MEMORANDUM

Date: September 3, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Matt Willman
Utilities Director

Subject: **Authorization of Change Order and $450,000 Budget Amendment for Solid Waste Haul Out Services.** *File id 26-5782*

Introduction

Staff is requesting authorization to increase the existing purchase order for Solid Waste Haul Out services by $450,000 and approve a corresponding budget amendment necessary to fund haul-out services through the remainder of FY2026.

Based on current expenditures and projected tonnage through fiscal year-end, the existing budget and purchase order are insufficient to cover the anticipated cost of services through September 30, 2026.

Background

The fees associated with the City's Solid Waste Haul Out contract were approved by Resolution 25-245 and implemented in January 2026. The new contract resulted in increased costs compared with the prior contract, including costs associated with hauling recyclable materials that were not charged under the previous agreement.

In addition, increased tonnage and the transportation of material to more distant facilities have contributed to higher-than-anticipated haul-out expenditures.

Due to the timing of the 2025 solicitation and award process, final contract rates were not available during development of the FY2026 budget. An estimated increase was included in the adopted budget; however, actual contract costs and tonnage have exceeded the original projections.

Procurement

The FY2026 budget for Solid Waste Haul Out services was adopted at $5,555,390. Based on current projections, an additional $450,000 is required to fund services through the end of the fiscal year.

Approval of this item will authorize a change order increasing the existing purchase order by $450,000 and a corresponding budget amendment transferring available funding from Solid Waste Fund Other Uses account 403-3401-534-9900 to Solid Waste Haul Out Other Contractual Services account 403-3405-534-3400.

The $450,000 change represents approximately 8.1% of the adopted FY2026 haul-out budget.

Recommendation

Staff recommends that the City Commission approve the $450,000 change order to the existing Solid Waste Haul Out purchase order and authorize the corresponding budget amendment and transfer of $450,000, authorizing the City Manager to execute all necessary documents and related budget adjustments, upon consent of the City Attorney.