

CHANGE IN SERVICES NOTIFICATION 2Client: **City of Key West**Project: **Renovation of Frederick Douglass Gym**h | c Project No.: **120D01**Date Submitted: **June 13, 2017**Contract Date: **December 8, 2013**Notice No.: **02**

The services described below are considered a Change in Services. This serves as notification to Owner for such services.

Description of services: ADDITIONAL SERVICES - APPROVAL OF OWNER REQUIRED:

Due to unforeseen conditions exposed recently by the demolition of the existing Gym roof, the following additional architecture and engineering services are required:

- A. Investigation, remediation, repair and/or revisions to the CMU bond beam at the top of the existing gymnasium wall, upper wall reinforcement and tops of structural wall piers. Owner's representative instructed the A/E to immediately respond to this unforeseen condition and provide design services as necessary to keep the project moving forward with minimal impact to the schedule.

This Change in Services Notification is for the scope of work described above only. This scope of work is NOT currently part of hayes | cumming's agreement between Owner and Architect described by Task Order # 120D01B, dated October 31, 2013, and P.O. # 075924 dated on December 18, 2013.

Proposed Schedule for this Scope of Work:

The architect received verbal approval to proceed with site visit to investigate and triage the unforeseen condition in order to determine an appropriate course of action in order to keep construction moving.

Professional Fees for this Change in Service Scope of Work:

For professional architecture and engineering services necessary to accomplish this work

Amount Expended to Date (Through May 31, 2017):

A. Direct Reimbursement for all travel expenses	\$ 636.03
B. Structural & architectural revisions due to unforeseen conditions -	
1. Architectural time associated with inspection, design, coordination, oversight, and travel as necessary	\$ 5,157.48
2. Structural time associated with inspection, design, detailing and drafting, and travel as necessary	\$ 10,239.72
Subtotal	\$ 16,033.23

Amount Budgeted to Finish

A. Direct Reimbursement for all travel expenses	\$ 2,850.00
B. Structural & architectural revisions due to unforeseen conditions -	
1. Architectural time associated with inspection, design, coordination, oversight, and travel as necessary	\$ 3,762.00
2. Structural time associated with inspection, design, detailing and drafting, and travel as necessary	\$ 9,240.00
Subtotal	\$ 15,852.00

Total Professional Fees & Reimbursable Expenses \$ 31,885.23

TOTAL PROFESSIONAL ARCHITECTURE & ENGINEERING SERVICES To Be Determined
Submitted by: Andrew M. Hayes, AIA Date: 6/13/2017

Owner Authorization

Indicate appropriate action by signing and initialing below in the space provided and return one executed copy to hayes | cumming architects, pa.

From Owner: JKS Date: 15 JUNE 2017

☒ Proceed with Additional Services/Change in Services ☐ Do not Proceed with Services.

END OF CHANGE IN SERVICES NOTIFICATION 2

CHANGE IN SERVICES NOTIFICATION 2

Client: **City of Key West**

Project: **Renovation of Frederick Douglass Gym**

h | c Project No.: **120D01**

Date Submitted: **April 3, 2017**

Contract Date: **December 8, 2013**

Notice No.: **02**

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Proposed Schedule for this Scope of Work:

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Professional Fees for this Change in Service Scope of Work:

For professional architecture and engineering services necessary to accomplish this work

- A. Direct Reimbursement for all travel expenses \$ TBD
- B. Structural & architectural revisions due to unforeseen conditions -
 - a. Time associated with travel \$ TBD
 - b. Inspection, design, detailing and drafting as necessary \$ TBD

TOTAL PROFESSIONAL ARCHITECTURE & ENGINEERING SERVICES To Be Determined

Submitted by: Andrew M. Hayes, AIA Date: 4/3/2017

Owner Authorization

Indicate appropriate action by signing and initialing below in the space provided and return one executed copy to hayes | cumming architects, pa.

From Owner: JKSchall

Date: 04 APRIL 2017

☐ Proceed with Additional Services/Change in Services

☐ Do not Proceed with Services.

END OF CHANGE IN SERVICES NOTIFICATION 2