MEMORANDUM

Date: September 3, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Christina Bervaldi
Director of Finance

From: Laura Bringle
Risk Manager/Safety Officer

Subject: **FILE ID 26-5779** Recommendation to Approve a Two-Year Property and Casualty Insurance Proposal with Public Risk Management of Florida (PRM)

Introduction

Respectfully request the Mayor and City Commission approve a two-year insurance renewal proposal in the amount of $2,487,074 with Public Risk Management of Florida (PRM) as submitted by World Risk Management (WRM), the City's current agent/broker for the City's Property and Casualty Insurance Program, for Fiscal Years 2027 and 2028, and authorize the City Manager to execute all necessary documents related to the coverage.

Background

On June 26, 2025, the City released a Request for Proposals (RFP) for Property and Casualty Insurance for the City of Key West (RFP 25-014). Following evaluation of the proposals received, on September 25, 2025, Public Risk Management of Florida (PRM) was selected and awarded the City's insurance program via Resolution 25-259.

PRM currently provides the City's insurance coverage in accordance with the terms and conditions established through the competitive procurement process.

As part of the City's annual insurance renewal process, PRM has provided a proposal for continuation of the City's insurance program for an additional two-year period covering policy years 2027 and 2028. The proposed program provides continuity of coverage and maintains the City's existing insurance structure, subject to the terms, conditions, limits, deductibles, and premiums identified in the attached proposal.

No additional competitive procurement is required, provided that the proposed two-year term is consistent with the renewal and extension provisions contained within the original RFP and resulting agreement.

Approval of the two-year proposal will provide continuity in the City's insurance program while reducing the administrative burden associated with annual renewal approvals. The cost of Year 2 of the proposal will change depending on the change in asset valuation and funding for each fiscal year will remain subject to appropriation through the City's annual budget process.

Fiscal Impact

Funding for the Fiscal Year 2027 insurance premiums will be included within the proposed/adopted FY2027 City budget in the appropriate insurance accounts.

The Fiscal Year 2028 portion of the agreement will be subject to the annual appropriation of funds by the City Commission and the applicable renewal terms and premiums for that fiscal year.

Recommendation

Staff recommends that the Mayor and City Commission approve a two-year insurance renewal proposal in the amount of $2,487,074, with Public Risk Management of Florida (PRM) as submitted by World Risk Management (WRM), the City's current agent/broker for the City's Property and Casualty Insurance Program, for Fiscal Years 2027 and 2028, and authorize the City Manager to execute all necessary documents related to the coverage, subject to annual appropriation of funds and review for legal sufficiency by the City Attorney.