

CITY OF KEY WEST

APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) MultiRace LLC / Southernmost Marathon & Half
Address of Applicant(s) 4081 SW 47th Ave Ste. 7
Phone Number of Applicant(s) and emergency number Davie, FL 33314 * lizlovekw@gmail.com

Name of Non-Profit(s) various please see attached

Address of Non-Profit(s) _____

Phone Number of Non-Profit(s) _____

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving _____

Date(s) of Event Oct 6-7, 2017

Hours of Operation Oct 6 8am-10pm pickup Oct 7 4am-2pm event

Estimated/anticipated number of persons per day 1,500

Location of Event 0 Simonton St.

Street Closed Simonton from Front St to Lagerheads & various

Detailed Description of Event: 5th Marathon & Half Marathon
from Old Town Key West to Big Coppitt.
course closed

List of Businesses that will participate in Alcohol Exemption: _____

Noise exemption required: Yes ☒ No ☐

Alcoholic beverages sold/served at event: Yes ☐ No ☒

Recycle Deposit \$1000.00 Yes ☒ No ☐

Cooking oil recycled Yes ☐ No ☒

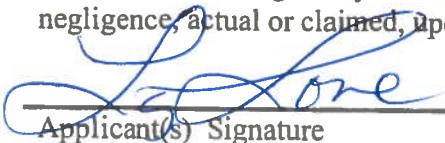
Recycled containers Yes ☒ No ☐

Accounting of items recycled

* Measures

recycle bins

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.


Applicant(s) Signature

8/7/17
Date

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION

\$50.00

Date 8/7/17

Applicant Name MultiRace LLC
Applicant Address 4081 SW 47th Ave Ste. 7 Davie, FL 33314
Applicant Phone Number 479-200-4689
Event Name Southernmost Marathon & Half
Event Address/Location 0 Simonton St.
Date of Event Oct. 6-7, 2017
Nature of Event running event

Profit ☒ Non Profit ☐

Time(s) Request for Exemption Oct 7th - 4:00 am - 2:00 pm

Number of Exemptions at this location this calendar year _____

Date of last exemption _____

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58. At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~FancyFantasy Fest,~~ Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's Mangoes,~~ and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature

A handwritten signature in dark ink, appearing to be a stylized 'L' or 'J' followed by a flourish.

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000.000

Business Automobile Liability with minimum limits of 1,000.000

Statutory Worker's Compensation Coverage

Employers Liability with minimum limits of \$1,000.000 injury by Accident

\$1,000.000 injury by Disease

Policy Limits and \$1,000.000 injury by Disease – Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000.000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature 

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty

police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature [Signature]

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature [Signature]

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature [Signature]

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature [Signature]

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature [Signature]

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature [Signature]

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature [Signature]

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature [Signature]

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during

the special event.

Sponsor's Signature 

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature 

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature LL

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature LL.

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature LL.

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Liz Love Phone number: 479-200-4689
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum ☐ Glass ☐ #1 Plastic ☒ #2 Plastic ☐ Steel ☐
Corrugated Cardboard ☐ Other: ☐
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 20
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Contract pending w/ Waste Management
- Capacity of containers on grounds: _____
Contact person for containers: _____ Phone #: _____
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: _____
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: w/ Waste Management
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____
- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____
- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____
- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 839-3500

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

LS Lane 8/10/17

CERTIFICATE OF INSURANCE				PRINT DATE: 8/7/2017		
				CERTIFICATE NUMBER: 20170721525843		
AGENCY:						
ESIX, a division of Integro USA Inc. d/b/a Integro Insurance Brokers 2727 Paces Ferry Road, Building Two, Suite 1500 Atlanta, GA 30339 678-324-3300 (Phone), 678-324-3303 (Fax)				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.		
NAMED INSURED:				INSURERS AFFORDING COVERAGE:		
USA Track & Field, Inc. MultiRace, LLC 130 East Washington Street, Suite 800 Indianapolis IN 46204				INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058 INSURER B: Philadelphia Indemnity Ins. Co. NAIC #: 18058		
EVENT INFORMATION:						
2017 Southern Most Marathon and Half Key West Running Festival 10/5k (10/7/2017 - 10/9/2017)						
POLICY/COVERAGE INFORMATION:						
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:	
A	GENERAL LIABILITY					
	☒ Occurrence	PHPK1569618	11/1/2016 12:01 AM	11/1/2017 12:01 AM	GENERAL AGGREGATE (Applies Per Event)	\$3,000,000
	☒ Participant Legal Liability				EACH OCCURRENCE	\$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.)	\$1,000,000
					MEDICAL EXPENSE (Any one person)	EXCLUDED
					PERSONAL & ADV INJURY	\$1,000,000
					PRODUCTS-COMP/OP AGG	\$3,000,000
B	UMBRELLA/EXCESS LIABILITY					
	☒ Occurrence	PHUB561340	11/1/2016 12:01 AM	11/1/2017 12:01 AM	EACH OCCURRENCE	\$10,000,000
					AGGREGATE (Applies Per Event)	\$10,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:						
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.						
The certificate holder is an additional insured per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002)						
The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01)						
The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).						
Excess policy follows form of underlying General Liability.						
CERTIFICATE HOLDER:				NOTICE OF CANCELLATION:		
City of Key West 3132 Flagler Ave Key West FL 33040				Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.		
				AUTHORIZED REPRESENTATIVE: 		

Non-profit

Southernmost Marathon & Half

MULTIRACE, LLC
4081 SW 47TH AVENUE, SUITE # 7, DAVIE, FL 33314
WWW.SOMOMARATHON.COM

August 7, 2017

City of Key West
3132 Flagler Ave
Key West, FL 33040

Re: City of Key West Permit Application/Donations

To Whom It May Concern:

The Southernmost Marathon & Half has benefitted numerous not-for-profits since its inception and this year we will benefit the following groups:

Keys Community Church
Southernmost Soccer Club
American Cancer Society
Keys Youth Lacrosse
Montessori Charter School
Bone Island Swim Club
Womankind
KWHs Golf Club
FKCC Residence Hall Association
Sigsbee Charter School
FKCC Nursing Club
Key West Police Athletic League
KWHs Conchettes
Team RWB
Key West Gator Club

Follow up letters indicating the non-profits received their donation will be submitted post-race. If you have further questions or need additional information, please do not hesitate to call me at 479-200-4689.

Sincerely,

Liz Love



THE CITY OF KEY WEST

Parking Division

1300 White Street
Key West, FL 33040

Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

Parking lot @ O Simonton needed - all spaces
Parking spaces along Simonton St from
Front St. to Parking lot.

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space.

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email jwilkins@cityofkeywest-fl.gov

(305) 809-3855 jwilkins@cityofkeywest-fl.gov

2016 SoMo**Revenues**

Race Roster Entries	\$90,772.45
Square	\$2,574.80
Sponsors	\$2,300.00
TDC	\$22,075.00
Cash	\$2,219.00
Entries - Checks	\$440.50
London Group	\$3,137.00
Refund	-\$210.00

Total Revenue \$123,308.75

Expenses

Advertising	\$15,104.14 <---
Constant Contact	\$2,730.00
Jon Rhodes	\$1,593.75
Discount Mugs	\$152.44
Office Supply.com	\$130.08
Target	\$83.64
Home Depot	\$592.78
Shoplet.com	\$946.50
GU Energy	\$575.00
City of Key West	\$79.80
Zoro Tools	\$241.92
Jack McDonald	\$100.00
DRI Printing	\$61.86
Amazon	\$102.10
Anypromo.com	\$250.96
Strunk	\$40.95
Publix	\$32.20
Four Star	\$1,836.23
MCSO	\$1,200.00
Kassmo	\$19,803.43
Category 5	\$891.50
Local Awards	\$867.65
Barricades	\$8,040.00
UPS	\$9.25
Dollar Tree	\$89.53
Multirace	\$10,000.00
Chaka Chandler	\$750.00
Marky Pierson	\$600.00
Hydration Rejuvenat	\$594.00
Sysco	\$1,606.38
KWPD	\$4,320.00
Ice	\$585.06
Keys Employment	\$1,776.50
KWPD -Sunday	\$360.00
Sunday DJ	\$150.00
Cuban Coffee Queer	\$40.00
CVS	\$75.84
Uhaul	\$431.83
Key West Hospitality	\$1,094.64
Lagerheads	\$140.84
Office Max	\$29.35
Donations/Voluntee	\$9,760.00
KWFD	\$800.00
Checks	\$81.43
Waste Management	\$1,966.73
Nasser	\$300.00

Total Expenses \$91,018.31

Advertising	
Facebook	\$219.14
USA.run	\$1,450.00
Run Journal	\$135.00
FL running	\$2,010.00
Marathon Manii	\$350.00
Half Fanatics	\$350.00
Endurance Mag	\$1,500.00
Rodale	\$7,850.00
Carolina Runner	\$255.00
Fifty States Half	\$985.00

15,104.14

Net Income	\$32,290.44
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Southernmost Marathon & Half Recycle Plan

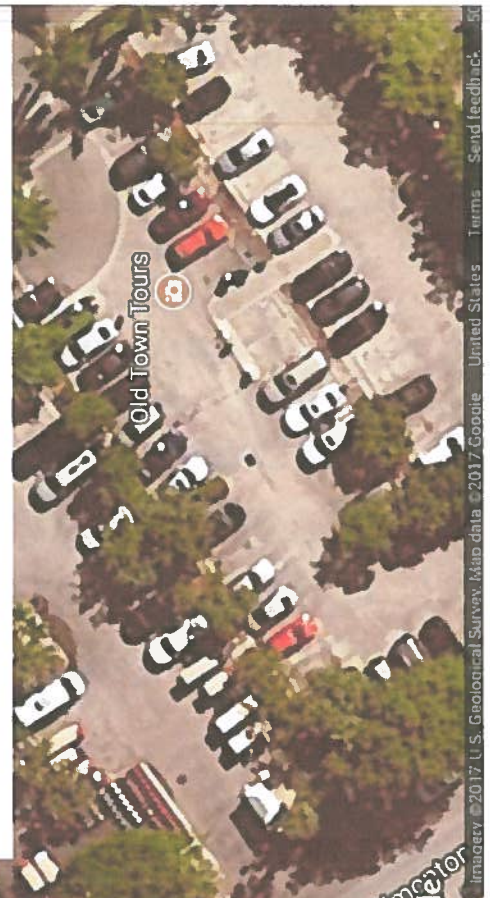
Oct 6-7, 2017



Trash and Recycle bins will be available as indicated. Additionally, we will have trash containers and recycle boxes at all water stations along the route. All trash will be collected post race with a dedicated staff member in charge of ensuring all stations are cleared of trash. Trash will be collected by Waste Management at time of pick up.

Legend:

- Trash Bin
- Recycle Bin



Southernmost Marathon & Half Course 2017

The Full Marathon Course will leave from 0 Simonton. All Old Town streets are a rolling closure. The US1 intersection will be heavily patrolled and runners are anticipated to be through the area by 7:30am. The Half Marathoners will turn around close to the northernmost College Road entrance and return along the same route as the Marathoners. The Full Marathoners will continue along the bike path to the Boca Chica road for their turn around. All runners return along N Roosevelt with Lazy Way Lane and the last block of Simonton (Front St to Simonton Beach) as hard closures.



Google Earth

Cow Key

Imagery Date: 3/18/2017 24°33'39.81" N 81°46'20.18" W elev 1 ft eye alt 18995 ft

© 2017 Google

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Google Earth

Saddlehill Key

Imagery Date: 3/18/2017 24°35'16.59" N 81°39'29.32" W elev. -1 ft eye alt 18995 ft

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[Florida Department of State](#)

DIVISION OF CORPORATIONS

[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /**Detail by Entity Name**

Foreign Limited Liability Company

MULTIRACE LLC

Filing Information**Document Number** M13000007421**FEI/EIN Number** 46-4127546**Date Filed** 11/22/2013**State** DE**Status** ACTIVE**Principal Address**

4081 SW 47TH AVE., SUITES 6-7

DAVIE, FL 33314

Changed: 07/24/2014

Mailing Address

4081 SW 47th Avenue

Suites 6-7

Davie, FL 33314

Changed: 03/09/2016

Registered Agent Name & Address

NRAI SERVICES, INC

1200 SOUTH PINE ISLAND ROAD

PLANTATION, FL 33324

Name Changed: 07/24/2014

Address Changed: 07/24/2014

Authorized Person(s) Detail**Name & Address**

Title MGR

DAGROSA, JOSEPH E, JR

C/O General American Capital Partners LLC

2333 Ponce de Leon Blvd.

Suite R-240

Coral Gables, FL 33134

Event Name: MultiRace LHC / Southern

Special Event Checklist

Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
*	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
*	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	at hoggerheads
✓	Insurance naming the City as additional insured	forthcoming
✓	Financial of previous event (If applicable)	
	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
MultiRace, LLC
Southernmost Marathon & Half
October 6 & 7, 2017

I **Peter Patraka** being authorized to act on behalf of and legally bind **MultiRace, LLC**. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Signature of Applicant

Print Name

Print Name

Date

Date

Key to the Caribbean - Average yearly temperature 77° F.



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Mult Race, LLC : Southernmost Marathon Half
 DATES: Oct 4-7, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Mania Latersh

SIGNATURE

DATE

COMMUNITY SERVICES

SIGNATURE

DATE

POLICE DEPARTMENT

Steven
Torrence

Digitally signed by Steven
Torrence
DN: cn=Steven Torrence,
ou=KWPFL, ou=KWPFL,
email=st.torrence@cityofkeywest.org,
c=US
Date: 2017.08.11 15:05:18
+0400

Requires Extra Duty Traffic Officers
Please contact Officer Joe Stockton for planning
meeting.

SIGNATURE

DATE

FIRE DEPARTMENT

SIGNATURE

DATE

KWDOT

SIGNATURE

DATE

PORT AND MARINE SERVICES

SIGNATURE

DATE

CODE COMPLIANCE

SIGNATURE

DATE

ENGINEERING

SIGNATURE

DATE

UTILITIES

SIGNATURE

DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED

Marathon and ½ Marathon

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRUCTIONS

SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE

SIGNATURE DATE

FIRE DEPARTMENT

SEE ATTACHED MEMO

Alan Averette 8/14/2017
SIGNATURE DATE

PORT/KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Liz Love

From: Division Chief/Fire Marshal Alan Averette

Date: Aug. 14, 2017

Reference: Marathon and ½ Marathon

This office reviewed the special event application for the Marathon and ½ Marathon to be held starting at Front and Simonton St. on October 6, 7, 2017.

The following conditions apply:

- **Road closures need to allow one lane open for emergency vehicle.**
- **This year's event will require an EMS crew standing by at the Start / Finish Line and at the half way point for the following reasons listed below.**
 - Closing and/or altering of roads and traffic for the event that may hinder the response of emergency vehicles.
 - High volume of runners participating in a competitive endurance event.
 - High potential for this event to cause strain on Fire and EMS resources due to the participants falling ill or becoming injured while participating.
 - Previous events of this nature have required the emergency response of Fire and Rescue units.
- **Event organizer is responsible for four rescue personnel @ \$40.00 an hour each. They will be present for the entire event to monitor all participants of this competitive endurance event.**

If I can be of any further assistance please contact me.

Alan Averette, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
aaverett@cityofkeywest-fl.gov

Serving the Southernmost City

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

3266 LSN 13X
KEY WEST

Maria Ratcliff

From: Doug Bradshaw
Sent: Friday, August 11, 2017 3:43 PM
To: Maria Ratcliff
Subject: RE: MultiRace, LLC Southernmost Marathon & Half October 6 & 7, 2017

No issues from port

Doug Bradshaw
Director Port and Marine Services
City of Key West
201 William Street
Key West, FL 33040
305-809-3792

From: Maria Ratcliff
Sent: Friday, August 11, 2017 3:00 PM
To: Richard Sarver <rsarver@cityofkeywest-fl.gov>; Marcus A. Davila <madavila@cityofkeywest-fl.gov>; Michael J. Turner <mturner@cityofkeywest-fl.gov>; Oscar Ladino <oladino@cityofkeywest-fl.gov>; Steve Torrence <storrence@cityofkeywest-fl.gov>; Tara Stansbury <tstansbury@cityofkeywest-fl.gov>; Alan Averette <aaverett@cityofkeywest-fl.gov>; Cassandra Jackson <cjackson@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Doug Bradshaw <dbradshaw@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>; John Wilkins <jwilkins@cityofkeywest-fl.gov>; Joseph Stockton <jstockton@cityofkeywest-fl.gov>
Subject: MultiRace, LLC Southernmost Marathon & Half October 6 & 7, 2017

Maria Ratcliff
Executive Administrator to the City Manager &
Special Events Coordinator
City of Key West
1300 White Street
Key West, Florida 33040
Phone: 305 809-3881
Fax: 305 809-3886

HISTORIC TOURS OF AMERICA INC
201 FRONT ST STE 310
KEY WEST, FL 33040

HYATT VACATION MANAGEMENT CO
140 FOUNTAIN PKWY N STE 570
SAINT PETERSBURG, FL 33716

TRUMAN ANNEX COMMERCIAL OWNER
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

TANNEX DEVELOPMENT LC
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

ASHFORD PIER HOUSE LP
14185 DALLAS PKWY STE 1100
DALLAS, TX 75254

BOARD OF TRUSTEES OF THE IITF
3900 COMMONWEALTH BLVD
TALLAHASSEE, FL 32399

GALLEON CONDOMINIUM ASSOC INC
617 FRONT ST
KEY WEST, FL 33040

SHALLOW MARY ELISABETH DEC OF TR
SHALLOW MARY ELISABETH
115 Front ST
Key West, FL 33040

SHALLOW WILLIAM JOSEPH REVOCAB
C/O SHALLOW MARY ELISABETH TRUS
115 FRONT ST APT 103
KEY WEST, FL 33040

SOUTH BASIN DEVELOPMENT CORP
C/O KEY WEST HILTON
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

NORTH BASIN DEVELOPMENT CORP
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

TRUMAN ANNEX COMMERCIAL OWNER
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

TSOUTSOURIS JAMES V TRUST 7/1/1999
C/O 1ST SOURCE BANK
14 INDIANA AVE
VALPARAISO, IN 46383

GERHARDT WILLIAM A
4220 WINCHESTER PIKE
COLUMBUS, OH 43232

SMART MARY J TRUST 5/16/1996
34 PORT ROYAL WAY
PENSACOLA, FL 32502

TRUMAN 108 LLC
40 NELSON LN
GARRISON, NY 10524

GILMORE CHARLES R
GILMORE NORMA J H/W
PO Box 1027
Key West, FL 33041

JJMC CUDJOE KEY LLC
2010 Kilmer RD
Manheim, PA 17545

COAN THOMAS M AND MARY S
67 COLLEGE AVE
ANNAPOLIS, MD 21401

MCMAHON MICHAEL J
107 Front ST
Key West, FL 33040

WARNER PAULA D TRUST 6/9/1994
56 S MAIN ST
SUNDERLAND, MA 01375

CHIVAS-LACY LLC
60 FOSTERTOWN RD
MEDFORD, NJ 08055

BECKER DANIEL H REVOCABLE TRUST
270 1/2 N MAIN ST
POLAND, OH 44514

STRAUS LEON
STRAUS AMELIA R
PO BOX 1934
KEY WEST, FL 33041

RAMSEY HARRY E JR REV TR 12/20/2001
RAMSEY HARRY E
113 FRONT ST APT 305
KEY WEST, FL 33040

CALLAHAN STEVEN C
CALLAHAN STEVEN C
PO BOX 4741
KEY WEST, FL 33041

AHERN TERRANCE
1660 W 2ND ST STE 450
CLEVELAND, OH 44113

BIGGS THOMAS
333 LAS OLAS WAY APT 2703
FORT LAUDERDALE, FL 33301

109 FRONT STREET LLC
3810 W ALABAMA ST 2ND FL
HOUSTON, TX 77027

ROY CARL W II AND SANDRA R
9655 RIDGE VIEW DR
OWINGS, MD 20736

TOUSSAINT DONALD A AND MARIETTA E
427 BELLA VISTA WAY
SANIBEL, FL 33957

HOLLAND LEEANNE
HOLLAND LEEANNE
109 FRONT ST APT 109
KEY WEST, FL 33040

MELENDY VINCENT I
109 Front ST
Key West, FL 33040

CATCH OF THE DAY - KEY WEST LLC
12460 PANASOFFKEE DR
NORTH FORT MYERS, FL 33903

DESROSIER ALLAN LAWRENCE
24 BISHOPS LN
LYNNFIELD, MA 01940

COLLINS OLIVER
COLLINS OLIVER
PO BOX 1009
KEY WEST, FL 33041

MARQUETTE ROBERT L
1530 Waterford
Camp Hill, PA 17011

ACS HARBOUR PLACE 216 LLC
200 S WACKER DR STE 2800
CHICAGO, IL 60606

WINSHALL VAIL LLC
411 S OLD WOODWARD AVE UNIT 828
BIRMINGHAM, MI 48009

CONNOLLY C LAWRENCE III AND DONNA
173 SCHOOL ST
LIBERTYVILLE, IL 60048

HILLIARD JANICE
HILLIARD JANICE
PO BOX 1222
KEY WEST, FL 33041

LEAMY PATRICK E AND JANET K
PO BOX 333
PRAIRIE DU CHIEN, WI 53821

TIMYAN PHILIP J
600 N KINGSBURY ST APT TH106
CHICAGO, IL 60654

MALTZ EMILY
MALTZ EMILY
107 FRONT ST APT 215
KEY WEST, FL 33040

DEMARIE FAMILY LLC
45 DAISEY AVE
OCEAN VIEW, DE 19970

DYSON JAMES H JR AND MARIANNA G
1230 KINGSTON AVE
ALEXANDRIA, VA 22302

WEBER CARL J
11309 N SHORE ROAD
WHITMORE LAKE, MI 48189

NAUGHTON MICHAEL T
109 Front ST
Key West, FL 33040

SIMON CHARLES T
23550 CENTER RIDGE RD STE 206
WESTLAKE, OH 44145

BALDWIN BARRY R AND VICKI L
10 ROCK SPRING LN
DARIEN, CT 06820

FITZGERALD EDWARD J
10230 67TH AVE APT 5U
FOREST HILLS, NY 11375

BORROR DAVID S
4280 HAYDEN RUN RD
DUBLIN, OH 43017

HARTNETT-DEVLIN SHEILA
235 RIDGE RD
DOUGLAS MANOR, NY 11363

POWELL WILLIAM AND SUSAN REVOC
1505 WATERSIDE DR
LEAGUE CITY, TX 77573

FORD MARTIN J LIV TR
FORD MARTIN J
109 FRONT ST APT 111
KEY WEST, FL 33040

IRIBE P CHRISMAN
4608 ROCKWOOD PKWY NW
WASHINGTON, DC 20016

BREWER LLOYD P JR AND LETA P REV
BREWER LLOYD P JR
3340 N ROOSEVELT BLVD STE 6
KEY WEST, FL 33040

HYATT VACATION MANAGEMENT CO
140 FOUNTAIN PKWY N STE 570
SAINT PETERSBURG, FL 33716

HYATT VACATION MANAGEMENT CO
140 FOUNTAIN PKWY N STE 570
SAINT PETERSBURG, FL 33716

PIER BRAVO DEVELOPMENT CORP
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

DOYLE EDWARD W AND DONNA S
67 HUDSON RDG
GARRISON, NY 10524

RINTAMAKI JOHN M AND MARILYN A
5503 GREAT HAWK CIR
ANN ARBOR, MI 48105

ISLEIB ROBERTA A LIVING TRUST 3/10/1984
ISLEIB ROBERTA
115 FRONT ST APT 303
KEY WEST, FL 33040

PIER B DEVELOPMENT CORP
1000 MARKET ST UNIT 300
PORTSMOUTH, NH 03801

IA LODGING KEY WEST LLC
C/O XENIA HOTELS AND RESORT
200 S ORANGE AVE STE 1200
Orlando, FL 32801

DASHER CAROLE V
P O BOX 131269
BIRMINGHAM, AL 35222

MARCUSSEN LAND TRUST NUMBER 1 6/1/1984
1104 BURR RIDGE CLB
BURR RIDGE, IL 60527

SKK KEY WEST LLC
11901 DARMSTADT RD
EVANSVILLE, IN 47725

LOEFFLER ROBERT D
LOWFFLER GLORIA R H/W
265 Dillon Ridge RD
Dillon, CO 80435

THOMPSON DIANE QPRT
C/O THOMPSON STEVEN
300 STEWART RD
WILKES-BARRE, PA 18706

MASTENBROEK HENK
1510 S TUTTLE AVE
SARASOTA, FL 34239

MENNES 3 LLC
40 NELSON LN
GARRISON, NY 10524

HOWE THOMAS J LIVING TRUST 10/20/1984
1424 WHITE ST
KEY WEST, FL 33040

NEW WEST INVESTORS LP
4925 HUNT FIELD DR
DOYLESTOWN, PA 18901

MATLOCK FAMILY TRUST 6/30/1994
21 FOXGLOVE LN
OLEY, PA 19547

HYATT VACATION MANAGEMENT CO
140 FOUNTAIN PKWY N STE 570
SAINT PETERSBURG, FL 33716

GALLEON CONDOMINIUM ASSOC INC
617 FRONT ST
KEY WEST, FL 33040

SUNSET VENTURES LLC
PO BOX 520A
VILLANOVA, PA 19085

BAYHAVEN ENTERPRISES L C
700 FRONT ST STE 101
KEY WEST, FL 33040

CITY OF KEY WEST FOR KEY WEST HAI
PO BOX 1409
KEY WEST, FL 33041

XHR BOTTLING COURT LLC
200 S ORANGE AVE STE 1200
ORLANDO, FL 32801



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Multi Race, LLC: Southernmost Marathon: Half
DATES: Oct 6-7, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Patuzzi

SIGNATURE

DATE

COMMUNITY SERVICES

SIGNATURE

DATE

POLICE DEPARTMENT

SIGNATURE

DATE

FIRE DEPARTMENT

SIGNATURE

DATE

KWDOT

SIGNATURE

DATE

PORT AND MARINE SERVICES

SIGNATURE

DATE

CODE COMPLIANCE

Jim Grogan

SIGNATURE

DATE

ENGINEERING

SIGNATURE

DATE

UTILITIES

SIGNATURE

DATE

SPECIAL EVENT PERMIT HAS BEEN ☐ APPROVED ☐ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Multi Race, LLC : Southernmost Marathon : Half
DATES: Oct 6-7, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latorre

SIGNATURE

DATE

COMMUNITY SERVICES

SIGNATURE

DATE

✓ POLICE DEPARTMENT

SIGNATURE

DATE

✓ FIRE DEPARTMENT

SIGNATURE

DATE

KWDOT

SIGNATURE

DATE

✓ PORT AND MARINE SERVICES

SIGNATURE

DATE

✓ CODE COMPLIANCE

SIGNATURE

DATE

ENGINEERING

SIGNATURE

DATE

UTILITIES

SIGNATURE

DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED