek <tasanee.craig@intertek.com>
Subject: [EXTERNAL] RFP 25-020 Re-Bid: Water Quality Monitoring Program Question

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

I had a question regarding RFP 25-020 Re-Bid: Water Quality Monitoring Program. Could you please confirm if there is a preferred analysis suit for this project?

Keri O'Brien

From: Lucas Torres-Bull
Sent: Monday, August 18, 2025 12:32 PM
To: bids@pwxpress.com
Cc: Keri O'Brien; Donna Phillips; Kendal Harden
Subject: Re: [EXTERNAL] RFP - Water Quality Monitoring Program - REBID...

Good afternoon,

Proposers are encouraged to obtain all bid documents from Demandstar (now known as OpenBids). I have attached the hyperlink below for reference. Please let me know if you have any further questions or concerns.

https://www.demandstar.com/app/agencies/florida/city-of-key-west/procurement-opportunities/7bb458f8-8673-4b93-ac44-4204a4a40aee/

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

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From: bids@pwxpress.com <bids@pwxpress.com>
Sent: Monday, August 18, 2025 12:26 PM
To: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Subject: [EXTERNAL] RFP - Water Quality Monitoring Program - REBID...

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, I wanted to see if you would send over bid documents for the bid for RFP - Water Quality Monitoring Program - REBID

Best Regards

Mary Miller
408-676-8941

My Address
PWXPress
1900 Coffeeport Rd
Jacksonville, FL 32208
bids@pwxpress.com

Get a free dedicated agency solicitation portal for suppliers. Get started

Keri O'Brien

From: Lucas Torres-Bull
Sent: Friday, October 10, 2025 8:10 AM
To: Kendal Harden; Keri O'Brien
Subject: Fw: [EXTERNAL] city of key west rfp 25-020
Attachments: Local Venodr Form and FL Dept of State Reg..pdf

Good morning, Kendal-

I would like to send the following to Dr. Crosby, just wanted to run it by you first and to ensure we are outside of the cone:

Good morning, Dr. Crosby-

Thank you for your email. Please note that, to qualify as a local vendor and receive the associated preference, a business must maintain its principal address within 30 miles of the City limits. Upon review, it appears that your company's principal address is listed as 1600 Ken Thompson Parkway, Sarasota, Florida 34236.

As the principal address on record with the Florida Department of State reflects this same location, your business is considered to be outside the 30-mile boundary required for local vendor preference eligibility.

Please let me know if you have any additional questions or concerns.

Sincerely.

Lucas Torres-Bull
Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. F.S. 668.6076.

From: Dr. M.P. Crosby <mcrosby@mote.org>
Sent: Wednesday, October 8, 2025 4:25 PM

To: Kendal Harden <kendal.harden@cityofkeywest-fl.gov>; Keri O'Brien <kobrien@cityofkeywest-fl.gov>
Cc: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Subject: [EXTERNAL] city of key west rfp 25-020

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Dear City Attorney Kendal Harden and City Clerk Keri O'Brien,
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Mote is committed to providing services to our communities in the Florida Keys. Therefore, we appreciated the opportunity to submit a proposal to the City of Key West to serve as its water quality monitoring program provider, in response to RFP 25-020.

I am sending this communication to you both, as opposed to communicating directly with the Mayor and City Commissioners in an effort to avoid possible violation of the City's "cone of silence" protocol. However, it should be important that the following observations/concerns are considered in any deliberations of the Mayor and City Commission regarding awarding the water quality program for the City of Key West contract in response to RFP 25-020.

We are grateful for the hard work and dedication of the City's water quality monitoring program RFP review and scoring committee. Key conclusions of the review and scoring committee are that:

- Overall final evaluation score ranked Mote at #2 with 291 total points and a mean score of 72.75 compared to Stantec at #1 with 311 total points and mean score of 77.75.
- Mote total cost contract of $96,418 is **27% lower** than the Stantec total cost contract of $131,531.

In addition, the publicly available review documents appear to indicate discussion during the evaluation committee deliberation regarding questions on the status of Mote as a local vendor, which likely had negative impact on evaluation scores for Mote. This issue appears to have been verified by the subsequent Recommendation Memo from City Procurement Manager Lucas Torres-Bull in which it is stated that "It must be noted that Mote Marine Laboratory & Aquarium is not recognized as a local vendor under the City's Purchasing Code. Pursuant to Section 2-798 of the Code of Ordinances, a business is eligible for local vendor preference only if it possesses a valid Business Tax Receipt (BTR) issued by the City of Key West, showing a principal business address located within thirty (30) miles of the City's boundaries. Because Mote Marine Laboratory & Aquarium does not currently hold such a BTR, it does not qualify as a local vendor."

To the contrary, Mote does indeed have a business tax receipt (BTR #49110-79488) from the City of Key West for our International Center for Coral Reef Research & Restoration, which is located at 24244 Overseas Highway, Summerland Key, Florida 33042 and well under the City's local vendor location cap of 30 miles.

From the information provided to applicants in the City RFP announcement, our understanding of the final selection process is that: 1) the review and scoring committee will submit their tabulated scores and firm/individual ranking to the City Commission for their consideration; 2) the City Commission may accept the ranking recommendations of the committee or may amend rankings; 3) the City Commission may in its discretion waive any informalities and irregularities contained in a proposal or in the manner of its submittal; and 4) the City Commission will make the final selection.

Again, Mote appreciates the opportunity to provide our bid for this important water quality monitoring program, and we remain committed to providing services to our communities in Key West and throughout the Florida Keys.

Thank you

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++++++++++++++++++++
Dr. Michael P. Crosby, PhD, FLS
President & CEO
Mote Marine Laboratory
1600 Ken Thompson Parkway
Sarasota, FL 34236
Biography: www.mote.org/drcrosbybio
E-mail: mcrosby@mote.org
Website: www.mote.org
Phone: (941) 388-4443
~
Adjunct Professor of Marine Science
University of Hawaii at Hilo
~
Past President – Association of Marine Laboratories of the Caribbean
~
Past President - Pacific Congress on Marine Science and Technology (PACON)
~
Past President - Sigma Xi-The Scientific Research Society

LOCAL VENDOR CERTIFICATION
PURSUANT TO CITY OF KEY WEST CODE OF ORDINANCES SECTION 2-798

The undersigned, as a duly authorized representative of the vendor listed herein, certifies to the best of his/her knowledge and belief, that the vendor meets the definition of a "Local Business." For purposes of this section, "local business" shall mean a business which:

a. Principle address as registered with the FL Department of State located within 30 miles of the boundaries of the city, listed with the chief licensing official as having a business tax receipt with its principle address within 30 miles of the boundaries of the city for at least one year immediately prior to the issuance of the solicitation.

b. Maintains a workforce of at least 50 percent of its employees from the city or within 30 miles of its boundaries.

c. Having paid all current license taxes and any other fees due the city at least 24 hours prior to the publication of the call for bids or request for proposals.

- Not a local vendor pursuant to Code od Ordinances Section 2-798
- Qualifies as a local vendor pursuant to Code od Ordinances Section 2-798

If you qualify, please complete the following in support of the self-certification & submit copies of your County and City business licenses. Failure to provide the information requested will result in denial of certification as a local business.

Business Name

Phone:

Current Local Address:
(P.O Box numbers may not be used to establish status)

Fax:

Length of time at this address

_____ _____
Signature of Authorized Representative Date

STATE OF___
COUNTY OF_____

The foregoing instrument was acknowledged before me this _____ day of _____, 20___
By _____, of _____
(Name of officer or agent, title of officer or agent) Name of corporation acknowledging)
or has produced ___ _____as identification
(type of identification)

_____
Signature of Notary

_____
Print, Type or Stamp Name of Notary

Return Completed form with
Supporting documents to:

DIVISION OF CORPORATIONS

Sunbiz.org DIVISION of CORPORATIONS
an official State of Florida website

Department of State / Division of Corporations / Search Records / Search by Entity Name /

Detail by Entity Name

Florida Not For Profit Corporation
MOTE MARINE LABORATORY, INC.

Filing Information

Document Number	713693
FEI/EIN Number	59-0756643
Date Filed	11/21/1967
State	FL
Status	ACTIVE

Principal Address

1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Changed: 01/26/2001

Mailing Address

STUART, SANDRA
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title VC

Swan, Hobart
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title Asst. Secretary

Allen Schultz, Deborah E
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Title Secretary

Economos, Andrew, Dr.
1600 KEN THOMPSON PARKWAY
SARASOTA, FL 34236

Annual Reports

Report Year	Filed Date
2023	02/06/2023
2024	01/16/2024
2025	01/22/2025

01/14/2003 -- ANNUAL REPORT	View image in PDF format
03/22/2002 -- ANNUAL REPORT	View image in PDF format
01/26/2001 -- ANNUAL REPORT	View image in PDF format
03/13/2000 -- ANNUAL REPORT	View image in PDF format
03/09/1999 -- ANNUAL REPORT	View image in PDF format
02/10/1998 -- ANNUAL REPORT	View image in PDF format
03/21/1997 -- ANNUAL REPORT	View image in PDF format
03/19/1996 -- ANNUAL REPORT	View image in PDF format
02/09/1995 -- ANNUAL REPORT	View image in PDF format

Florida Department of State, Division of Corporations

Keri O'Brien

From: Lucas Torres-Bull
Sent: Thursday, October 9, 2025 8:24 AM
To: Kendal Harden; Keri O'Brien
Subject: Re: [EXTERNAL] city of key west rfp 25-020
Attachments: Cover Memo - Water Quality re-bid.docx

Provided a new cover memo;

Adding: as registered with the Florida Department of State.

Removing: Because Mote Marine Laboratory & Aquarium does not currently hold such a BTR, it does not qualify as a local vendor.

From: Lucas Torres-Bull <lucas.torresbull@cityofkeywest-fl.gov>
Sent: Thursday, October 9, 2025 8:11 AM
To: Kendal Harden <kendal.harden@cityofkeywest-fl.gov>; Keri O'Brien <kobrien@cityofkeywest-fl.gov>
Subject: Re: [EXTERNAL] city of key west rfp 25-020

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According to the Department of State's records, the vendor's registered address is **1600 Ken Thompson Parkway, Sarasota, FL 34236**. For your reference, I have attached both supporting documents.

Please advise if I may update my memorandum to reflect this information, as it was originally drafted prior to receiving these details.

Sincerely.

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Procurement Manager
1300 White Street, Key West, Fl 33040
Ext: 305-809-3807

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Past President – Association of Marine Laboratories of the Caribbean
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Sent: Thursday, October 9, 2025 8:12 AM
To: Kendal Harden; Keri O'Brien
Subject: Re: [EXTERNAL] city of key west rfp 25-020
Attachments: SKM_C450i25100908090.pdf

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