MEMORANDUM

Date: February 11, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Marcus Davila
Director of Community Services

From: Kelli Funkhouser
Special Events Manager

Subject: **[File ID: 25-4901] Recommendation to approve the Salute to Service 5K on Sunday, May 24, 2026, from 8:00 a.m. to 10:00 a.m.**

Introduction

The City Manager's Office requests the approval of the "Salute to Service 5K presented by the Marker" on Sunday, May 24, 2026, from 8:00 a.m. to 10:00 a.m. beginning and ending at The Marker Resort at 200 William Street.

Background

The City Manager's Office has received an application from "We've Got the Keys" for the "Salute to Service 5K presented by The Marker" on Sunday, May 24, 2026. The Marker Resort is hosting a weekend long Salute to Service over Memorial Day weekend, including a 5K with a buffet breakfast and awards/after party (held on The Marker property post-race). The race begins and ends at The Marker Resort. The course travels Lazy Way Lane to Greene Street, Duval to South, South to Whitehead, Southard to Truman Waterfront, laps around the roundabout, back to Southard to Whitehead, Whitehead to Greene, Lazy Way Lane back to The Marker. A portion of the proceeds will be donated to the Key West Firefighters Local 1424 Hardship Fund to support fire victims. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the Salute to Service 5K on Sunday, May 24, 2026, from 8:00 a.m. to 10:00 a.m.