MEMORANDUM

Date: February 11, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Bridget J. Flores
Director of Human Resources

Subject: **26-5007 Employee of the Quarter – FY26 1st Quarter**

Introduction

City Manager and Employee Committee recognition of the Employee of the Quarter nominated by their peers and recommended by Director's for presentation at monthly City Commission meetings.

Background

The Employee Committee is a group of volunteer employees who support local outreach, employee celebrations, holiday contests and parties for the enjoyment of all employees. The Employee Committee requested to have nominating power for the Employee of the Quarter to share the accomplishments, customer service, and dedication of their peers. The Human Resources Department oversees the Employee Committee and the Employee of the Quarter program.
Nominations will follow the schedule below:

Quarter	Nominations	Presentation
1st Quarter	October 1 - December 31	February Commission
2nd Quarter	January 1- March 30	May Commission*
3rd Quarter	April 1 - June 30	August Commission
4th Quarter	July 1 - September 30	November Commission

Employee of the Quarter recipients will be eligible for the Employee of the Year.

Human Resources has also incorporated the award presentation be from an Employee Committee member. Empowering the peer recognition program to also present gives visibility to the great things going on at the City!

Procurement

Human Resources budgets award and presentation frames. The Finance Director's review stated no significant impact to budget for an award of 8 hours of annual leave.

Recommendation

The City Manager's Office recommends approval of Walter Tiffany for 1st Quarter of FY26.