



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

Date: 20 March 2017

To: Jim Scholl, City Manager

From: Kreed Howell, Senior Construction Manager

Cc: Greg Veliz, Assistant City Manager
Mark Finigan, Director of Finance

Subject: **Relocation of the Outer Mole Pier Security Facility**

ACTION STATEMENT

Approve Change Order No. 3 to D.L. Porter Constructors, Inc. for the relocation of the Outer Mole Pier Security Facility in the amount of \$33,649.83. Approve purchasing exemption *In the Best Interest of the City* to exempt this purchase from the competitive bid requirements per Key West City Code 2-797(4)b. Authorize the City Manager to approve any necessary budget transfers/amendment and execute necessary documents.

BACKGROUND

Resolution 17-035 of the Naval Properties Local Redevelopment Authority of the City of Key West (LRA) awarded the bid of D.L. Porter Constructors, Inc. (Porter) for the Truman Waterfront Park Amphitheater (Amphitheater) construction, in accordance with the terms specified in ITB- 17-009, in an amount not to exceed \$3,664,721.00. The Outer Mole Pier Security Facility used by the Key West Police Department (KWPD) to screen passenger from cruise ships docking at the Outer Mole was to be relocated under the Navy Entry Control Point (ECP) project. This project was scheduled for completion in 2016, but delays in Navy acquisition of the associated land parcel from the Florida Department of Environmental Protection (FDEP) has postponed the relocation to a yet undetermined date. To accommodate, and mitigate delays to, the ongoing Truman Amphitheater construction, Engineering Services Staff recommends relocating the security facility to its permanent site now.

To facilitate scheduling and coordination with the ongoing construction, Staff

Key to the Caribbean – Average yearly temperature 77° F.

recommends relocation of the Outer Mole Security Facility be performed under a change order to Porter's Amphitheater contract. As such, Staff requested a change order proposal from Porter to perform the relocation. Porter subsequently provided a scope of work and cost in the amount of \$33,649.83 to perform the relocation. (attached).

PURPOSE AND JUSTIFICATION

The existing Outer Mole Security Facility is currently within the Truman Amphitheater limit of work and will eventually impede the ongoing construction. Siting the facility at the permanent new location abutting the Navy's future ECP will mitigate potential delays in Amphitheater construction and allow the KWPD security personnel continued use of the facility.

This Resolution supports the City of Key West's Strategic Plan including *Infrastructure Goal #4, Long term sustainability of the City's hard assets.*

FINANCIAL

The change order cost of \$33,649.83 is fully funded by Florida Defense Support Task Force Grant 15-11 to support future construction of the Navy ECP.

To expedite and facilitate coordination with the Truman Amphitheater, it is *In the Best Interest of the City* per Key West City Code 2-797(4)b to exempt this purchase from the competitive bid requirements and issue a new Purchase Order to Project GR703 (Truman Waterfront Park) for relocation of the Outer Mole Security Facility. Porter will not require any additional contract work days to implement this change order.

Staff reviewed Porter's proposal and found the cost consistent with the required scope of work to relocate the facility.

RECOMMENDATION

Engineering Services staff recommends approving Change Order No. 3 to D.L. Porter Constructors, Inc. for the relocation of the Outer Mole Security Trailer in the amount of \$33,649.83, approving a purchasing exemption *In the Best Interest of the City* to exempt this purchase from the competitive bid requirements per Key West City Code 2-797(4)b., and authorizing the City Manager to approve any necessary budget transfers/amendment and execute necessary documents.